

BOARD OF TRUSTEES

February 3, 2022

Members Present: Terry Brungardt, Bruce Wallace, Ken Schmidt, Kelly Stewart.

Members Absent: Daniel Tatro.

Staff Present: Jill Ray – Town Clerk; Robert Baysinger – Chief of Police; Margaret Stratton – Treasurer.

Others present none.

- 1. Meeting called to order and roll call. Mayor Wallace called the Regular meeting of the Board of Trustees to order. Clerk Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Wednesday February 2, 2022 @ 12:00 p.m.**
- 2. Consider declaring Trustee Seat #3 on the Calumet Board of Trustees vacant pursuant to Title 110.S. 8-108 because Trustee has been absent from more than on-half of all meetings of the governing body, regular and special, held within any period of four (4) consecutive months, with action as necessary. Trustee Brungardt made a motion to declare the Trustee Seat #3 as vacant. Seconded by Trustee Schmidt. Roll call vote: Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye. Mayor Wallace declared the motion carried.**
- 3. Consider appointing a qualified person to fill the vacancy in Trustee seat #3 on the Calumet Board of Trustees to serve until the next general municipal election, with action as necessary. Trustee Schmidt appointed Kelly Stewart to fill vacancy of Trustee seat #3. Seconded by Trustee Brungardt. Roll call vote: Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye. Mayor Wallace declared the motion carried. Mayor Wallace Swore in Trustee Stewart and she was seated with the board for the meeting.**
- 4. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. None. No action.**
- 5. Consideration of approval, rejection, amendment and/or postponement of the minutes for the Regular meeting held January 6, 2022, with action as necessary. Trustee Schmidt made a motion to approve the minutes for January 6, 2022, meeting. Seconded by Trustee Brungardt. Roll call vote: Trustee Stewart, abstain; Trustee Brungardt, aye; Trustee Wallace, abstain; Trustee Schmidt, aye. Mayor Wallace declared the motion failed. Trustee Wallace and Trustee Stewart did not attend the January meeting and had to abstain therefore the vote failed 2-2. Trustee Brungardt made a motion to table until the March meeting. Seconded by Trustee Schmidt. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye. Mayor Wallace declared the motion carried.**
- 6. Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of January 2022, with action as necessary. Trustee Schmidt made a motion to approve the claims, checks and warrants for the month of January 2022 with the claim #3326138 pulled pending explanation. Seconded by Trustee Stewart. Roll call vote:**

Trustee Stewart, aye; Trustee Wallace, aye; Trustee Brungardt, aye; Trustee Schmidt, aye. Mayor Wallace declared the motion carried.

7. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department secretary, with action as necessary. Terry Brungardt gave a brief report on the runs and meeting information. No Action.
8. Consideration of approval, rejection, amendment and/or postponement of purchasing needed medical/first aid bags and equipment for Fire Department, with action as necessary. Trustee Schmidt made a motion to approve the purchase of the needed medical/first aid bags and equipment for Fire Department. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye. Mayor Wallace declared the motion carried.
9. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary. Police Chief gave a description of the runs, stops and reports give for the month. No action.
10. Consideration of approval, rejection, amendment and/or postponement of purchasing 3 bulletproof vests for all reserve police officers as well as needed equipment for two new reserve officers about to start with the Calumet police department, with action as necessary. Trustee Brungardt made a motion to approve the purchase of 3 new bulletproof vest and the equipment needed for two new reserve officers for the Calumet Police department. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye. Mayor Wallace declared the motion carried.
11. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Public Works Superintendent, with action as necessary. No public works employees in attendance. No Action.
12. Consideration of approval, rejection, amendment and/or postponement of the nomination of the 5 Park Committee members with the members present being sworn in, and the removal of Bailey McDoulett as she no longer would like to participate, with action as necessary. Kelly Stewart advised that the 5 members of the parks committee are as follows, Travis Ewton, Jessica Hladik, Kelly Stewart, Taylor Hunter and Andra Jones. Trustee Brungardt made a motion to approve the nominated members and add Andra Jones and remove Bailey McDoulett on the Parks Committee. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye. Mayor Wallace declared the motion carried.
13. Consideration of approval, rejection, amendment and/or postponement of the approval to move forward with proposal from Municode to bring our Town code of ordinance book up to date, with action as necessary. Trustee Brungardt made a motion to table until the March meeting. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye. Mayor Wallace declared the motion carried.
14. Consideration of approval, rejection, amendment and/or postponement of the approval to move forward with the purchase of new software for the water department and accounting with Quick Clerk books, with the start date of 07/01/2022, with action as necessary. Trustee Stewart made a motion to table until the march meeting. Seconded by Trustee Brungardt.

Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye. Mayor Wallace declared the motion carried.

15. Consideration of approval, rejection, amendment and/or postponement of entering into executive session for the purpose of the following:

- a. Discussion concerning the purchase or appraisal of the following described real property pursuant to 25 O, S. Section 307 B (3): The tract of land in the Town of Calumet, Oklahoma, lying north of Jiffy Trip and south of 107 S. Calumet Road.
- b. Discussion concerning accepting the resignation of Calumet Public Works Authority Supervisor Joseph Thornton, also, to go forward with receiving applications for a Calumet Public Works Authority Supervisor with action as necessary.
- c. Discussion concerning releasing Jerry Goodwin from his 90-day probation, with action as necessary.

Trustee Brungardt made a motion to enter into executive session. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye. Mayor Wallace declared the motion carried.

16. Consideration of approval, rejection, amendment and/or postponement of reconvening into open session. Trustee Brungardt made a motion to reconvene into open session. Seconded by Trustee Schmidt. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye. Mayor Wallace declared the motion carried.

17. Consideration of approval, rejection, amendment and/or postponement of taking action on the following:

- a. Discussion concerning the purchase or appraisal of the following described real property pursuant to 25 O, S. Section 307 B (3): The tract of land in the Town of Calumet, Oklahoma, lying north of Jiffy Trip and south of 107 S. Calumet Road.
- b. Discussion concerning accepting the resignation of Calumet Public Works Authority Supervisor Joseph Thornton, also, to go forward with receiving applications for a Calumet Public Works Authority Supervisor with action as necessary.
- c. Discussion concerning releasing Jerry Goodwin from his 90-day probation, with action as necessary.

Trustee Schmidt made a motion on item A. for the mayor to continue as discussed in executive session. Seconded by Trustee Brungardt. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye. Mayor Wallace declared the motion carried.

Trustee Schmidt made a motion on item B. to accept the resignation of Joseph Thornton, and to move forward with advertising the job opening. Seconded by Trustee Brungardt. Roll call

vote: Trustee Schmidt, aye; Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.

Trustee Schmidt made a motion on item C. to remove Jerry Goodwin from his 90-day probation period on his 90th day. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye. Mayor Wallace declared the motion carried.

18. Remarks and inquiries of the governing body members. None. No Action.

19. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None. No Action.

20. Adjournment. Trustee Brungardt made a motion to adjourn. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye. Mayor Wallace declared the motion carried.

Bruce Wallace, Mayor

ATTEST:

Jill Ray, Clerk