

Lac qui Parle-Yellow Bank Watershed District
Regular Meeting Minutes #566
April 4, 2017

Call to Order

The meeting was called to order by Chairman Darrel Ellefson at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room, Courthouse, 600 6th Street, Madison, MN. **Managers present:** Chairman Darrel Ellefson, Secretary David Craigmile, Publicity Officer Joe Ferguson & Treasurer David Ludvigson. Vice-Chairman John Cornell was absent. **Staff present:** Administrator Trudy Hastad, Coordinator Mitch Enderson, & Park Manager Ron Fjerkenstad. **Others present:** Eugene Strei & Randall Kack.

Approval of the Agenda

Ellefson asked for a motion to approve the agenda. **M/S/P** to approve the agenda:

Motion by: David Craigmile, **Second** by: David Ludvigson, **Passed:** 4-0

Staff Reports:

PARK: Park Manager, Ron Fjerkenstad met with the Board.

- Fairchild Construction contacted Ron to set up time for roofing the bathroom building as per quote from last fall.
- Board gave approval for new locks on R-6.
- Ron reported attempted break-in's at the park. Board approved camera installation.
- Board approved having Kockelman Construction spread ground up bituminous on 600-800' of gravel road at park.
- Ron somewhat concerned with water clarity at Del Clark. Will continue to monitor.
- Ron reported seasonal workers will be starting in April and they will be ready for park opening on May 1, 2017.
- Discussed condition of the docks and inquired if the Yellow Medicine County AIS program was still a go for enhancing/repairing boat landing. Hastad will follow-up with Kurt Johnson.

COORDINATOR: Coordinator Mitch Enderson reported on monthly activities.

- AGP in Dawson donated barrels for the rain barrel event being planned the end of April and kits for the barrels have been ordered.
- The first radio program for 2017 will be held on April 12, 2017.
- A TEAM meeting was held on March 14, 2017. They reviewed new modeling results being produced with the ACPF toolbox and discussed pursuing additional modeling through the PTMApp with Houston Engineering.
- Date was set of April 25, 2017 for the Professional Judgement Group (PJG) meeting and we will receive preparatory materials for the meeting in advance to have a say in the MPCA's impairment determinations.
- Attended the Upper MN Watershed local partner meeting on March 22 in Ortonville.
- Served as a guest speaker for the Kiwanis Club meeting on March 21, 2017.
- Attended the annual meeting for the corn & soybean growers on March 23 and listened to Warren Formo discuss buffer law updates.
- Gave a brief update on WRAPS & Septic Loan program at the Annual joint township meeting held on March 27, 2017.

WCA: Coordinator Mitch Enderson

- I have registered for the wetland delineation training June 12-16 in Arden Hills, the Basic Plant Identification training July 20-21, and the Aerial Photo Review training October 5, 2017 which will also be held in Arden Hills.
- Spent a lot of time this past month reviewing permits for WCA.
- Will attend a TEP meeting on April 14, 2017 for the HRM wetland banking project.

Others present:

- Gene Strei met with the Board to discuss his frustration of water overflowing onto his property in Agassiz, 20 since the neighbor cleaned his ditch. Discussion followed with Managers Ellefson & Ludvigson to view the site and report back to Strei and the Board.
- Randall Kack met with the Board to review his proposed tiling permit in Section 28, Norman Township, Yellow Medicine County. Board approved the permit.

Treasurers Report:

M/S/P to approve the Treasurers report.

Motion by: David Craigmile Second by: Joe Ferguson, Passed: 4-0

The following warrants were presented for approval:

Number	Vendor	Details	03/09/17 to 04/05/17
<u>General Klein Account:</u>			
6446	Yellow Medicine SWCE	WRAPS meeting & mileage 3/16/17	\$155.64
6447	LQP SWCD	WRAPS meeting 3/16/17	\$40.00
6448	LQP County Environmental Office	WRAPS team meeting 3/16/17	\$40.00
6449	Mitchell Enderson	WRAPS – rain barrel supply kits reimb.	\$237.66
TOTAL			\$473.30
<u>Park Account:</u>			
5770	Park Payroll	March payroll	\$1,788.47
5771	Frontier Communications	park phone, fax, internet	\$184.40
5772	C.A.S. Plumbing & Heating	quarterly softner rent	\$43.28
5773	Kockelman Construction	snow removal @ park	\$110.00
5774	AT&T Mobility	park cell phone 507-829-0394	\$46.52
5775	Lincoln Pipestone Rural Water	park electricity	\$29.94
5776	Lyon-Lincoln Electric Coop	park electricity	\$831.50
5777	Olson Sanitation	March trash expense	\$11.70
TOTAL			\$3,045.81
<u>United Prairie Bank General Account:</u>			
2982-2983	semi-monthly payroll	March 1-15, 2017 payroll	\$3,159.14
2984	PERA	semi-monthly deductions	\$611.46
2985	PERA	monthly deductions	\$344.16
2986	Frontier Communications	office phone 320-598-3117	\$35.25
2987	Frontier Communications	coordinator phone 320-598-3319	\$38.41
2988	Rinke Noonan Attorney's	monthly retainer	\$200.00
2989	Minnesota State Auditor	1/25/17 to 2/21/17 auditing	\$915.00
2990	I&S Group, Inc.	pre-engineering CD #54	\$29,485.00
2991	Yellow Medicine County	2017 property taxes	\$5,285.18
2992	LQP County Auditor/Treasurer	40 septic system owner's guide	\$214.51
2993	LQP SWCD	½ mileage reimb for St. Cloud drainage mtg	\$70.62
2994	LQP-YB Liability	Federal withholding	\$2,693.68
2995	LQP-YB Liability (MN Revenue)	State withholding	\$1,394.00
2996	Mitchell Enderson	Upper MN partner meeting mileage	\$29.96
2997-2998	semi-monthly payroll	March 16-31 payroll	\$3,159.11
2999	Darrel Ellefson	per diem & mileage reimb	\$362.91
3000	Darrel Ellefson	March ditch work	\$1,477.81
3001	David Craigmile	per diem & mileage reimb	\$323.17
3002	David Ludvigson	per diem & mileage reimb	\$93.08
3003	Joe Ferguson	per diem & mileage reimb	\$114.49
3004	John Cornell	per diem & mileage reimb	\$304.29
3005	LQP County Auditor/Treasurer	March postage	\$81.38
3006	PERA	semi-monthly deductions	\$611.46
3007	Lac qui Parle County Auditor/Treasurer	health insurance	\$3,112.00
3008	Minnesota Revenue	State withholding penalty & interest	\$90.85
3009	Minnesota Revenue	sales & use tax	\$137.00
TOTAL			\$54,343.92

Ditch Account:

None

TOTAL

\$0.00

\$0.00

M/S/P to approve the warrants.

Motion: David Ludvigson, Seconded: David Craigmile, Passed: 4-0

Secretary's Report:

Hastad presented meeting minutes #565 for approval.

M/S/P to approve minutes #565.

Motion: Joe Ferguson Seconded: David Ludvigson Passed: 4-0

Administrator Report/Old & New Business:

- April is the re-organization of the Watershed Board. Discussion followed.

M/S/P to nominate to maintain officers in their current positions for 2017, being Chairman, Darrel Ellefson; Vice-chairman, John Cornell; Secretary, David Craigmile; Treasurer, David Ludvigson; Publicity, Joe Ferguson.

Motion: David Craigmile Seconded: Joe Ferguson Passed: 4-0

- Hastad discussed fencing between the Fokken property & watershed property in section 10, Fortier Township that Manager Cornell worked out with the Fokken's. Hastad will contact Sogn Valley Fence to get quote.

M/S/P to share cost of fencing between the Fokken property & Watershed property in Section 10, Fortier Township with Sogn Valley Fence.

Motion: David Craigmile Seconded: David Ludvigson Passed: 4-0

- Hastad discussed the new phone system the County will be installing with Frontier Communications. The Watershed will also be getting new phones but keep same number.
- Discussed Advisory Board meeting date. Hastad will set up for either July or August.
- Hastad updated the Board on the County Ditches and the CD #54 Improvement Project and asked the Board to set a hearing date. The Board set April 24, 2017 at 11:15 a.m. for the public hearing for the preliminary Engineer Report for the County Ditch #54 Improvement project. The order is attached to the minutes.

PERMITS - The following permit applications were applied for:

11720	Weldon Anderson	Riverside, 19	seepage lines	04/04/17 DC
11721 Renew #11464	Jim Clark	Mehurin, 10	seepage, main tile	04/04/17 DL
11722	Dan Croatt	Madison, 18	seepage lines	04/04/17 DL
11723	Ron Dessonville	Cerro Gordo, 11	seepage lines	04/04/17 DE
11724	Ron Dessonville	Cerro Gordo, 13	seepage, main tile	04/04/17 DE
11725 Renew #11529,530	Ron Enger	Garfield, 24	seepage, main tile	04/04/17 DL
11726	Garfield Township	Garfield, 30	replace culvert	04/04/17 DE
11727	Mark Hastad	Madison, 4	seepage lines	04/04/17 DE
11728	Rick Hersom	Riverside, 19	main tile	04/04/17 DC
11729	Jeff Jessen	Augusta, 1	clean out tile, main tile	04/04/17 DE
11730	Randal Kack	Norman, 28	seepage, main tile	04/04/17 JF
11731	Jerome Kallhoff	Garfield, 17	seepage lines	04/04/17 DE
11732	Kemen Farms	Hamlin, 14	seepage lines	04/04/17 DE
11733	Dan Kellen	Madison, 32	seepage, main tile, pump	04/04/17 DE
11734	Kevin Larson	Freeland, 25	seepage lines	04/04/17 DL
11735	Kevin Larson	Providence, 6	seepage lines	04/04/17 DL
11736	Dan Lee	Hamlin, 11	seepage lines	04/04/17 DE
11737	Ryan Ludvigson	Arena, 36	clean ditch	04/04/17 DE
11738	Ryan Ludvigson	Arena, 36	seepage lines	04/04/17 DE

11739	Tony Ludvigson	Lake Shore S, 19	seepage, main tile,	04/04/17 DE
11740	Tony Ludvigson	Lake Shore S, 18	seepage lines	04/04/17 DE
11741	Tom Miller	Madison, 19	main tile	04/04/17 DL
11742	Luke Oie	Lake Shore S, 19	seepage lines	04/04/17 DE
11743	Todd Patzer	Manfred, 16	seepage, main tile	04/04/17 DE
11744	Dean Pearson	Maxwell, 7	seepage, main tile	04/04/17 DC
11745	Mark Peterson	Freeland, 12	seepage, main tile	04/04/17 DE
11746 Renew #11180	Donald Ransom	Augusta, 22	seepage ,main tile, clean ditch	04/04/17 DE
11747	Jeff Rheingans	Lake Shore S, 29	main tile	04/04/17 DE
11748	Jeff Rheingans	Lake Shore N, 34	seepage lines	04/04/17 DE
11749	James Ross	Hendricks, 11	clean ditch	04/04/17 JC
11750	Joseph Spors	Walter, 9 & 4	seepage, main tile, pump	04/04/17 DE
11751	Aaron Tasto	Arena, 26	close ditch/w tile, pump	04/04/17 DE
11752	James Thomas	LQP N, 30 & 31	seepage, main tile	04/04/17 DE
11753 Renew #10696	Curtis Thomson	Agassiz, 36	seepage, main tile	04/04/17 DE
11754	Jeff Thompson	Maxwell, 16	seepage lines	04/04/17 DC
11755	Kevin Tollefson	Madison, 29	seepage, main tile, pump	04/04/17 DL
11756	Verhelst Brothers	Norman, 21	seepage, main tile	04/04/17 JF
11757	Warren Wollschlager	Lake Shore S, 36	seepage, repair inlet	04/04/17 DL
11758	Yellow Bank Township	Yellow Bank, 29	replace culvert	04/04/17 DE
11759	Yellow Bank Township	Yellow Bank, 28	replace culvert	04/04/17 DE

Permits Denied: Jerome Kallhoff for DNR signature; John Sather for setback info; Doug Wittnebel for DNR permit; David Haas for DNR signature

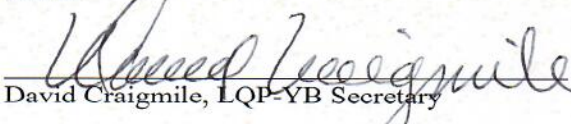
M/S/P to approve watershed permits.

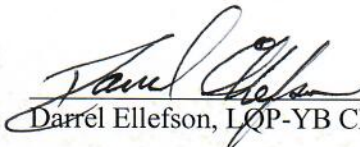
Motion: David Craigmile, Seconded: Joe Ferguson, Passed: 4-0

Adjournment:

The meeting adjourned at 5:45 p.m.

Attest:


David Craigmile, LQP-YB Secretary


Darrel Ellefson, LQP-YB Chairman

Minutes prepared by Hastad

The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is May 2, 2017 at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room.