

## Client Settings – General Tab

1. Open the **Windows Start Menu**
2. Click on **All Programs**
3. Scroll to **Conference Client** folder and Click on **Settings**
4. The **Settings** window will appear
5. Server URL

**Copy and paste the following URL if the Server URL is blank or has a different URL:**

<http://join.ucanytime.com/scopia/mt/cacommunitycollege>

**Do NOT change Server URL for Conferencing Home**

6. Select your preferred default language using the **Language** pull down menu. English is set by default.
7. Click **<Apply>**

