

VIXEN HALL KENNELS CHEAT SHEET FOR OUR OFFICE FORMS

*** Thank you for taking the time to fill out the paperwork we require during your pet's visit. Here are some pointers and explanations that will help you fill out the form correctly. Feel free to write as much as you want, as it will assist us in taking care of your family member.**

- We typically fill out an identification card for each individual pet. If you would like to put multiple pets on one identification card that is completely acceptable. Just make sure that you are specific to what pet you are talking about if there are special requests.

VACCINATION UP TO DATE: We require that all dogs be up to date on rabies, bordetella, and distemper. If your dog is not current on rabies and distemper, please schedule an appointment with your vet to administer these required vaccines. If your vet recommends your pet should not have these vaccines, please supply a signed note. Bordetella, aka Kennel Cough, can be administered at the kennel for a fee of \$20.00 if it is not current. Cats must be current on rabies vaccinations, FVR CP/Feline Booster, and show Negative for Feline Leukemia and Feline AIDS.

LICENSE CURRENT: PA residents are recommended to have an updated dog license. Out of state residents do not require a license. If you are a PA resident and you do not have a license there is a chance that you could receive a \$300 fine from the county as we are inspected periodically throughout the year.

DATE IN/DATE OUT: Here are our office hours to assist you in entering the correct dates.

Office Hours

Monday: 7:30-5:00pm
Tuesday: 8:00-5:00pm
Wednesday: 8:00-5:00pm
Thursday: 8:00-5:00pm
Friday: 8:00-5:00pm
Saturday: 7:30-12:00pm (noon)
Sunday: 8:00-10:00am; 3pm-5pm

Sunday Afternoon Pick-Ups are charged an additional night's stay.

CLOSED:
New Years Day, Fourth of July, Thanksgiving, Christmas

EMERGENCY NUMBER: This is the number we should contact in case of an emergency while your pet is in our care. If you are unreachable during your trip or reason for boarding, please supply additional contacts.

DIET: Please write "brought own" if you are bringing your own. We do feed Pedigree adult if you do not bring in your own. If you would like to use our food, please write "VH food". All food that is brought in must be put in a sealed container.

FOOD ALLERGIES: If there are any food allergies, please list them here.

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FEEDING INSTRUCTIONS: List the serving size, how often, and any other requests here.

SEPARATE FOR FEEDING: If your pets need to be separated for feeding either because they will eat each other's food or because they will attack one another **PLEASE** mark yes here.

SLOW FEEDER BOWL: If your dog is at bloat risk or eats too quickly that they may spit up their meal, Vixen Hall can provide slow feeder bowls at no additional cost. If you would like one of these bowls, please mark yes here.

FOOD AGGRESSION: If your pet is aggressive with other animals or people while eating please mark yes here.

HEALTH ISSUES: Some good examples: Has seizures, sensitive skin, hearing problems, etc.

MEDICATIONS: Please list the types of medications that are to be administered and how often they should be given. A Medication Log will be attached and filled out by a staff member after directions are supplied.

SLIP LEADS: We use slip leads on all our guests. If you would rather we use a harness that you provide please mark no here. If your pet has trachea problems, please list that under health issues.

AUTHORIZED TO PLAY WITH OTHERS: We do not mingle our guests unless we have permission from both owners that their dog is allowed to play with others. A behavior assessment will be made before allowing guests to play with each other as well. Vixen Hall will take great caution in allowing any play group and they will always be under strict supervision.

JUMPS FENCES: Our fences are approximately four and five feet high and have wiring that can be climbable. If you are worried that your dog may be able to hop that please put yes.

CAMP: is available to all canine guests who board with us. This option was created for dogs that have extra energy or enjoy getting outside as much as possible. Campers can enjoy long walks through our wooded nature trails, healthy sessions of "Fetch" and "Frisbee", or perhaps a swim in our natural pond. This extra time is set aside for your dog so we tailor camp to the enjoyment of your pet and what he/she takes pleasure in doing. Camp is an additional \$4/day. New clients get this service for no additional charge. Please list any favorite activity that your dog has and we can tailor their camp experience around it.

FUN & GAMES: These sessions are with ABCDT certified trainer Karen Barlow. For \$20/half hour she will guide your dog through exercise sessions to provide mental and physical stimulation. Activities include agility exercises, scent games, tricks, shed hunting and more. A fun and positive experience! You will receive a report card at pick up letting you know how your dog fared.

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AGGRESSION ISSUES: If your pet has any aggression issues or stress issues please list them here. Some good examples include: "doesn't like cats," "not friendly with other dogs," "doesn't like men," etc. Be as specific as possible.

BELONGINGS: List any belongings that you plan on bringing. These could include toys, beds, food containers, medicine bottles, etc. Be as specific as possible.

SPECIAL REQUESTS: List any specific requests that you may have.

GROOMING: If you would like your dog bathed, nails clipped, ears cleaned, or brushed out, list them here. Please keep in mind full grooms (includes a hair trim) must be scheduled with our groomers. Call our office to complete this. 610-932-6980

- **Make sure you fill out the back of the form.**
- *** PLEASE MAKE COPIES AND ATTACH RABIES CERTIFICATE, OTHER PROOF OF VACCINATIONS, AND UPDATED DOG LICENSE PAPER WORK. A rabies certificate is a form that has the due date for the rabies vaccine, the veterinarian's signature, as well as the rabies tag number. Below is a good example of what we are talking about. Additional paper work may be needed to show that kennel cough and distemper are also up to date.**

The image shows two forms side-by-side. The left form is a 'CERTIFICATE OF VACCINATION' for rabies. It includes fields for the date of vaccination (05-10-08), the veterinarian's name (Dr. M.C. Cox), and the owner's name (Alex E. McCann). It also has a table for patient information including breed (Border Collie Mix), sex (Male), and age (4 years). The right form is a 'VACCINATION CERTIFICATE' from 'Dogland Veterinary Hospital, LLC'. It includes a table of vaccinations with columns for Date, Vaccine, Manufacturer, Amount, Type, Exp. Date, and Status. The table lists several vaccines including Rabies, Bordetella, and Distemper. The form also features the veterinarian's signature and contact information for Dogland Veterinary Hospital, LLC.

- **If you would like us to administer a kennel cough (Bordetella) vaccine please let us know when you are dropping off.**