WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Joseph S. Sawicki, *Chairman* Francesca J. Crane, *Secretary* Kent D. Nation, *Treasurer* Joseph S. Boldaz, *Vice-Chairman* William S. Clark, *Asst. Secretary/Treasurer* Anita M. Ferenz, *Administrator*

Meeting Agenda – December 10, 2020

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joe Boldaz (JSB)	, Will Clark (WSC)	_, Francesca Crane (FJC)	_, Kent Nation (KDN)	and Joe
Sawicki (JSS)				

Others Present

Engineer _____, Solicitor _____ and Administrator _____

Public Notification:

Action on Minutes of Previous Meeting(s)

• November 11, 2020 regular meeting

Public Comment:

Reports:

- 1. Operator
 - a. Monthly Report.
- 2. Engineer
 - a. Operator RFP status.
 - b. Ashberry PS update.
 - c. Friendship Village PS flow meter replacement.
 - d. TOA Reeceville follow up.
- 3. Solicitor
- 4. Administrator
 - a. Gawthrop Greenwood letter regarding hourly billing rates for 2021.
 - b. Termination letter to Miller Environmental dated 11/25/2020.
 - c. 45 Netherwood swimming pool issue, asked for credit (see report).
 - d. Monthly informational report.

New Business:

Finances:

As of November 30, 2020:

- 1. Mid Penn DSRF \$567,777.69
- 2. Mid Penn Operating \$296,454.48
- 3. Mid Penn Debt Service \$126,963.25
- 4. Mid Penn Capital Reserve \$658,691.09
- 5. Mid Penn Grant Funding \$197.255.34

 6. Bills paid and to be ratified
 \$______
 (regular operational expenses)

 \$______
 (RRPS fire related - construction)

7. Payroll for regular meeting for November 2020- \$4,790.72

Dates of Upcoming Meetings

- 1. Board of Supervisors on December 17, 2020 and January 4, 2021 at 7:30 p.m.
- 2. Municipal Authority, on Thursday, January 14, 2021 at 7:00 p.m.

WHO IS ATTENDING THE 12/17/2020 BOS MEETING TO GIVE THE REPORT?

Adjournment (time: _____)