



**CITY OF COVINGTON, KENTUCKY  
LEGISLATIVE MEETING  
BOARD OF COMMISSIONERS  
TUESDAY, MARCH 8, 2016, 6:00 PM**

**20 WEST PIKE STREET  
COVINGTON, KENTUCKY**

**AGENDA**

**CALL TO ORDER:** Mayor Sherry Carran

PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Reading of Minutes of the meetings of February 23, 2016 (or motion to dispense with reading and approve minutes).

**PRESENTATIONS:**

**ITEMS FOR CONSIDERATION:**

**NEW BUSINESS – FIRST READING OF ORDINANCES**

1. Consider Ordinance No. O-x-16 entitled: **AN ORDINANCE AMENDING § 34.50 OF THE COVINGTON CODE OF ORDINANCE, NON-UNIFORMED, NON-CIVIL SERVICE EMPLOYEES, AND COMMISSIONER'S ORDINANCE NO. O-27-13, CREATING THE POSITION OF COMPUTER FORENSIC ANALYST AND ESTABLISHING THE SALARY FOR THAT POSITION.** *Police Department staff recognizes the increase in cases where recovery of electronic evidence was necessary and the need for the position of Computer Forensic Analyst. This position in the Department will be a civilian position, non-uniformed, non-civil service.*

**Staff Reporting:** Bryan Carter, Police Chief  
**First Reading, No Vote**

## **OLD BUSINESS – SECOND READING OF ORDINANCES**

2. Consider Ordinance No. O-x-16 entitled: **AN ORDINANCE APPROVING A TEXT AMENDMENT TO THE OFFICIAL ZONING ORDINANCE OF THE CITY OF COVINGTON, KENTUCKY (O-37-06) TO DESIGNATE SECONDHAND STORES IN THE COMMERCIAL-NEIGHBORHOOD (CN) ZONING DISTRICT AS A CONDITIONAL USE.** *In order to enable redevelopment on Washington Ave., the developer is facilitating the search to find appropriate and permitted sites for an existing business. A location was found for Be Concerned but a text amendment was necessary for their move to this location.*

**Staff Reporting:** Larisa Sims, Assistant City Manager

**Recommendation:** Approve Ordinance

## **NEW BUSINESS – ORDER/RESOLUTIONS**

3. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AMENDING O/R-45-16 CHANGING THE EFFECTIVE DATE OF EMPLOYMENT FOR ETHAN C. LIVINGOOD AND JAMES A. ENDICOTT TO MAY 30, 2016.** *Mr. Livingood and Mr. Endicott will not be able to attend the Academy until June necessitating the change in their employment date.*

**Staff Reporting:** Bryan Carter, Police Chief

**Recommendation:** Approve Order/Resolution

4. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF OFFICER JONATHAN PAYNE FROM THE COVINGTON POLICE DEPARTMENT, EFFECTIVE MARCH 5, 2016.**

**Staff Reporting:** Bryan Carter, Police Chief

**Recommendation:** Approve Order/Resolution

5. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE AN EXTENSION WITH MORPHOTRAK, LLC FOR TECHNICAL MAINTENANCE AND SUPPORT OF THE LATENT STATION AT THE POLICE DEPARTMENT AT AN ANNUAL RATE OF \$9,971.00, PAYABLE FROM THE GENERAL FUND.** *This original contract expires March 4, 2016 and, per the original agreement, can be extended for an additional year.*

**Staff Reporting:** Bryan Carter, Police Chief

**Recommendation:** Approve Order/Resolution

6. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT AND ALL OTHER NECESSARY DOCUMENTS WITH NEOPOST USA, INC. FOR MAIL METERING AND POSTAGE NEEDS IN AN AMOUNT NOT TO EXCEED \$8,500.00, PAYABLE FROM THE GENERAL FUND, AND REJECTING ALL OTHER BIDS.** *The City's current contract with Pitney Bowes expires July 1, 2016. The city obtained three written quotes for these services and Neopost USA submitted the best responsible bid. The city was able to take advantage of preferred pricing for service via the Kentucky State contract.*

**Staff Reporting:** Kristy Conner, Purchasing/Office Manager

**Recommendation:** Approve Order/Resolution

7. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT AND ALL OTHER NECESSARY DOCUMENTS WITH AEROMARK, INC. FOR THE ANNUAL STREET PAVEMENT STRIPING, IN AN AMOUNT NOT TO EXCEED \$83,874.18, PAYABLE FROM THE FISCAL STABILITY FUND, AND REJECTING ALL OTHER BIDS.** *The City received two bids for this annual work and Aero-Mark submitted the best responsible bid.*

**Staff Reporting:** Rick Davis, Department of Public Improvements, Director

**Recommendation:** Approve Order/Resolution

8. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING A PROPERTY TAX ASSESSMENT MORATORIUM FOR ROBERT HODGES AND ANTHONY MCINTIRE FOR PROPERTY LOCATED AT 709 GREER STREET, COVINGTON, KENTUCKY.** *This property was purchased at a Master Commissioner's sale and is described as uninhabitable. The owners intend to rehabilitate the property at a cost of \$75,000 over the next 2-3 years. This tax incentive would be worth \$225 annually over the five year term of the incentive.*

**Staff Reporting:**

**Recommendation:** Approve Order/Resolution

9. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN ADDENDUM TO THE XCELIGENT SOFTWARE AGREEMENT TO CHANGE THE BILLING CYCLE TO ALIGN WITH THE CITY'S FISCAL YEAR AND TO INCORPORATE ADDITIONAL SERVICES FOR A TOTAL ANNUAL SUBSCRIPTION RATE OF \$900.00, PAYABLE FROM CDBG FUNDS.** *Xceligent is a software tool used to inventory the city's available commercial properties. The addendum will align the term of the contract with our fiscal year and will add Xceligent Direct to the software.*

**Staff Reporting:** Geoff Milz, Economic Development Manager  
**Recommendation:** Approve Order/Resolution

10. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION ACCEPTING THE JOINT RECOMMENDATIONS OF DEVOU PROPERTIES, INC. AND THE DEVOU PARK ADVISORY COMMITTEE FOR THE 2015 RESERVE ACCOUNT FROM THE EARNINGS OF THE DREES PAVILION AT DEVOU MEMORIAL OVERLOOK FOR USE IN DEVOU PARK.** *Each year the joint Boards for Devou Park convene to discuss priority projects to select for funding from the profits of the Drees Pavilion. The total allocation for 2016 is \$470,000.00.*

**Staff Reporting:** Rosie Santos, Parks and Recreation Specialist  
**Recommendation:** Approve Order/Resolution

11. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CHANGE ORDER FOR AN AMOUNT OF \$11,007.00 PAYABLE TO LOGAN CREEK, LLC FOR ADDITIONAL CONSTRUCTION COSTS RELATED TO THE GUS SHEEHAN PARK AND PLAYGROUND IMPROVEMENTS, PAYABLE FROM DEVOU PARK MASTER PLAN FUND.** *Due to site problems and issues with construction documents, \$11,007 in additional work was completed for earthwork, bollards, and concrete bumpers. These costs will be covered from the 2016 allocations from the Devou Park Master Plan Fund.*

**Staff Reporting:** Jessica Moss, GIS/Business Analyst and Project Manager  
**Recommendation:** Approve Order/Resolution

12. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING THE REAPPOINTMENT OF MARSHALL SLAGLE TO THE COVINGTON BOARD OF ADJUSTMENT FOR A FOUR (4) YEAR TERM, EFFECTIVE FEBRUARY 21, 2016, AND EXPIRING FEBRUARY 20, 2020.**

**Staff Reporting:** Larry Klein, City Manager  
**Recommendation:** Approve Order/Resolution

13. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING THE APPOINTMENT OF CRAIG GOSSMAN TO THE URBAN DESIGN REVIEW BOARD FOR A FOUR (4) YEAR TERM, EFFECTIVE MARCH 9, 2016, AND EXPIRING MARCH 8, 2020.**

**Staff Reporting:** Larry Klein, City Manager  
**Recommendation:** Approve Order/Resolution

14. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING THE APPOINTMENT OF CHARLIE VANCE TO THE AUDIT COMMITTEE FOR A THREE (3) YEAR TERM, EFFECTIVE MARCH 9, 2016, AND EXPIRING MARCH 8, 2019.**

**Staff Reporting:** Larry Klein, City Manager

**Recommendation:** Approve Order/Resolution

15. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION REAFFIRMING THE CITY OF COVINGTON'S CONTINUED COMMITMENT TO PROTECTING HUMAN RIGHTS AND REITERATING ITS ONGOING DEDICATION TO EQUAL AND FAIR TREATMENT OF ALL CITIZENS AND VISITORS.**

**Staff Reporting:**

**Recommendation:** Approve Order/Resolution

**PROJECT UPDATES:**

**Next regularly scheduled Legislative Commission Meeting: 6:00 PM, Tuesday, March 22, 2016.**

**Next regularly scheduled Caucus Meeting: 6:00 PM, Tuesday, March 15, 2016.**

**PUBLIC COMMENTS**

**COMMISSIONERS' COMMENTS**

**CITY MANAGER'S COMMENTS**

**CITY SOLICITOR'S COMMENTS**

**MAYOR'S COMMENTS**

**ADJOURNMENT**