

WASKESIU COMMUNITY COUNCIL MEETING MINUTES

Public Council Meeting: Friday, September 27, 2013 - 9:00 am – 2:00 pm WCC and Parks Canada

Location: Waskesiu Lake Lodge, Waskesiu, SK

Attending: Brian Morgan, Bryan Matheson, Randy Kershaw, Nancy Wood-Archer (left meeting at 10 am), Janice MacKinnon, Jim Kerby\*, Terry Schneider, Alan Fehr (arrived 10:30 am)  
\* phone in

Regrets: Brent Hamel

Agenda Topics:

1. Call to Order Brian Morgan **9:00 am**
2. In-camera session
3. Adoption of Agenda as amended Brian Morgan  
**Carried**  
**Randy Kershaw/Janice MacKinnon**
4. Approval of August 23, 2013 Meeting Minutes as amended Brian Morgan  
**Carried**  
**Jim Kerby/Janice MacKinnon**  
Review of 2013 AGM Minutes. They will be posted on website 'subject to ratification'.
5. Business Arising from Minutes  
-Determine 2014 AGM Date – the date has been set for Sunday, August 17<sup>th</sup>, 10 am to noon at Terrace Gardens. Noreen and Randy to promote as last year – flyer distributed by Fire Dept., WSRA email, posters on townsite bulletin boards and Council members to do personal invites.  
**Randy Kershaw/Bryan Matheson** **Carried**
6. Correspondence  
- Confirmation from Information Services Corporation that the Waskesiu Community Council financial statement for the fiscal year ending March 31, 2013 has been filed.  
- Receipt and letter of thanks from Waskesiu Foundation for Council's donation to the Waskesiu Volunteer Fire Dept. for the delivery of WCC's 2013 AGM flyers.  
**Motion to accept was received.**  
**Bryan Matheson/Janice MacKinnon** **Carried**
7. Townsite Update **Terry Schneider** **9:30 am**
  - Prince Albert National Park Cabin Area Development GuidelinesDiscussions with Rob Phillips, Waskesiu Seasonal Residents Association President, on Monday September 23, 2013 have lead us to a point where we need to arrange for a meeting with Rob, his committee, PCA and the WCC committee (Brian Morgan, Jim Kerby, Brent Hamel, Randy Kershaw) to review the content of the Guidelines and bring this process to an end point. Terry Schneider to set meeting date next week after Monday – between 3 pm – 6 pm Wednesday or Thursday with members from PCA, WSRA and WCC.

A group discussion ensued on the Cabin Guidelines issues.

- SaskTel – New “Stealth Tower” proposal

License of Occupation details are complete. Environmental Impact Assessments have been confirmed and endorsed. SaskTel has been on site to perform geotechnical soil testing at the end of August and are now in the public consultation stage. Construction is still scheduled to advance this fall.

Colour of the tower to be confirmed with SaskTel ahead of construction.

- Line Painting

Parking lines completed in September as time permitted.

- Arbour Day

The Parks’ Arbour day event was a successful event and the golf club “Lobstick Tree” replacement event was also a successful endeavour. We appreciated all of the volunteer support for the park planting event and appreciated the opportunity to participate in the Lobstick Golf Clubs’ well attended tree planting spectacle.

The Park will be attempting to arrange for a tree spade contract to move approximately 20 to 25 trees this fall. The focus will be on moving trees into the Waskesiu Chamber of Commerce recreation area, moving some spruce near the Visitor Centre to alternate locations and placing a few trees along the paved trail in day use area by disc golf holes numbertwo and three. Council suggested clean up of the excess sod from the Arbour Day planting needs to be done. PCA was questioned if the trees in the corralled areas will remain where they have been planted and the answer was yes they will.

- Cabin Area Swales

Project tendering for swales on Kingfisher/Jay and Bluebird/Chickadee is a work in progress. The tendering process was delayed initially given that no qualifying tenders were received within our initial date deadline. Invitational tenders have since been sent to those contractors who expressed an interest in this project and the closing date is October 4, 2014. We hope to be able to award a tender and commit capital funds under budget 2013/14 and carry over such funds into 2014/15 fiscal year, if necessary, to complete the project.

Vegetation has been cleared from the ditch at the top of Kingsmere/Jay which abuts Tamarack Road to allow for free flow of surface water to a culvert in this ditch.

It is expected that approximately 6 large trees will be taken down from the Bluebird/Chickadee right of way and 24 large trees will be removed from the Jay/Kingfisher right of way to accommodate construction of swales. Grey water boxes in these areas will be removed by Park staff and replaced with a water valve in a box that will be capped at ground level.

- South Bay

Work has been substantially completed on a new camp kitchen at South Bay. Construction work to date was performed by the Waskesiu Foundation and volunteers. Outlying Camp

Kitchen Development Protocols are being updated to reflect lessons learned and detailed construction specifications for potential future camp kitchen construction work. The extra landscaping required came to a cost of \$800 - the invoice is being paid for by PCA. South Bay will be repainted at PCA's cost in 2014.

- Waskesiu Camp Kitchens

Work is currently in progress to complete upgrades to Camp kitchens #5 and #6 in the day use area. This work will be substantially completed this fall.

Bids are being solicited from regional architects to provide the Park with plans to appropriately convert camp kitchen #7 (across from the Visitor Centre) into a multi season facility.

- Fire Department  
A uniform crest was chosen by the Fire Chief. Picture of crest, which matches up with cresting on the fire truck.
- Spruce Monitoring Report  
Dustin Guedo, Ecologist Team Leader to share Fall 2013 spruce monitoring report at the next meeting of Council.
- Law Enforcement Report  
Tim Neufeld, Park Warden Supervisor to share 2013 general operations report and staffing arrangements for the balance of 2013 and 2014 at next meeting of Council.
- 2012/21013 Finance Report  
Brenda Georget, Finance Manager to share 2012/2013 finance reports at next meeting of Council.
- Community Vision  
Mapping support staff are currently populating a Waskesiu Community Vision map to assist with the process moving forward.
- Elk Street  
Land Appraisals for all of the residential lots on Elk Street should be completed by a third party consultant by the end of November 2013. Results from this appraisal will assist in guiding future land occupancy arrangements on Elk Street.
- Fire Chief Monthly Report for August

The Fire Department received one call in August, a call to land STARS air ambulance helicopter at the golf course. This call was transferred to Parks Canada Duty Officer.

There are presently 15 Firefighters on the department. The following training drills were conducted in August: August 6 - Vehicle and equipment maintenance, Aug 13 - STARS air ambulance from Saskatoon conducted a course on how to set up a landing zone for landing the

helicopter, August 20 - structure fire drill at the Lakeview subdivision #2 and August 29 - propane tank fire/leak drill.

On September 27-29 four firefighters are attending the Saskatchewan Volunteer Firefighters Association Fall Fire School in North Battleford.

On September 29 the department is hosting a Mutual Aid training drill at Waskesiu with Lakeland and Prince Albert Fire Departments using the new turbo draft unit. Rocky Mountain Phoenix is sponsoring this training.

On August 21 was the end of summer wind up event. Department members played slow pitch and enjoyed pizza with fellow firefighters and family members at the Fire Hall. Deputy Chief Mike Shaan was presented the "Fire Fighter of the Year" award for 2013 for his hard work and dedication to the Waskesiu Fire Department.

The firefighters completed STARS Landing Zone training and have partnered with Parks Canada in purchasing a STARS Landing Kit in order to lead or assist Parks Duty Officer in landing a STARS helicopter for medical emergencies.

The Firefighters raised approximately \$3,420 at the annual fundraiser at the Angry Taco. With the support of the Waskesiu Foundation, the department will be purchasing a Task Force Tip Oscillating Blitzfire portable ground monitor.

Emergency Vehicle Technicians from Rocky Mountain Phoenix were in Waskesiu on August 15 and completed the annual service on the fire truck pump. The annual pump test was completed on the fire truck and it pumped more than what the pump is rated for and passed with flying colors. The technician informed the department that the pump is in excellent condition. This pump test needs to be done annually in order to meet fire insurance regulations.

Fire Chief Paul See has spent numerous hours on administration duties this month. A list along with photographed obsolete fire equipment and surplus equipment at the fire hall has been completed. This equipment will either be sent to Crown Assets or be donated to Firefighters Without Borders to be shipped to fire departments in third world countries.

The Fire Chief has attended meetings with Parks Canada, Rocky Mountain Phoenix, Waskesiu Foundation and attended the Annual General Meeting of the Waskesiu Community Council. He has also done walks of the staff residents up from the Fire Hall and all streets from Bittern to Lilly including Red Deer Campground.

A reminder to residents on the billing process for the Waskesiu Fire Department: Parks Canada does charge for a response from the Waskesiu Fire Department. The rate is \$294.40 per hour per fire truck. The Waskesiu Fire Department has one fire truck, however if mutual aid is called from other fire departments as many as 3 other fire trucks could respond. In the event of a major fire you could be looking at a bill of \$1180.00 per hour. Please check your insurance policy to insure you have the proper amount of fire department coverage on your policy in case of fire at your residence or business. The Fire Chief strongly recommends you have adequate fire insurance on your property, belongings and to cover a fire department response (bill) to your property.

**Motion to accept amended report and to accept the Fire Chief August report.**  
**Bryan Matheson/Randy Kershaw** **Carried**

8. Committee Reports

**Budget/Finance** – Janice MacKinnon

-Nothing to Report

**Business Relations** – Nancy Wood-Archer

-The AGM for the Waskesiu Chamber of Commerce was held on Sept. 18<sup>th</sup>. There was discussion on the DMO. There was a concern of the lack of participation in the DMO by other commercial businesses in Waskesiu.

-PCA was questioned as to who would be the full time winter Warden this year. PCA to get back to the Chamber.

-Sgt. Presler reported that crime stats are down in the Waskesiu Townsite.

-New members voted in and welcomed to the Chamber Board are Shirley Carrier (SVS Graphics-Cabin owner & business licensee) and Krystal Kelly (new owner of Fish Tales Gallery).

-There is a concern by those in attendance of the lack of businesses that remained open after the September long weekend. The Shoulder Season is actually getting shorter this year with more businesses that usual shutting their doors at the end of the September long weekend.

-The Chamber received an email on Sept. 23 announcing the DMO has hired a new Marketing Director – Tracey Desjardins from Ontario. She will begin October 1, 2013.

Council suggested PCA should look at encouraging merchants to keep their doors open until the end of September. It was also suggested that the Chamber board needs to appeal to the merchants.

-Elk Street lots released - Nancy requested Terry Schneider to send an electronic copy of details on the release of the Elk Street lots.

Terry will be consulting with Council on determining the policy, asking for input for a legal approach. In late November they will receive the value of the lands. PCA will provide a copy of this report to Council.

**Community Development & Planning** – Jim Kerby

-No other meetings have been held. Committee is still working on Cabin Guidelines.

**Community Relations** – Nancy Wood-Archer

-Nancy had a meeting with Waskesiu Lake Lodge, Lost Creek, Chamber General Manager George Wilson and PCA's Carla Flaman regarding the Waskesiu Ski Club procedures for the upcoming season.

-Volunteer Pat Dunn will do the paperwork required.

-It was proposed the club should hire one person at a flat fee to do the trails for the winter to eliminate having various schedules and training to attend to.

-it was reported that Parks Canada staff are not to 'assume a high profile role', so the club is not sure where this puts the community input and help. The club requires clarification from PCA.

-Nancy sent a proposal to PCA for permission to put an ice fishing shack on Waskesiu Lake. She is waiting for a reply back from PCA.

-The Reel Rave Film Festival was the most successful to-date. This can be attributed to the shuttle bus from PA, the addition of short films played at Evergreen and the Scotch tasting event at the Hawood Inn.

Brian Morgan attended a Chamber meeting to update them on our visioning process.

Council needs to work on a way to do the same with WSRA board

**Essential Services – Policing and Fire** – Randy Kershaw

- Nothing to report

**Vegetation Management** – Brian Morgan

- Covered under Townsite report

**The Waskesiu Foundation** – Jim Kerby

-The Annual Donor Recognition and Fundraising Dinner set a record this year for fundraising.

The Foundation raised just under \$51,000 net.

The Lobstick event was a real success for all partners involved and a financial success as well.

Camp Kitchen renovations continue to see good progress.

The Foundation is working on completing their visioning process. A new playground facility has reached the top of their Projects list. They will be speaking to PCA and other shareholders in the community about this project and how it ties into the Nature Centre.

They are looking for 2 or more new board members. Jim asked for suggestions for potential board members from Council. The Foundation is considering hiring a paid staff person, if they do not, they will need to have more board members, as it is a working board not a policy board. Jim will circulate their criteria for skills for board members and where the board needs to bolster itself to Council.

Council congratulated the Foundation on their successful events.

**Motion was made to accept all Committee Reports.**

**Jim Kerby/Janice MacKinnon**

**Carried**

## 9. New Business

### **Waskesiu Foundation**

Camp Kitchen at Trippes Beach – The biggest issue at stake is whether or not a camp kitchen could be built at Trippes Beach. This will be discussed at an upcoming meeting with PCA.

Playground fundraising – this was eluded to in the Foundation report. The Foundation wanted to make PCA aware of this project and that it is a real priority project in 2014. A planning committee has been formed and they are in the preliminary stages of planning the fundraising once they know what funds are needed.

PCA would like this project to be connected to the Future Vision of Waskesiu program and they would like to see timelines, who is doing what, etc.

The Foundation is looking at construction in the fall of 2014 or during 2015.

**Cabin Guidelines**

- covered in Townsite report.

**Cottage Regulations**

- PCA is waiting to hear if there will be changes made.

PCA reported that the Federal government will decide what changes are to be made.

PCA committed that they will let Council know where things are at, at the national level.

Discussion ensued.

10. Other business:

Bryan Matheson suggested Council make a motion to provide some funds to the newly formed Waskesiu Ski Club. Before doing so, Council Chair will touch base with Nancy Wood-Archer to see if she has an amount that would be needed. Brian will get back to Council after that conversation.

PCA reported that a backhoe was brought in and all the debris has been cleared out from under the bridge and the water is now flowing freely over the riffle dam.

It was suggested PCA send out correspondence and photos on the positive changes.

11. Lunch

**12:00 noon**

12. Next Meeting – Monday, November 4<sup>th</sup>

13. Adjournment

**12:00 noon**

***Randy Kershaw/Jim Kerby***

***Carried***