

## Human Services, Inc.

Human Services, Inc. is a non-profit community mental health center that has been serving the Chester County community since 197. The goal of Human Services, Inc. is to provide for the prevention, evaluation, diagnosis, treatment, and recovery of adults with serious mental illness and co-occurring disorders. Human Services, Inc. remains committed to providing quality care that is most responsive to the needs of the individual in the most appropriate, less intrusive manner.

**Resource Coordinator Position (RC)** - RC is a full time, exempt position that provides case management services to a maximum caseload of (75) individuals who meet the State criteria for Resource Coordination services. Services are provided in the office and on an outreach basis and are to be delivered utilizing Recovery concepts and follow all State, County and Agency regulations.

Activities include accessing needed services across all life areas (housing, education, employment/vocational, income and benefits, mental health treatment, drug and alcohol treatment, socialization/informal supports, medical, etc.); advocacy, crisis management, intervention and support and Recovery. RC services are provided during normal business hours.

Employees are required to pass FBI/Criminal/Child/Driver license background checks. Employee must maintain a valid drivers' license and current automobile insurance. Employee cannot be on the Federal ineligibility list.

### Minimum Qualifications

- A Bachelor's degree and 2 years work experience in mental health service, 1 year of which must be work experience in Psychiatric Rehabilitation Services. Candidates with CPRP certification are preferred; however, this certification can be attained within 2 years from the date of hire.
- Have a thorough knowledge of recovery and wellness philosophy.
- Have a working knowledge of issues faced by those who experience serious mental illness.
- Must possess the ability to communicate effectively both orally and in writing.
- Establish positive working relationships with staff, community partners and the individuals you work with.
- Relate positively with colleagues and representatives of other agencies.
- Have the ability to recognize and be sensitive to cultural and ethnic differences.
- Must be able to safely perform essential job functions with or without reasonable accommodations.