

North Central IA Regional Solid Waste Agency

Minutes of Meeting
December 2018

The regular monthly meeting of the Executive Board was held on December 18, 2018 at the Recycling Center, Fort Dodge, IA. Chairman Donovan Adson called the meeting to order at 5:30 P.M.

Members present: Wally Lorenzen – Eagle Grove, Dale Graham – Ellsworth, Jeffrey Halter – Fort Dodge, Jamie Bemrich – Fort Dodge, Donna Bice – Fort Dodge, Travis Goedken – Humboldt, Rick Pedersen – Humboldt County, Donovan Adson – Vincent, Jerry Kloberdanz – Webster City, and Mark Campbell – Webster County.

Also present were Attorney Steve Kersten, HLW Engineering Group, Lori Lindstrom-CFO, David Rydl, staff and visitors.

Goedken moved to approve the Agenda. Campbell seconded. Motion carried unanimously.

Campbell moved to approve the November 20, 2018 Meeting Minutes. Bice seconded. Motion carried unanimously.

Halter moved to approve HLW Engineering Group Pay Request No. 6 to Rasch Construction, Inc. in the amount of \$106,042.56 regarding the Phase 2 Expansion Project. Campbell seconded. Motion carried unanimously.

HLW Engineering Group provided an update regarding Phase 2 Expansion Project – no action item.

Campbell moved to table approval of part-time Administrative Assistant Lyn Adson going full-time until the February meeting. Halter seconded. Motion carried unanimously.

Pedersen moved to approve revisions to Health and Safety Plan Amendment No. 1 to include the language “wearing a bump cap at all times except for the areas that require a hard hat”. Goedken seconded. Motion carried with Halter and Graham opposing.

The Executive Board reviewed and considered the proposed Budget FY20. The proposed Budget FY20 will be on the Agenda requesting approval at the January 22, 2019 Executive and Full Board meetings. No action item.

The Executive Board and Moffitt, Operations Manager of the HHM, discussed HHM pricing for Mobile Events; to be presented as an Agenda item at the January 2019 Executive and Full Board meetings. No action item.

The Executive Board and Moffitt, Operations Manager of the HHM, discussed the HHM Revised VSQG Pricing; to be presented as an Agenda item at the January 2019 Executive and Full Board meetings. No action item.

Financial Report – Kloberdanz moved to approve the Financial Reports for the month of November 2018. Lorenzen seconded. Motion carried unanimously.

Accounts Payable Invoices – Bice moved to approve the Accounts Payable invoices for the month of November 2018. Campbell seconded. Motion carried unanimously.

Chairman's/Operation Manager's Report –

1. Anderson – safety meeting was on wearing seatbelts; addressed Board to post landfill equipment operator position – Board agreed.
2. Moffitt – safety meeting was on universal waste battery safety.
3. Slinker – safety meeting was on being alert, ready to perform at your best. Made a purchase on an air filtration system for the recycling warehouse

Goedken moved to approve the Chairman's/Operation Manager's Report. Lorenzen seconded. Motion carried unanimously.

CFO's Report –

1. Lindstrom informed the Board the State Auditors are still working on the FY18 State Audit.
2. Lindstrom informed the Board that Scott with IMWCA was on-site December 5, 2018 for the annual IMWCA loss control visit. IMWCA recommended an update regarding "Return to Work" policy which will be an approval item at next month's meeting.

Lorenzen moved to approve the CFO's Report. Bice seconded. Motion carried unanimously.

Other Business – None.

Public Questions or Comments – None.

Campbell moved to go into Executive Closed Session to evaluate the competency of an individual whose hiring as a COO of the North Central IA Regional Solid Waste Agency is being considered per Iowa Code Section 21.5(i). Pedersen seconded. Motion carried unanimously at 7:00 PM.

Lorenzen moved to return to open session at 7:46 PM. Bice seconded. Motion carried unanimously.

Goedken moved to approve making an offer of employment for the position of COO of the North Central IA Regional Solid Waste Agency to David Rydl in the amount of \$96,000 contingent on pre-employment physical and drug screening, signing of the at-will employment and background check. Kloberdanz seconded. Goedken amended his motion to include an expiration date of December 31, 2018 for the response to be submitted to the Agency. Kloberdanz seconded. Motion carried with roll call vote, with Adson abstaining.

The next meeting for the NCIRSWA will be held on January 22, 2019. Campbell moved to adjourn. Kloberdanz seconded. Motion carried unanimously at 7:49 PM.

Lori Lindstrom
Secretary/Treasurer

Donovan Adson
Chairman