

Package Center Instructions

Telephone
(702) 946-3736

Hours of Operation
7:00am – 7:00pm daily

Fax
(702) 946-4643

Shipping Packages

To ensure proper delivery and receipt of materials shipped to the Hotel, please label packages as follows:

Bally's Guests

Recipient Name (GUEST)
Guest Arrival Date
c/o Bally's Hotel Las Vegas
3645 Las Vegas Blvd S
Las Vegas, NV 89109
__ of __ (e.g. 1 of 10)

Paris Guests

Recipient Name (GUEST)
Guest Arrival Date
c/o Paris Hotel Las Vegas
3655 Las Vegas Blvd S
Las Vegas, NV 89109
__ of __ (e.g. 1 of 10)

Please do not send parcels to your Catering/Convention Services Manager.

Shipments should arrive to the Hotel no sooner than three (3) business days prior to Guests' arrival.

Storage fees may apply for items arriving more than three (3) days in advance of group or individual's arrival date.

Receiving Packages

The Package Center services both Bally's & Paris Las Vegas

As a courtesy, there will be a voice message on the guest's hotel room phone informing them of packages in the Convention Package Center. When ready, call the Package Center at the phone number listed at the top of this page and they will bring the packages to either a guest room or the Group's convention meeting room. **Guest must be present to sign for the packages.**

Package Handling Fees

All packages received for the group (individual attendees or vendors) will be subject to the current shipping & handling charges as follows:

By weight in pounds:

Package Type	Weight	Handling Fee
Letter	2 pounds or less	\$5 each
Letter	2 – 10 pounds	\$10 each
Boxes / Tubes	2 – 10 pounds	\$10 each
Boxes / Tubes	11 – 20 pounds	\$15 each
Boxes / Tubes	21 – 30 pounds	\$20 each
Boxes / Tubes	31 – 40 pounds	\$30 each
Boxes / Tubes	41 – 60 pounds	\$40 each
Boxes / Tubes	61 – 80 pounds	\$50 each
Boxes / Tubes	81 – 100 pounds	\$80 each
Boxes / Tubes	100+ pounds	\$.80 per pound
Pallets / Skids / Crates*		\$400 each

*Shipments made to the Hotel by a shipping company or arriving on pallets that will require the use of a forklift operator must be scheduled in advance. Please notify your Catering/Convention Services Manager for scheduling purposes. Additional charges will apply for forklift use.