

**Town of Grant
9011 County Road WW
Monthly Board Meeting
December 11, 2013**

Present: Schwab, Winkler, Yetter, Luecht and Zimmerman.
Chairperson Schwab called meeting to order at 6:30pm.

Announcements/Correspondence:

- Letter from Wis. Towns Association about joining Urban Town Committee
- Town of Grant receives Recycling Excellence Award, for superior performance in 2012, from Wis. Dept. of Natural Resources.
- WISLR Road Ratings received at Wis. DOT
- 2014 Wis. Farm Technology Days-Portage County, August 12th-14th, 2014 at Feltz Family Farm and Blue Top Farms in Stevens Point
- Letter from State Rep. Katrina Shankland, indicating that she will vote no on Senate Bill 349, legislation to undercut the authority of local communities to regulate frac sand mining.
- Letter from Sergeant Mike Lukas, who is running for Portage County Sheriff

Minutes:

- **Motion: (Winkler, Schwab) Move to approve Monthly Board Meeting minutes from November 13, 2013 as written. Carried. Unanimous Ayes.**
- **Motion: (Winkler Schwab) Approve Town Board Meeting minutes from Nov. 20th, 2013 @ 7:30am with Altmann Construction as written. Carried. Unanimous Ayes.**
- **Motion: (Winkler, Schwab) Approve Closed Session Meeting minutes from November 20, 2013 at 8:30am on Public Works Employee Agreements for 2014. Carried. Unanimous Ayes.**
- **Motion: (Schwab, Yetter) Move to approve Budget Public Hearing, Special Town Meeting and Town Board Meeting of November 25th, 2013 as written. Carried. Unanimous Ayes.**

Officers' Report:

- **WTA-Portage County Unit Mtg.-** Talked about grant money available for roads. Attended by State Representatives: Katrina Shankland and Amy Sue Vuwink.
- **Clean, Green & Welcoming Community-** Changed name to Clean, Green Wis. Rapids. Working on sustainable projects such as Choose to ReUse.
- **Local Road Improvement Program/Town Road Improvement** – Total of nine municipalities can apply for funds available to Portage County. Five towns that received funding in 2010 backed out to allow other 4 municipalities to receive

grants. **TRI-D** is available for reconstruction projects with \$12 million available. Schwab filled out application for Lake Road Project in Town of Grant. Roads are prioritized by Portage County and final decision is made by the State. Portage County ranked Lake Road as #1 priority for \$136,000.00. Decision should be made by the State of WI by end of February, early March 2014 as to who will be awarded the grant money.

Committee/Commission Minutes or Reports:

- **Ambulance:** Dean Wiese, Plainfield Fire Chief, attended town meeting questioning Portage County dispatch for a number of calls. Schwab had drafted a letter to Portage County Exec. Patty Dreier about the dispatch errors and has requested an explanation.
- **First Responders:** Have received PEDES Bags, working on list of equipment, Town requesting a form with date of runs and who responded to those runs, to be turned in with payment request for runs.
- **Groundwater Citizens Advisory Committee:** No Report
- **Historical/Sesquicentennial:** Next meeting Jan. 8th @ 5:30pm before Monthly Board Meeting. Information included in Tax Bills, parade is to be scheduled for Sunday August 10, 2014, looking for volunteers for a number of committees. Book is in final stages and should be available in Spring 2014. Keep August 8th-10th, 2014 open on your calendar.
- **Plan Commission:** November 20th meeting looking at Zoning Ordinance for potential revisions, clarifications and improvements. Next meeting December 18th @ 7:00pm.
- **Zoning:** Month of November one permit issued to We Energies for UAP Permit for a total of \$20.00 collected.

Financial Report & Updates:

- Treasurer presented November Reconciliation with total receipts total at \$119,000.91, checkbook balance at \$95,671.07 and cash on hand of \$200,726.16. Clerk and Treasurer are in balance for the month of November 2013. Clerk working on Fuel Tax Refund, Board Members were given copies of Budget Sheet to look at, loan is ready for grader purchase when delivery date is set.
- **Motion: (Yetter, Winkler) Move to place Financial Report on file for audit or review. Carried. Unanimous Ayes.**
- Treasurer reported that all inserts for tax bills were sent to MailCom for processing.
- **Motion: (Schwab, Yetter) Move to allow credit card for Dave Feit, Highway Worker for a maximum amount of \$1,000.00. Carried. Unanimous Ayes.**

Operator License:

- **Motion: (Schwab, Winkler) Move to issue operator license for Amanda Jean Kruger for V-ski's Kellner Tap. Carried. Unanimous Ayes.**

Public Participation:

- Charles Rickman received a call about telephone books and Buyer's Guides on 100th St. on Sunday and Monday garbage on 100th St. between Griffith and Deer Rds.
- Town employees spent a number of hours picking up, apparently someone was hired to deliver them and discarded instead.

Roads/Equipment/Garage:

- Monthly Report: Winkler reported that new windows were installed in garage, trim trees, organize garage, getting ready for arrival of new grader.
- New grader being completed today, should be delivered end of week or beginning of next week. (Dec. 16th)
- PASER/WISLR and Road Certification: Dave Feit and Marty Rutz completed road ratings and Treasurer Luecht entered data into computer.
- Unauthorized use of snowmobiles on town roads: snowmobiles using White Pine and Akron. Will need to talk to snowmobile clubs in the fall next year about running roads.
- **Motion: (Schwab, Winkler) Move to get four vehicle cell phone chargers not to exceed \$50.00. Carried. Unanimous Ayes.**
- **Motion: (Winkler, Yetter) Move to purchase gladiator cabinet for garage not to exceed \$350.00. Carried. Unanimous Ayes.**
- **Motion: (Yetter, Winkler) Move to purchase paint and supplies for garage interior not to exceed \$400.00. Carried. Unanimous Ayes.**
- **Motion: (Yetter, Schwab) Move to go with OWN to rent chipper not to exceed \$1,800.00. Carried. Schwab-aye, Yetter-aye, Winkler-recused.**
- **Motion: (Yetter, Winkler) Move to put list of items presented on Wis. Surplus Online Auction after checking if street signs can be sold. Carried. Unanimous Ayes.**

Town Hall – ramp:

- Altmann Construction needs to come back and put better seal on floor.

Transfer Station:

- Memo drafted to send to business owners about not being able to bring business waste to Transfer Station.

Election Workers:

- **Motion: (Yetter, Winkler) Move to appoint Julie Kramer as Chief Inspector, Kelley Steinke, alternate Chief Inspector and Diana Luecht, Avis Schroer, Elaine Eberhardt, Jan Lassa, Jean Zeman, Marjorie Weinfurter, Sandy Brody, Thea Provost, Vickie Hess as Election Workers for 2014-2016 2 year election cycle. Carried. Unanimous Ayes.**

Board/Employee training dates: None to report

Upcoming meeting dates/topics:

- 2014 Monthly Board Meetings second Wednesday of month with following exception: **Motion: (Yetter, Winkler) Move February Monthly Board Meeting to February 5th, 2014. Carried. Unanimous Ayes.**
- Road bid openings 2014 re: Lake Rd. Can not advertise bid documents until decision is made about TRI-D grant money, work could still be done June-August 2014.
- Set date to interview for Transfer Station employee to replace Mary Urban, who retired. WTA indicated that we would not have to advertise for employment since we do have applications on file.
- Check with current snowplow operators to see if they will be available for 2013-2014 season.

Motion: (Winkler, Yetter) Move to adjourn at 9:20pm. Carried. Unanimous Ayes.

Respectfully submitted by,

Vicky Zimmerman, Town Clerk