

DECLARATION OF CUSTODIAN OF RECORDS

I, _____, declare as follows:

I am the duly authorized Custodian of Records or other qualified witness at:

Facility: _____

Address: _____ City: _____

State: _____ Zip: _____

AND (please check one)

That as of the day of this declaration, the attached documents are a true and completed copy of all records described in the subpoena, and such documents were prepared by the personnel of the business in the ordinary course of business at or near the time of the act, condition, or event.

There are _____ pages in the original chart/file and I have supplied _____ pages.

That as of the date of this declaration, I have not supplied the complete records of the above- mentioned individual, and the following records have been omitted:

That as of the date of this declaration, no records are in my possession of the requested information described in the subpoena.

I hereby certify that the above described records were prepared and produced by sealing the records in an envelope and mailing or delivering them to the Court Clerk at the address provided in item 3 of the subpoena.

I hereby certify and declare under the penalty of perjury under the laws of this state, that the foregoing is true and correct.

_____ (Custodian's Signature)

Dated at this _____ day of _____, _____.