



Forest Grove Board of Fire Commissioners December 23rd, 2024 - Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on December 23rd, 2024 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

1. Members Present

- X Andrew Bellone Jr. - Chairman
- X Samuel Scapellato - Vice Chairman
- X Mykola “Nick” Myronowskyj - Secretary
- X Joseph Scapellato - Treasurer
- X Thomas Bellone Sr. – Commissioner

Public Present & Others:

None

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Thomas Bellone and seconded by Samuel Scapellato. No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

Petty cash balance \$0.00 – the remaining funds were spent on postage stamps and the balance redeposited to the bank account.

There was a WB Mason notified the Board via email that an invoice from October 2024 was not paid. Mykola Myronowskyj investigated the matter with WB Mason and verified that the invoice was indeed not paid. The invoice will be paid at this meeting.

The 4th tax payment was received in the amount of \$140,883.00. The payment was deposited.

A motion to pay all bills and to accept the Treasurers report was made by Andrew Bellone and seconded by Mykola Myronowskyj.



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4. Old Business

Mykola Myronowskyj reported on the following:

Filing of documents that he can locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

At the NJ Fireman's Convention, Mykola Myronowskyj met with Tim Allaband of Matheny Motors, he and his team will be our new sales and contract contacts. The Board and Chief Dennis Allonardo are planning to now have a more in-depth meeting with Mr. Allaband and his team soon.

The Board did receive notification that the truck cab was being built, delivery is still expected in the fall of 2025.

The issue with an interior light of the trailer was resolved. The Chief is working on the emergency lighting and the lettering of the trailer.

5. New Business

The 2025 annual public budget review is tonight. The 2025 proposed budget is available for review by the public.

Nominating petitions were received from Joseph Scapellato and Mykola Myronowskyj for the 2025 Fire District elections. No other nominating petitions were received. They have been scanned in and added to the 2025 budget and election file.

The 2025 Fire District ballot draft was approved. This ballot draft will be sent to the printers for the Fire District elections on Saturday February 15th, 2025. Mykola Myronowskyj will send this to the printers in the beginning of January.

The 2025-2026 meeting schedule was reviewed and approved.

Resolution 2025-06 – Temporary budget for 2025 was approved and is attached.

Resolution 2025-07 – Reallocation of funds to overspent items was approved and is attached.

Resolutions 2025-08 - 2025 budget adoption Resolution 2024-08 was voted on, all Commissioners voted aye, and the 2025 budget was adopted by the Board. The 2025 budget is in the amount of \$631,415.95 with the amount of \$566,232.00 to be raised by taxation and the public review will be on 12-23-24. The budget votes were recorded on the 2024 budget package and will be sent to the auditors to upload to the FAST system.



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Public Comments – None

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present

7. Adjournment

A motion to adjourn the meeting was made by Thomas Bellone and seconded by Andrew Bellone.

The meeting was adjourned at 19:17 hours.

*Respectfully Submitted,
Mykola “Nick” Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



Forest Grove Board of Fire Commissioners December 23rd, 2024 - Meeting Minutes

11:24 AM
12/23/24
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of December 31, 2024

	Dec 31, 24
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	115,151.43
Newfield Savings 9924	729,503.19
Total Checking/Savings	844,654.62
Total Current Assets	844,654.62
TOTAL ASSETS	844,654.62
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	378,748.54
Total Current Liabilities	378,748.54
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	-83,223.90
Total Liabilities	295,524.64
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	531,505.38
Net Income	-26,979.56
Total Equity	549,129.98
TOTAL LIABILITIES & EQUITY	844,654.62



Forest Grove Board of Fire Commissioners December 23rd, 2024 - Meeting Minutes

11:23 AM
12/23/24
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of December 31, 2024

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	12/23/2024	13603	Bolster Hardware	-766.06
Bill Pmt -Check	12/23/2024	13604	Comcast (Xfinity)	-30.01
Bill Pmt -Check	12/23/2024	13605	Comcast 569	-223.11
Bill Pmt -Check	12/23/2024	13606	Dennis Allonnardo	-103.33
Bill Pmt -Check	12/23/2024	13607	DTA Solutions LLC	-150.00
Bill Pmt -Check	12/23/2024	13608	Forest Grove Fire Co	-3,217.57
Bill Pmt -Check	12/23/2024	13609	Gen-el Safety & Industrial Prod...	-152.75
Bill Pmt -Check	12/23/2024	13610	Gill Energy	-230.27
Bill Pmt -Check	12/23/2024	13611	Glenn Insurance, Inc.	-7,101.00
Bill Pmt -Check	12/23/2024	13612	Gloucester County Fire Chiefs ...	-280.00
Bill Pmt -Check	12/23/2024	13613	Howell Rescue Systems	-660.00
Bill Pmt -Check	12/23/2024	13614	Joseph A. D'Alessandro III	-251.62
Bill Pmt -Check	12/23/2024	13615	MRA Mobile Truck & Trailer Re...	-3,545.91
Bill Pmt -Check	12/23/2024	13616	My-Lor Inc	-37.65
Bill Pmt -Check	12/23/2024	13617	Mykola Myronowskyj	-110.00
Bill Pmt -Check	12/23/2024	13618	Public Saftey Outfitters	-2,675.50
Bill Pmt -Check	12/23/2024	13619	Riggins	-440.26
Bill Pmt -Check	12/23/2024	13620	SOUTH JERSEY WELDING S...	-32.00
Bill Pmt -Check	12/23/2024	13621	Verizon Wireless 197	-329.16
Bill Pmt -Check	12/23/2024	13622	Vineland Auto Electric	-4,022.31
Bill Pmt -Check	12/23/2024	13623	W.B. Mason Co. Inc.	-775.32
Total Newfield Na Bk 0505				-25,133.83
Newfield Savings 9924				
Deposit	12/17/2024			142,019.48
Total Newfield Savings 9924				142,019.48
TOTAL				116,885.65



Forest Grove Board of Fire Commissioners
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Meetings January 2025 thru February March 2026

Meeting time is 7:00 PM

Tuesday January 28, 2025
Tuesday February 25, 2025
Tuesday March 25, 2025
Tuesday April 22, 2025
Tuesday May 27, 2025
Tuesday June 24, 2025
Tuesday July 22, 2025
Tuesday August 26, 2025
Tuesday September 23, 2025
Tuesday October 28, 2025
Tuesday November 25, 2025
Tuesday December 23, 2025
Tuesday January 27, 2026
Tuesday February 24, 2026
Tuesday March 23, 2026



Forest Grove Board of Fire Commissioners December 23rd, 2024 - Meeting Minutes



*Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ
1635 Forest Grove Road
Vineland, NJ 08360*

BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NUMBER 4
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF GLOUCESTER

Resolution # 2024-06 BoFC Temporary Budget Resolution for CY 2025

WHEREAS, it has become necessary for the Commissioners of Fire District No. 4 in the Township of Franklin, County of Gloucester, by resolution, to adopt a temporary budget to make appropriations and to provide for the period between the beginning of the fiscal year January 1, 2025, and the adoption of the budget by the legal voters of the fire district, which election is scheduled for February 15th, 2025.

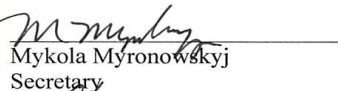
NOW THEREFORE, BE IT RESOLVED, that the Commissioners of Fire District No. 4 in the Township of Franklin, County of Gloucester, as follows:

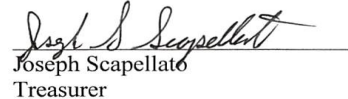
A temporary budget in the amount of \$79,272.00 is hereby adopted pursuant to N.J.S.A 40A:14-78.17 to be effective from the beginning of the fiscal year as noted above and to be in full force and effect until the adoption of the annual fire district budget as referenced above; the total of the appropriations of the temporary budget to reflect not in excess of 14% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year exclusive of appropriations for interest and debt redemption charges and capital improvements.

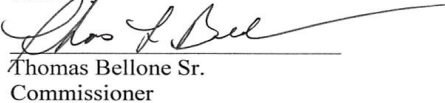
Resolution adopted in business meeting of December 23rd, 2024, and signed by the Fire District #4 Board of Commissioners:


Andrew Bellone Jr
Chairman


Samuel Scapellato
Vice Chairman


Mykola Myronowskyj
Secretary


Joseph Scapellato
Treasurer


Thomas Bellone Sr.
Commissioner



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Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ
1635 Forest Grove Road
Vineland, NJ 08360

Resolution #2024-07

Resolution for the reallocation of 2024 fund balance Fire District #4, Forest Grove, Township of Franklin, County of Gloucester, State of New Jersey.

WHEREAS, The Board of Fire Commissioners of Fire District # 4, Forest Grove, Township of Franklin, County of Gloucester, State of New Jersey is responsible to properly maintain the budget line items.

WHEREAS, there exists a need to reallocate CY 2024 fund balance to balance overspent budget line items the Fire District #4, Forest Grove, Township of Franklin, County of Gloucester, State of New Jersey; and,

WHEREAS, there are sufficient funds in underspent budget line items to perform this action, The Fire District #4, Forest Grove, Township of Franklin, County of Gloucester, State of New Jersey officially:

NOW THEREFORE BE IT RESOLVED, during the regular meeting of December 23rd, 2024, the Board of Fire Commissioners, Fire District #4, Forest Grove, Township of Franklin, County of Gloucester, State of New Jersey hereby allocates reserve fund balance as follows:

The Insurance line item was underspent in the amount of \$19,387.33.

Transfer \$1,424.64 from Insurance to Food & Beverage.

Transfer \$4,002.66 from Insurance to OSHA Mandated Requirements.

Transfer \$1,062.99 from Insurance to Promotion & Public Relations.

Transfer \$438.18 from Insurance to Equipment.

Transfer \$705.50 from Insurance to Radios.

Transfer \$6,456.18 from Insurance to Trucks.

Transfer \$1,312.55 from Insurance to Firefighter PPE.

Leaving a balance reserve fund balance in Insurance of \$3,984.63.

Chairman of the Board, Andrew Bellone Jr. 

Secretary of the Board, Mykola "Nick" Myronowskyj 

Treasurer of the Board, Joseph Scapellato 



**Forest Grove Board of Fire Commissioners
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2025 ADOPTED BUDGET RESOLUTION

Franklin Township FD No. 4 (Gloucester)

FISCAL YEAR: January 1, 2025 to December 31, 2025

WHEREAS, the Annual Budget for the Franklin Township FD No. 4 (Gloucester) (the 'Fire District') for the fiscal year beginning January 1, 2025 and ending December 31, 2025 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of December 23, 2024; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$631,415.95 which includes amount to be raised by taxation of \$566,232.00, and Total Appropriations of \$631,415.95; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on December 23, 2024 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2025 and ending December 31, 2025 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$631,415.95, which includes amount to be raised by taxation of \$566,232.00, and Total Appropriations of \$631,415.95; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

bofdistrict4@gmail.com
(Secretary's Signature)

December 23, 2024
(Date)

Board of Commissioners Recorded Vote				
Member	Aye	Nay	Abstain	Absent
Andrew Bellone, Jr.	X			
Joseph Scapellato	X			
Mykola Myronowskyj	X			
Samuel Scapellato	X			
Thomas Bellone, Sr.	X			