

Meeting Minutes – October 25, 2021

Bolivar Planning Commission

7:02 PM Meeting called to order

Present: Deb Hale, Steve Paradis, Randall Hughes

Absent: Jacob Stettes, Barb Staats

September 2021 meeting minutes approval. Deb made a motion to approved as written. Steve seconded. Motion passed.

Unfinished Business

1. Stormwater ordinance discussion was had. Discussed a read through working group session to possibly edit the model ordinance with revisions back to Region 9 for review to occur at the next BPC meeting. High priority deadline due to implications for grant funding.
2. Comprehensive plan renewal. Steve reached out to Jenny Brockman.
 - a. WVU Law Clinic has checklists for required components. Steve to send out link.
 - b. Discussed potential steps in general in terms of public input, surveys, public meeting etc. Develop list of potential interested parties, stakeholder group, to discuss steps and development of questions for surveys, work with BPC on the process. Timeline to begin in January.
3. Ethics training / open meeting follow-up. Future on-line event to be offered.
4. Town website was discussed.
 - a. Potential posting of approved permits by address only posted on the website. Also to be added as standing agenda item for future BPC meetings.
 - b. Summary table of what needs a permit and requirements was discussed. Possible links to applicable ordinance sections. BPC to develop draft version. Will pull some examples from other jurisdictions for reviews.
 - c. Topic to be carried over to next BPC meeting.

New Business

1. Building inspections were discussed. Place on next months agenda further discussion of Ranson inspection services and Zoning Administrator roles. Request Laura's attendance at meeting.
2. Hard copies of chapter 13 & 17 for BPC members.

Deb made a motion to adjourn 8:30 pm.