

# **HOLLEYBROOKE HOMEOWNERS ASSOCIATION, INC.**

**May 17, 2016**

**Meeting was called to order at 8:04 pm by Sharon Jeter at the Holleybrooke shed, following the validation of pool passes. The members present: Sharon Jeter, President; Laurie Little, Vice President; Lenora Brothers, Secretary; Michele Tilden and Eric Lowe; and Irene Davidson, Contract Employee.**

**Prior to the meeting, Lenora emailed the Board members the April 2016 minutes for review. Eric motioned to accept the April 2016 minutes; Sharon seconded the motion. All agreed.**

**Irene read the Treasury Report. As of April 30, 2016, the checking balance was \$100,907.81 and the money market fund was \$101,819.00. As of May 17, 2016, the check book balance was \$123,561.15. Laurie motioned to accept the Treasury Report; Lenora seconded the motion. All agreed.**

**NEW BUSINESS: None**

**OLD BUSINESS:**

**Welcome Wagon/Senior Bags ~ Eric stated that he delivered baskets to new residents and the remaining baskets are currently stored at his house.**

**Website ~ According to Irene, Camilo transferred ownership of the four domain names to Scott Pugh (attorney for the HHOA) instead of to the Holleybrooke Homeowners Association (HHOA) as instructed by Mr. Pugh. Irene informed the Board that Mr. Pugh needs to transfer ownership to the HHOA within 10 days. She has a meeting scheduled with Scott Pugh on Thursday, and Sharon Jeter and Lee Brothers will also be attending the meeting to assist with the transfer of domain ownership.**

**Irene also mentioned that Mr. Pugh's office received a web hosting refund of \$499.45 from Webionic Designs paid to Holleybrooke HOA via Scott Pugh after the following deductions in accordance to the fax sent to Scott Pugh from Camilo dated April 30, 2016: (a) Cost plus labor incurred (\$35.00) for the 2016 renewal of the domain name, "holleybrooke.org"; (b) Cost plus labor incurred (\$105.00) for the registration of the domain names, "holleybrookehoa.org", "holleybrookehoa.com", and "holleybrooke.net" with GoDaddy.com; (c) Cost of one-month's (\$54.95 for April 2016) hosting of the subject organization's internet presence.**

**The Board discussed options for a hosting site. Laurie motioned to use GoDaddy.com to host the HOA website; Michele seconded the motion. All agreed.**

**Pavilion/Park ~ Eric inquired about the new bike rack. Irene stated that the bike rack and a trash can for the pavilion had been ordered with Cunningham. Irene is looking into having someone install the bike rack once it is delivered.**

**Steve with S&S Construction did sand the lifeguard chairs, but the chairs are currently in the old shed to keep them dry due to the wet weather and are waiting to be refinished. Three picnic tables were repaired, but the rest of the repairs are delayed due to the wet weather.**

**Pool ~ Irene mentioned that the wading pool has a small leak which will need to be repaired at the skimmer line, but it did pass the pressure test. She also stated that the new salt system has been installed but is not running yet. Mark with American Pool will be out to turn the system on and to train the lifeguards with the salt system.**

**Also, Irene indicated that when Commonwealth had been out for repairs, they had to turn the water on at the meter which also turned on the water at the pool area to include the bathrooms. Irene was informed that the water had been turned off. Apparently, the water in the bathrooms was overlooked resulting in a high water bill.**

**Bathrooms ~ Irene stated that Steve with S&S Construction talked with a company who makes stalls, but not the same company used by Ace. He will have them come out to measure the stalls to see if it is necessary to order new stalls.**

**Signs ~ According to Irene, the new signs have been made and S&S will be installing them.**

**8:38 pm ~ The Board adjourned to Executive Session.**

**8:42 pm ~ Sharon motioned to adjourn; Lenora seconded the motion. All agreed.**