

Crestbrook Homeowners Association

Meeting Minutes, April 9, 2019

- I. Call to order** - Mr. Brabrook called the Crestbrook Homes Association meeting to order at 7:05 PM. There were four board members, and Lisa Cornaire from Spectrum Property Management present.

Mark Brabrook	Chris O'Donnell	Lew Thorp	Rob Garrett
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- II. Review / Approval of meeting minutes:** Mr. O'Donnell motioned that the February minutes be approved as amended. Mr. Thorp seconded the motion. The motion passed unanimously.

- III. Homeowner Forum:** None.

IV. Old Business:

- a. A reminder was given of the Spring inspection for Saturday 13 April 2019. Ms. Cornaire, Mr. Thorp and Mr. Brabrook plan to meet at 0800 to conduct this inspection.
- b. The Spring newsletter was discussed, final edits were made and e-mail distribution planned for 10 April 2019.

V. New Business:

- a. The Spring newsletter was discussed. The contents of the newsletter will have the 2019 schedule, a review of state and county parking guidelines, board member solicitation and a proposed community spring cleanup activity.

- VI. Management Report:** The 2018 taxes are filed and the annual financial audit is to begin over the next several weeks.

- VII. Committee Chairmen Reports:** Six architectural reviews were approved: .

Action	Address
Roofs	1341 Rock Chapel, 1304 Forty Oaks, 1363 Butter Churn Dr
Decks	1309 Rock Chapel, 1306 Cold Harbor Ct
Deck/Landscape	1426 Valley Mill Ct

Adjournment. Mr. Brabrook adjourned the meeting at 7:40 PM.

Minutes submitted by: Mr. Thorp