



| Glynn Visual Arts | 106 Island Drive, Saint Simons Island, GA 31522 | 912-638-8770 |  
[www.glynnvisualarts.org](http://www.glynnvisualarts.org)

## **Pottery Registration, Policies and Procedures**

Glynn Visual Arts (GVA) is happy you're here! We strive to provide high quality art classes in a warm, friendly non-threatening environment. GVA supports you in your creative journey wants nurture your artistic endeavors. In order for us to better support you in these pursuits we have instituted the following policies and procedures to ensure ease of registration, the quality of your experience and the safety of all.

### **Enrollment and Class Fees**

All pottery class sessions are paid for in 6 weeks segments. Classes are open enrollment and ongoing. Students must use all 6 week sessions within a 3 month period from registration/payment date.

#### **Regular 6 week classes**

- \$165.00 Member price
- \$185.00 Non-Member price
- \$35.00 Drop-in all

#### **Wheel Throwing Class**

- \$198 Member Price
- \$218 Non Member Price
- Includes 6 Open Studio Sessions to practice skills

#### **Materials Fee - Clay/Glazing/Firing**

Clay must be purchased from Glynn Visual Arts. The \$25.00 purchase price includes clay, glazes and firing. Tools and equipment are provided for students by GVA and must be kept on site unless cleared with the pottery studio director.

- \$25.00 per bag of clay

#### **Additional Firing Fees**

- \$30.00 bisque load (up to cone 06)
- \$30.00 glaze load (up to cone 6)

### **Annual Open Pottery Studio Membership**

Membership in the pottery studio requires a current Glynn Visual Arts Membership. Members new to pottery are required to attend at least 6 weeks of classes at GVA. If a member has prior pottery experience, they are required to take one class with the pottery studio director for an assessment and whether additional classes are required is at the discretion of the pottery studio director.

#### **Annual Studio Membership Fees**

- \$115.00 12 Months/Annual fee
- \$75.00 Short Term – (1-3 months)

#### **Monthly Studio Membership Fees**

- \$69.00 Active



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- \$30.00 Inactive (applies to months with no usage)

**Pottery Studio Membership Includes:**

- Personal key to studio for duration membership.
- Designated shelf area in storeroom for clay tools, etc.
- Access to studio, equipment, and glazes at member's convenience, except when classes or workshops are being held.
- Firing in the electric kiln and use of glazes. Up to 4 "boards of work. Should a member exceed 4 "boards" of work an additional firing fee will apply. (See Pottery Studio Director for details.)

**Guest Fees**

Studio members may bring guests to the studio. If a guest creates a piece of work to be fired, a \$20.00 per hour studio fee, which includes firing, will apply.

**Payment**

Advance registration and payment for classes is strongly recommended to secure a student's place in class and to ensure that the class will run. Enrollment is limited and accepted on a first-paid basis. Registrations will not be processed without payment. Full payment is required at the time of registration in any of the following ways.

- Credit card. This may be done in person at Glynn Visual Arts, 106 Island Drive or on our website: [www.glynnvisualarts.org](http://www.glynnvisualarts.org)
- Checks, cash or money orders (payable to Glynn Visual Arts) are allowed for mail-in or in-person registrations.

**Class Levels**

- Unless otherwise noted, classes are open to all and recommended for beginner to intermediate levels.
- Children should be enrolled within their age groups.
- Teenagers (13+) are welcome to join adult classes.

**Student Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_

Class Name: \_\_\_\_\_

Instructor Name: \_\_\_\_\_



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Date & Method of Payment: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Please make a copy of this form. One copy for student & one copy for GVA records.