

MINUTES OF THE DUBUQUE SOIL AND WATER
CONSERVATION DISTRICT COMMISSIONER'S MEETING
EPWORTH IA
November 7, 2017

Call Meeting to Order: The monthly meeting of the Dubuque Soil & Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 5:58 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa on November 7, 2017. Those present included Staff: Theresa Weiss & Colleen Siefken; Commissioners: Melvin Wilgenbusch, Charles McCullough, Jerry Ostwinkle, Jeff Schmitt & Dave Ruden.

Adopt Agenda: With the following additions, the agenda was approved as presented.

NACD Survey

17-119 Motion made by McCullough to approve the agenda with the above additions. Motion seconded by Ostwinkle. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the October 3 and 18, 2017 meeting minutes.

17-120 Motion made by Ruden to approve the meeting minutes. Motion seconded by Schmitt. Motion carried unanimously.

FARMS Program Summary: Current **FARMS '18** Account information:

Program	Balance	Program	Balance
REAPP	\$ 584.59	REAPF/NG	\$ 4,056.12
Cost Share	\$ 29,923.05		

Cost Share Applications:

IFIP

James Rohner, 1 water & sediment control structure, \$2,468.12 cost share

REAP

Kathy Miller Bahl, 33 acres forest stand improvement, \$3,960.00 cost share

WQI

None

17-121 Motion made by McCullough to approve the applications listed above. Motion seconded by Ruden. Motion carried unanimously.

Cost Share Amendments:

None

Cost Share Certifications:

MICHAEL BAHL	66226	Cover Crop - 1 Year	\$3,250.00
MATTHEW LATTNER	65910	Cover Crop - 1 Year	\$1,375.00
MARY ANN KOSS	65887	Cover Crop - 1 Year	\$4,000.00
NICK HELGERSON	64644	Cover Crop - 1 Year	\$990.00
JAMES GAUL	61985	Cover Crop - 1 Year	\$2,000.00
MERLIN DEMMER	64517	Cover Crop - 1 Year	\$1,550.00
DOUGLAS HOEFLE	61637	Cover Crop - 1 Year	\$3,750.00
MARTY RAUSCH	63899	Cover Crop - 1 Year	\$420.00
NATHAN GOEDKEN	61520	Cover Crop - 1 Year	\$900.00
BRIAN HOEFLE	63762	Cover Crop - 1 Year	\$750.00
GREGORY E WILLE	61462	Cover Crop - 1 Year	\$2,400.00
BRIAN HODGSON	63526	Cover Crop - 1 Year	\$2,400.00
MICHAEL BAHL	63520	Cover Crop - 1 Year	\$750.00
BRENT KOOPMANN FARMS LLC	63300	Cover Crop - 1 Year	\$540.00
MARTY SMITH	62683	Cover Crop - 1 Year	\$600.00
KENNETH WILLE	62508	Cover Crop - 1 Year	\$1,500.00
DARRELL TUCKER	62339	Cover Crop - 1 Year	\$675.00
TURNIS FARMS COMPANY	64783	Cover Crop - 1 Year	\$4,000.00
JOE JARDING	62255	Cover Crop - 1 Year	\$950.00
HARRY ALTHAUS	65891	Cover Crop - 1 Year	\$1,750.00
CORPORATION OF NEW MELLERAY	59131	Forest Stand Improvement	\$2,400.00
TERRY MILLER	53336	Tree/Shrub Establishment	\$3,060.00
WILFRED LUEKEN	61694	Cover Crop - 1 Year	\$537.50
DANIEL PLOESSL	61649	Cover Crop - 1 Year	\$765.00
BONERT AND KENNEDY FARMS, L.L.C.	64203	Cover Crop - 1 Year	\$816.00
DAVID SCHIELTZ	62768	Cover Crop - 1 Year	\$2,750.00
DENNIS RAUEN	62317	Cover Crop - 1 Year	\$500.00
JAMES DALY	62258	Cover Crop - 1 Year	\$450.00
KEVIN PITZ	62126	Cover Crop - 1 Year	\$3,125.00
GERALD WUCHTER	61966	Cover Crop - 1 Year	\$1,500.00
SCOTT BRANT	61929	Cover Crop - 1 Year	\$750.00
RANDY PANCRATZ	61713	Cover Crop - 1 Year	\$570.00
KENNETH RUNDE	54697	Forest Stand Improvement	\$600.00
JOHN SCHIELTZ	61964	Cover Crop - 1 Year	\$2,525.00
JAMES DECKER	62747	Cover Crop - 1 Year	\$2,400.00

17-122 Motion made by McCullough to approve the certification. Motion seconded by Schmitt. Dave Ruden abstained from voting. Motion carried.

Cost Share Maintenance Agreements:

Matthew Lattner, #65910, 55 acres cover crops
Terry Miller, #53336, 5.1 ac tree/shrub establishment
Kenneth Runde, #54697, 5 ac forest stand improvement

17-123 Motion made by Schmitt to approve the maintenance agreements. Motion seconded by Ostwinkle. Motion carried unanimously.

1M/Finance:

- October Bank Statement was available for review.
- Checks Written –
 - o #2967, Charles McCullough – \$17.16 Commissioner Travel
 - o #2968, Jerry Ostwinkle - \$15.99 Commissioner Travel
 - o #2969, Dave Ruden - \$43.29 Commissioner Travel
 - o #2970, Jeff Schmitt - \$30.03 Commissioner Travel
 - o #2971, Mel Wilgenbusch - \$30.42 Commissioner Travel
 - o #2972, Eric Schmechel - \$2.99 Commissioner Travel

17-124 Motion made by Ruden to approve the checks written. Motion seconded by Ostwinkle. Motion carried unanimously.

Correspondence Received:

- NACD Technical Assistance Grants – conservation planning and EQIP implementation assistance. 80% EQIP and 20% CTA proposed. Application received and to be submitted by November 21st.
- Farm Bill XIV Additional EQIP Work Product Application – Siefken completed the application (no commissioner approval needed) and requested reimbursement for EQIP Program Work Products. Awaiting word on funding.
- Quarterly Farm Bill Wildlife Biologist Report was reviewed.
- CDI Scholarship information was received. Siefken will forward to high schools.
- Cover Crop meeting on Monday, November 13th at Epworth City Hall.
- DSCWQ Voice newsletter was available for review.
- Cover Crop signs – Eric has 4 signs for the SWCD to be distributed throughout the county. Signs are to be collected and reused next year.
- NACD Survey – board reviewed the survey questions and decided not to complete the survey.
- Verizon Bill - Eric's new phone purchase was \$501.68. Eric wasn't told the new plan was either an unlimited voice or unlimited data plan, not both. Thus he had \$80 in voice overcharges. The new plan was for unlimited data and 400 minutes of voice between the hours of 8-5 Monday-Friday. He changed the plan to reflect 1000 voice minutes per month and unlimited data. Verizon agreed to credit us for half the voice charge on the next bill. The new monthly bill should be \$71 + tax and the next one should have a \$42 credit.

- Dubuque County Women, Land & Legacy will be planning an Estate Planning & Farm Transitioning workshop on Wednesday, November 15th at the Farley Memorial Hall. Reservations are required and lunch will be served.

Personnel Updates:

- Eric would like to attend a Fishers & Farmers program to be held November 28th & 29th at the Grand River Center. Registration is \$65.
- Stacy Kass had twin girls on October 21st. Since we have no maternity leave, she has been laid off for 12 weeks to make her eligible for unemployment.

17-125 Motion made by McCullough to approve Eric's travel request. Motion seconded by Schmitt. Motion carried unanimously.

Meeting Updates: None

NRCS Updates: Weiss mentioned that the EQIP priority watersheds in Dubuque have been updated to include Catfish, Bankston, Whitewater and Maquoketa watersheds. Staff is working on ranking those EQIP applications submitted prior to the October 20th deadline for ranking.

CRP Conservation Plans & Revisions/Conservation Plans:

- 3 were reviewed

17-126 Motion made by Ruden to approve the plans. Motion seconded by Ostwinkle. Motion carried unanimously.

Treasurer's Report:

'18 1M Report.....	\$ 858.91
District Savings.....	\$ 19,563.22
District Payroll S18.....	\$ 122,923.79
District Checking	\$ 5,20.97
Payroll - SWCD	\$ 42,348.49

17-127 Motion made by McCullough to approve the Treasurer's Report. Motion seconded by Schmitt. Motion carried unanimously.

Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

17-128 Motion made by Ruden to adjourn. Motion seconded by Ostwinkle. Motion carried unanimously.

The meeting adjourned at 7:15 p.m.

The next meeting will be held on December 5, 2017 at 6:00 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa.

Melvin Wilgenbusch 12/05/17
Chairperson Date

Colleen Sieffman 11/8/17
Secretary Date

