

# Fostoria City Public Affairs Committee Meeting

## Meeting Information

<b>DATE</b>	March 8, 2022
<b>TIME</b>	6:00 PM
<b>LOCATION</b>	Fostoria Municipal Building - 2nd Floor Conference Room

## COMMITTEE MEMBERS

Amy Mendoza	Mike Shaffer		
-------------	--------------	--	--

## AGENDA

- 1. Call Meeting to Order – 6:00 PM**
- 2. Welcome / Overview of the Meeting**
  1. Announced the purpose of the meeting was a work session to create the context of the Town Hall.
- 3. Minutes of Previous Meeting(s)**
- 4. Communication / Community Updates(s)**
- 5. Public Comments**
- 6. Old Business**
  1. Develop polls – Tabled for now/Close out.
  2. Develop promotional materials – Flyer created.
- 7. New Business**
  1. Continue preparing Town Hall presentation.
- 8. Miscellaneous**
- 9. Adjournment – 7:00 PM**

## ACTION ITEMS

<i>Action Item</i>	<i>Date created</i>	<i>Status</i>	<i>Responsible</i>	<i>Comments</i>
Develop polls	2/22/2022	Complete	M. Shaffer	Tabled for now/Close out
Develop promotional materials	2/22/2022	Complete	A. Mendoza M. Shaffer	Flyer created by M. Shaffer
Prepare Town Hall Presentation	2/22/22	Pending	A. Mendoza M. Shaffer	In progress
Follow-up with Superintendent Andrew Sprang on specifics of Town Hall venue needs	2/22/22	Pending	M. Shaffer	In progress
Contact Review Times	3/8/2022		A. Mendoza	
Contact Nursing Homes	3/8/2022		A, Mendoza	