



112 N. Curry Street Carson City, Nevada 89703  
(877)-916-FAIR  
NevadaStateFair.org

MILLS PARK – CARSON CITY  
June 7-9, 2019 ~ 11am – 7pm

## HOME & GARDEN EXHIBIT SPACE - APPLICATION

Organization/ Exhibitors Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City / State / Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

**20 x 20 Island - 3 day** (see map) 20' x 20' space \$625.00 \_\_\_\_\_

**10 x 10 Standard – 3 day** (see map) 10' x 10' space \$450.00 \_\_\_\_\_

**10 x 10 Information Only – 3 day** (see map) 10' x 10' space \$250.00 \_\_\_\_\_  
(Information only - Includes 8ft table. No electric available)

**Electricity** – (Island or Standard only): 110 volt, 5 AMPS (550 Watts) - limited. \$ 100.00 \_\_\_\_\_

**Security Deposit** (Mandatory) \$ 50.00 50

**Exhibitor / Processing Fee\*\*** \$ 5.00 5

Canopies, tables and chairs (available for rent from Nevada State Fair)

**Advance rental:** 10'x10' Canopy \$50 \_\_\_\_\_ 8' Table \$20 \_\_\_\_\_ Chair \$5 \_\_\_\_\_ \$ \_\_\_\_\_

**Day-Of-Event Rental:** 10'x10' Canopy \$70 \_\_\_\_\_ 8' Table \$30 \_\_\_\_\_ Chair \$8 \_\_\_\_\_ \$ \_\_\_\_\_

**Total Incl. Deposit & Fee:** (Mail in check only – No drop off) (Check Payable: Nevada State Fair) \$ \_\_\_\_\_

(Check must be postmarked no later than **May 24, 2019**) 10% Late Booking Fee

**Liability Insurance:** All Exhibitors must submit a valid certificate of liability insurance of at least \$1,000,000 liability coverage; naming Nevada State Fair and the City of Carson City as additional insured. This certificate is available through your business insurance agent or **Casswood Insurance** at 1-800-972-2242 (Casswood.com).

**\*\*Exhibitor / Processing Fee:** Includes a Carson City fee of \$2.15 and Nevada State Fair \$2.85 processing fee.

**PLEASE LIST ALL HOME & GARDEN ITEMS TO BE SOLD OR DISPLAYED:**

\_\_\_\_\_

(Use back of form if needed.)

Americans with Disabilities Act (ADA) accommodation needs: \_\_\_\_\_

*For Nevada State Fair Use Only:*

Check # \_\_\_\_\_ Date Rec: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

**Nevada State Fair 2019**  
NevadaStateFair.org  
**HOME & GARDEN EXHIBITORS TERMS AND CONDITIONS**  
**June 7-9, 2019**

**MUST BE SIGNED AND RETURNED WITH YOUR VENDOR APPLICATION**

Applicant understands that Nevada State Fair has legal possession and control of event site, pursuant to approved Pavilion rental with the Carson City Parks and Recreation Dept. on the dates of event. Applicant further understands that the use granted by Nevada State Fair is a License to Occupy only and is not coupled with an interest in the property. Nevada State Fair retains the right to terminate this License to Occupy at any time during the terms of applicant's use if applicant creates a nuisance to Nevada State Fair by interfering with the orderly and successful presentation of the event or by breaching the Terms and Conditions, or without cause at the discretion of Nevada State Fair.

Applicant understands that the purpose of the Nevada State Fair is to celebrate the State of Nevada and agrees to support this purpose during the term of this License to Occupy. Applicant certifies that they have read and understand application and will comply with all Terms and Conditions as follows:

1. **Pay required fees with the application.**
2. **Provide proof of Liability Insurance and name Nevada State Fair and the City of Carson City as Additional Insured.**
3. **No more than one vendor-organization/ exhibitor per individual booth is allowed.**
4. **Applicant understands that Nevada State Fair guarantees no attendance/ attendee minimums.**
5. **Set-up can begin as early as 10:00am on Thursday June 6<sup>th</sup> and/ or on Friday at 9am and must be ready to open by 11:00am. Exhibitors must remain open until 7:00 p.m. daily. Early departure can result in forfeiture of security deposit. All exhibit display booths and equipment must be removed by 10pm on Sunday June 9<sup>th</sup>.**
6. **Exhibitor must check in at the Exhibitor Check-In table in Pavilion on designated set-up day as listed above.**
7. **A security deposit of \$50 must be included with application payment. The security deposit will be refunded only at close of event, you must checkout when site is left clean and sales tax envelope turned in.**
8. **Checking in later than 9:00am on Friday will risk being considered a no-show and is subject to resale or relocation and not eligible for refund.**
9. **Canopies must be weighted down with water, sand, or cement due to high winds that may occur in Pavilion.**
10. **Vendor is responsible for removal of ALL trash in and around booth space.**
11. **No sale or distribution of alcohol will be allowed without explicit prior approval. No Amplified Sound allowed.**
12. **No parking on grass/ dirt or any other place that is not a valid parking spot.**

**Home & Garden Exhibits** will be displayed in the Mills Park Pavilion. Set up hours – Thursday June 6<sup>th</sup> 2019 - 10am to 7pm and/ or on Friday beginning at 9am. Must be ready to open to the public by 11am. The Pavilion is an open air – covered venue and may be windy. Loading / Unloading is allowed only from the back side (Hwy 50 side) of the Pavilion loading gate.

**Electrical Requirements:** Vendors requiring electrical power **must state that requirement** on original application. **Vendors must supply their own extension cords long enough to reach their booth along with floor cord protector.**

**Insurance:** Vendors must submit a valid certificate of liability insurance limits of at least \$1,000,000 coverage and name Nevada State Fair and the City of Carson City as an additional insured. Vendors shall indemnify and hold Nevada State Fair harmless for any and all third party liability against said vendor.

**Cancellation Policy:** Exhibitor fees are non-refundable unless written notice of cancellation is received by Nevada State Fair on or before May 25, 2018. Refunds, less a 15% processing fee, will be paid within 30 days following the event.

By signing this application you are authorizing Nevada State Fair to use any pictures, audio or visual recording depicting any person for promotional publication.

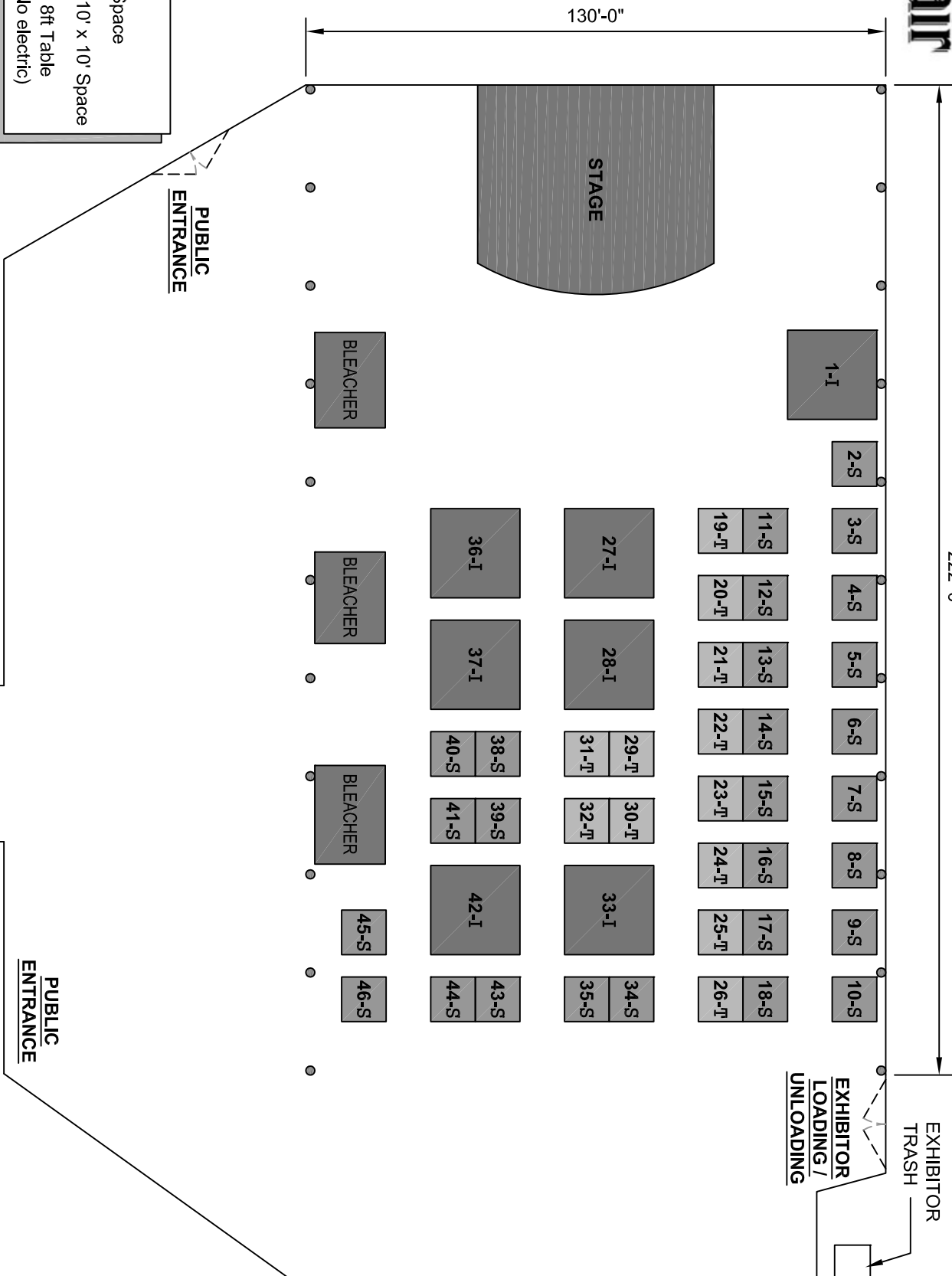
**Space Requested:** (1<sup>st</sup> Choice) # \_\_\_\_\_ (2<sup>nd</sup> Choice) # \_\_\_\_\_ (3<sup>rd</sup> Choice) # \_\_\_\_\_  
(See Map) (PLEASE NOTE: 2<sup>nd</sup> and 3<sup>rd</sup> choice **MUST BE SPECIFIED.**)

**Fees must accompany Vendor Application**

**Exhibitor's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_ [www.NevadaStateFair.org](http://www.NevadaStateFair.org)

## NEVADA STATE FAIR - HOME & GARDEN SHOW MILLS PARK PAVILION MAP

222'-0"



**LEGEND**

- I = Island - 20' x 20' Space
- S = Standard booth - 10' x 10' Space
- T = Information only - 8ft Table  
10' x 10' Space (No electric)

Space requested is (1st choice) # \_\_\_\_\_ (2nd choice) # \_\_\_\_\_ (3rd choice) # \_\_\_\_\_  
(PLEASE NOTE: 2nd and 3rd choices **MUST BE SPECIFIED.**)