

Southwyck Community Association  
Minutes, Board of Directors Meeting  
August 3, 2023

A regular meeting of the Southwyck Community Association Board of Directors was held on August 3, 2023, via videoconference. Board members present: Helen Bilyeu, John Fisher, and Rick Nelson. Residents: Scott Feuleless. Others: Kathy Dooley of Community Management Solutions. A quorum was verified and the meeting called to order at 6.30 pm.

Homeowner input: Ms. Bilyeu reported that Gary Martin has volunteered for the Clubhouse Committee.

Secretary's Report: The July Board meeting minutes were reviewed. A motion to approve the was made, seconded, and passed.

Treasurer's Report: The June financial reports were reviewed. A question was received about the CD that was cashed in.

Business: *Project/Repair Updates* - Board members discussed towing signage. Express Towing and Recovery is willing to tow from the park, but has a list of very specific requirements. The brick wall repair inspection is still on hold for a break in the heat. A motion was made to approve the bid from Pasadena Fence in the amount of \$34,150 for work along Fite Rd. The motion was seconded and passed. The email vote approving \$400 in brick column repair was ratified by motion made, seconded, and passed.

*Reserve Study* – Board members were asked to review the results of the reserve study. Ms Dooley will check to see if playground fall zone material is included in the study. Ms. Dooley was also asked to get bids for replacing the sun sails.

The decision was made to conduct fence line tree trim needs in May and October every year. Ms. Dooley will notify the Sections that the Master HOA is willing to help sponsor \$250 for National Night Out Events. Receipts must be submitted.

Executive session: The Board approved a foreclosure action and directed Ms. Dooley to ask the attorney for an updated collection policy.

The All Boards Meeting will be scheduled for October. Ms. Dooley will ask the Sections if they have topic requests for the meeting. A request was received that the financials reflect the new bank name resulting from the buyout of CIT.

There being no further business, the meeting was adjourned at 7:24 p.m.

Respectfully submitted,

Kathy Dooley, Recording Secretary