

MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of April 17, 2013

CALL TO ORDER: The meeting was called to order by President Alan Armstrong at 7:00 PM at the historic Murphys School at 65 Jones Street, Murphys, CA. Present were Trustees Alan Armstrong, Maureen Elliott, Jeff St. Louis & Kelly Wright. Also present was caretaker Robert Yeadon. Absent was Trustee Louise Carniglia.

QUORUM: A quorum of four board members was present when the meeting was called to order.

AGENDA APPROVAL: St. Louis moved to accept the Agenda as presented. The motion was seconded by Wright and passed 4/0.

MINUTES: Wright moved to accept the Minutes of March 20, 2013 as presented. Elliott seconded the motion. The motion passed 4/0.

PUBLIC COMMENTS: None

CORRESPONDENCE: None

OLD BUSINESS:

1. Discussion was held on what to do about people who have placed large decorative items on the plots bought by others and on plots and walkways owned by the cemetery and the on-going problem of neighboring property owners cutting cemetery fences and installing gates from their property into the cemetery. Elliott moved that the Trustees of the Murphy Cemetery District hereby direct Board President Alan Armstrong to work with the office of the Calaveras County Counsel to formulate an Ordinance setting out legal standards for the operation and maintenance of Buena Vista Cemetery. The motion was seconded by St. Louis and passed 4-0.

2. Elliott reported that a work order form was submitted to the county Public Works Dept. on the need for road repairs in the cemetery on March 22. This is the second time this form was sent to them. There has been nothing but the emailed acknowledgement that the emailed form arrived. Elliott will call Public Works.

3. Elliott reported that the Ebbetts Pass Veteran's Memorial District has agreed to allow the Murphys Cemetery District obtain electricity from the historic Murphys School so that the electric gate at the cemetery entrance will work all year.

4. Caretaker Yeadon has not had time to obtain a bid for a decorative iron fence around the old baby plot. This item will be tabled until next month.

5. Elliott reported that the pension file of Civil War veteran Daniel Dawley had already arrived and that the order for a Civil War headstone for his grave has been sent to the VA

6. Discussion was held on what price should be charged for the 10X10 curbed plot recently sold back to the cemetery. It was agreed to try to sell it for \$2,000 which would include the plot price but not the endowment fee.

NEW BUSINESS:

1. Hartford Insurance did an audit of the cemetery employee's salary and has raised the worker comp. rate by another \$64.

2. Elliott reported that the county auditor's office got a notice recently that the cemetery phone was to be disconnected for non-payment. Elliott called AT& T and it is all straightened out now.

FINANCIAL REPORTS:

1. There were no plot sales in Marh

2. Invoices: It was moved by Wright and seconded by St. Louis and approved by 4/0 to pay invoices of \$30 to reimburse Maureen Elliott for ordering the Civil War pension file and pay State Farm \$250 for liability insurance

3. The county auditor has sent the 2013-14 Preliminary Budget Attestation form. They request that each district agree that their preliminary budget will be the same as the final budget for the previous year, with any budget changes being done when the final budgets are approved. The Budget Attestation form was signed by all directors and Elliott will email it to the county.

CARETAKER REPORT: Yeadon reported that J. Stai has not yet removed the gate he put into the cemetery fence. He will have the water turned back on this week since it appears freezing temperatures are over for the year.

TRUSTEE REPORTS: Elliott reported that the family of John Maynes wants to remove his cremains from the cemetery. They will contact Kevin Raggio to obtain all necessary permits.

DATE OF NEXT MEETING: The date of the next board meeting will be May 15, 2013 at 7PM at the Historic Murphys School

ADJOURNMENT: Wright moved that the meeting be adjourned. Elliott seconded the motion. The motion passed 4/0 and the meeting was adjourned at 7:56 PM