

Crown Colony Homeowners Association
Board of Directors Meeting
November 14, 2019

Agenda

- I. Call Meeting to Order
- II. Call Open Forum to Order
 - a. Patrol Activity Report
 - b. Residents Input
- III. Call Business Meeting to Order
- IV. Actions Between Meetings
 - a. Summarize Unannounced Meetings, if any
 - b. Ratify Actions Approved between Meetings, if any
- V. Approve Minutes of Previous Meeting
 - a. October 30, 2019
- VI. Committee Reports
 - a. Architectural Control Committee
 - b. Pool Committee
- VII. Treasurer's Report
 - a. Cash Balances
 - b. Delinquencies
 - c. Review Financial Reports
 - d. 2020 Budget Preparation
 - e. Water Sub-Meter Report
- VIII. Management Report
 - a. Correspondence received by Association, Directors, Management
 - 1. Cancellation Letter to Management Company
 - 2. Change of Late Fees (Maintenance)
 - b. Association Business and Operations
 - 1. Newsletter Proposal
 - 2. Management Transition
 - 3. Annual Meeting Preparation
 - 4. Nominating Committee
 - 5. Board Officer Changes
 - c. Webpage Report
 - d. Common Area Maintenance Report
 - 1. Concrete Work Update
 - 2. Tree Work Proposals

- e. Pool Report
- f. Parking/Towing Report
- g. Homeowner Insurance Report

IX. Executive Session

The Board may convene an Executive Session, as needed, to consider actions involving personnel, litigation, contract negotiations, enforcement actions, attorney communications or other confidential information as allowed under Texas Property Code section 209.0051

- a. Collections
 - 1. Enforcement Action
 - 2. Owner Requests
- b. Deed Restriction Report
 - 1. Enforcement Action
- c. Attorney Communications

X. Reconvene in Open Session and Report on Actions Approved During Executive Session

XI. Set Date, Time and Agenda of Next Meeting/Adjournment
December 19, 2019 at the onsite office of 12155
Sharpview Dr. Houston, Texas 77072 @ 3:30 P.M.