



**Lansing Skating Club
Board of Governors Meeting Minutes
October 4, 2017**

President Meghan Ziehmer called the meeting to order at 6:30 p.m. and a quorum was confirmed. The meeting was held at Suburban Ice East Lansing.

Board Members Present:

Meghan Ziehmer, President
Ellen Armentrout, Vice President
Nancy Simpson, Treasurer
Mary Ellen Ramsby, Member-at-Large
Sally Whitbeck, Member-at-Large
Breeann Anderson, Member-at Large
Julie Karkosak, Member-at-Large

Board Members Absent:

Diane Van Aken, Secretary
Emily Roth, Professional Representative

Club Members, Parents, Coaches and Guests Present:

Ray Naseef

Consent Agenda

The consent agenda, comprised of the minutes of the August 16, 2017 meeting, was approved as circulated.

Correspondence

Nancy Simpson updated the group that thank you acknowledgments have been sent to all donors. Cards were also sent to Clarence Weiss and Jackie Brenner.

Treasurer's Report Summary

Nancy circulated the Treasurer's Report in advance of the meeting via e-mail, which included the Summary Totals of the 3 accounts, September Statements for the 3 accounts, and Transaction Report, showing all income and expense transactions since the September meeting.

A copy of the 2016 tax return was circulated to the Board for review and Nancy shared that we will now be responsible for submitting an application for a License to Solicit.

Upon motion made and seconded, the Treasurer's Report was approved.

Membership Report

Sally reported there are currently 131 members.

COMMITTEE REPORTS

Social:

The Regionals exhibition is scheduled for Friday October 6th. Meghan will present the gifts to our skaters and make a brief statement. A cake will be provided to serve at the conclusion of the exhibition.

Treasurer's Subcommittee:

Ellen reported that a draft will be available at the next meeting.

Test:

The November test session is scheduled and on track.

Van Camp Competition:

Meghan updated the group on Jenifer's progress on Van Camp. All items are on track. Seminar options are being considered. Corie is working hard on our officials. Nancy will be working with Jenifer on the medals and what our needs will be. Meghan will begin reaching out to vendors. The plan is to have the announcement ready to go by December 1st. We will apply to be a National Solo Dance Series competition.

Social Media:

Kirsten is posting on Facebook, and everyone is encouraged to share LSC information. Ray is making updates and changes on the website as needed. He indicated that our Go Daddy domain and web host server renewal is due. It was decided to renew with Go Daddy for 1 year, which will give time for Ray to research other possible host options.

SafeSport:

No update.

Van Camp Awards:

Discussion continued regarding banner eligibility. After much consideration, it was decided to allow banner eligibility for those who otherwise meet criteria but may not be actively involved in Club activities. Nancy will update the VCAC Rules and Guidelines language for presentation at the next meeting.

OLD BUSINESS

LSC Spirit Wear Sale

The link is live and people can order as they wish. It was asked if we can check on sample sizes for the various items.

Window Graphic

A new window graphic for outside the studio was approved. Meghan will work to place the order and get it installed.

Regional Gifts/Regional Exhibition

The gifts have been received and embroidered. Meghan will bring them to the rink to be presented at the exhibition on October 6th.

LSC Brochure

Nancy updated our old brochure and Meghan will print so that we can use these until a new brochure is developed.

NEW BUSINESS/ACTION ITEMS

Stereo/Parachutes/Process or Procedure for Purchases

Sarah Capizzo proposed a new process for purchases which would be submitted 14 days prior to the need. Nancy mentioned that we had a form in the past that was used and she will search for the file. Meghan will work to update this to suit our needs and will follow up with Sarah on the proposal. It was approved for the Club to purchase 10 more parachutes at a cost of \$15 each, and when they wear out, skaters will be responsible for purchasing their own.

USFS Apparel

Meghan mentioned that U.S. Figure Skating now has an option on the website to upload your logo and purchase apparel with the U.S. Figure Skating logo as well as the club logo.

Future Bids

Meghan presented the idea of bidding on the National Theater on Ice Competition. She talked in detail about the event and the amount of work this would require. She proposed the idea of collaborating with the Harmony on Ice and Ice House Academy groups to host the event and do some form of profit sharing. Upon a motion and a second the group approved this idea. Meghan will follow up with Patrick O'Neil to begin conversations.

Volunteer Chair

The idea was presented that we need someone who is willing to serve as a Volunteer Chair. Bree Anderson said she was willing to assist if a second person would co-chair with her.

Seminar

Various seminar topics for the LTS and club members were discussed. The ideas that were proposed were: IJS parent seminar, transitioning from LTS to a club, mental strength training and recruiting from LTS. It was proposed to have a seminar page on the website as well.

LSC Logo

It was suggested our logo may need to be updated. This topic will be placed on a future agenda.

Next Board Meeting: Wednesday, November 8, 2017, 6:30pm at Suburban Ice East Lansing.

Meeting Adjourned 8:51 p.m.

**Respectfully submitted,
Meghan Ziehmer, President**