

RECORD OF PROCEEDINGS

**Minutes of Franklin Township
Franklin County, Ohio**

Special Meeting

Held at 2193 Frank Road

December 21, 2018

Chairman Horn called the Special Meeting of the Franklin Township Board of Trustees to order at 2:00 p.m. on December 21, 2018, at 2193 Frank Road.

Horn opened the meeting.

Roll Call: Fleshman, yes; Horn, yes; Alex, absent.

Horn made a motion to suspend the Pledge of Allegiance and the approval of any prior meeting minutes. Fleshman seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex; absent.

The Purpose of this meeting: To discuss the 2019 Budget.

Horn turned the meeting over to the Fiscal Officer, Lisa Morris. Ms. Morris explained that each department head has already submitted their 2019 budget to the Fiscal Department so there is no need for a budget meeting at this time. A budget meeting will need to be scheduled before March 1, 2019 to finalize the numbers. The Uniform Accounting Network (UAN) will transfer into temporary mode effective January 1, 2019, stated Morris.

This transfer allows the Fiscal Officer to close out all of 2018 and enter the permanent 2019 budget into UAN by March 1, 2019. At that time, the UAN will transfer to permanent mode and the 2019 budget will be permanent upon approval by the Auditor of the State's Office, said Morris.

Trustee Fleshman said he suggests a special meeting be scheduled to review the 2019 budget line item by line item before submission is made for the permanent budget to be approved.

Fleshman moved for the adoption of the following resolution. Horn seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, absent.

Resolution 18-258

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves any funds received from the selling of Township owned properties will be earmarked for potential properties purchased for future capital improvements.

Fleshman made the following motion to allow Jim Stevens to explore options with the Franklin County Auditor's Office for a potential Road Department levy to be on the ballot in May 2019. Horn seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, absent.

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Fleshman moved for the adoption of the following resolution. Horn seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, absent.

Resolution 18-259

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to accept the 2019 Franklin County Sherriff's Office dispatching service fees.

Fire Chief, James Welch reminded the Board that the lawsuit related to the former medical insurance provider (Jefferson) could cost the Township an over \$100,000.00 in legal fees. The Board asked Welch to keep them posted on this situation.

Assistant Fire Chief, Charles Adams updated the Board on the results of the State Bid for paving Station 192. The cheapest bid received was approximately \$84,700.00. Adams stated that he is willing to research area businesses to see if he can obtain quotes which equates to less than \$84,700.00.

Fleshman made the following motion to allow the Assistant Fire Chief, Charles Adams to conduct research and obtain additional quotes from local paving company and report back to the Board on the findings. Horn seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, absent.

Adams and Welch agreed that the firefighters are in need on new recliners and beds at some point in 2019. Also, Welch explained the condition of the bay area at Station 192 and the need for repair or replacement of the floor.

Fleshman made the following motion to allow the Road Superintendent, Jim Stevens and the Assistant Fire Chief, Charles Adams to work together to obtain quotes for creditable businesses on the cost to repair or replace the bay area floor at Station 192. Horn seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, absent.

Fleshman moved for the adoption of the following resolution. Horn seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, absent.

Resolution 18-260

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to send a \$100.00 in flowers or a donation will be made in memory of Donald Brosius to the charity of choice as listed in the obituary.

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Horn asked the other Board members and staff who would be attending the Annual Franklin County Township Association Dinner on January 17, 2019, at the Hollywood Casino, Columbus.

Horn moved for the adoption of the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, absent.

Resolution 18-261

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to allow the following individuals to attend annual Franklin County Township Association Dinner on January 17, 2019 at the Hollywood Casino Columbus.

Elected Officials

**Trustee Alex
Trustee Fleshman
Trustee Horn
Lisa Morris**

Staff Members

**James Stevens
Byron Smith
Erin Crome
Robyn Watkins**

The Fiscal Officer reported to the Board that a transfer of funds is needed from the General Fund into the Road & Bridge line item to support payroll for the Road Department through 2018.

Fleshman moved for the adoption of the following resolution. Horn seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, absent.

Resolution 18-256

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the Fiscal Officer to move \$20,000.00 from the General Fund to the Road & Bridge line item to support payroll for the Road Department for the remainder of 2018.

At 2:40 p.m. the Board excused the Fire Department staff from the meeting.

ReMax Broker, Laura Esterline presented the Board with new phase of paperwork to prepare to close on (2) two of the (5) five properties which are on the market. Ms. Esterline has received offers for:

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- 867 Hart Road for \$42,000.00
- 1820 Eastfield Dr. N. for \$37,000.00

At 2:45 p.m. Aryeh Alex arrived for the meeting.

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 18-262

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to accept and sign the offers for 867 Hart Road at \$42,000.00 and 1820 Eastfield Drive North at \$37,000.00 pending Township attorney's review by 12/28/18. Buyer has the right to remove their offer at any point prior to Township acceptance and approval.

Horn made the following motion to approval the annual partnership fee with Mid-Ohio Regional Planning Commission (MORPC) for 2019. Alex seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 18-263

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to accept the reduction in the individual market sale price for 1439 Little Avenue and 462 Prospect Street from \$44,900.00 each to \$29,900.00 each.

Alex moved for the adoption of the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 18-264

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to accept the 2019 contract between Franklin Township and Brosius, Johnson and Griggs law firm.

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Alex stated he would like to move forward to allow the Township attorney to post and collecting resumes for the Board to review for a Township Administrator.

Alex moved for the adoption of the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, no; Alex, yes.

Horn stated he voted no due to not agreeing with how this process is being handled.

Resolution 18-265

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to allow Brosius, Johnson & Griggs (Township attorney) to post the position description and collect resumes of potential candidates for Township Administrator for the Board to review.

Horn expressed that he is more focused on neighborhood improvements versus economic development due to the lack of availability in commercial properties. Horn does not feel the Township has enough to offer an Administrator who typically is paid a (6) six figure salary in most Townships.

Alex and Fleshman both stated they will take full responsibility if the process of hiring or maintaining an Administrator should fail.

Horn asked the Board to allow the Township Secretary, Erin Crome time to provide an explanation of her job responsibilities as well as assisting with the needs of the Building Department.

Chief Smith, who supervises the Township Secretary, explained how with the elimination of the Administrative Coordinator position the job responsibilities of that position must continue. The Township Secretary has absorbed many of those tasks and asked the Board what shall be done with these other duties, stated Smith.

Alex stated many of the tasks provided by the Administrative Coordinator were nice services to provide to the residents but is not necessarily tasks that need to be executed by the Township when the County offers support in several areas.

Crome admitted she has had an issue previously on arriving to work on time. A system was put into place to track tardiness by a point system which has been addressed and ultimately tardiness has improved. Crome asked can a system be put into place where she can work off points which are incurred more timely. Smith said, the system as it is currently designed is that points fall over after one year of the occurrence. Alex said that Crome would best be served in this area if she joined a collective bargaining unit.

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Crome said she was told by members of the Board not to join a collective bargaining unit so she is getting mixed signals. Horn said Alex should not be supporting staff to join a collective bargaining unit. Alex said employees who are in a union are protected by a contract. It is wrong for the Board to treat non-collective bargaining staff that way we do. Horn said he does not want to talk about unions when Ms. Crome is asking for her position to be reviewed and to be compensated based on her responsibilities.

Smith offered to put together a standardized process for non-bargaining positions. Alex asked if the Fiscal Officer, Lisa Morris was in support of her staff member being included in this standardized process. Morris said she would like to be included in the process with Smith.

Fleshman made a motion to allow Chief Smith to prepare a standardized process for non-collective bargaining unit staff members Erin Crome and Robyn Watkins. Alex seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.

Crome stated that this process has been addressed by her compensation evaluation has not been discussed. Fleshman said it seems to him that Crome is at a point that she feels as though a raise is expectant no matter how the Board felt. Morris reminded the Board that in the past that the administrative staff was given a raise annually each January based on the percentages received throughout each collective bargaining agreement.

Alex moved for the adoption of the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 18-266

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves a 3.5% cost-of-living-raise to Erin Crome effective January 1, 2019. The 3.5% equates to a new hourly rate of \$16.56 an hour.

Horn asked the Board to consider the extra workload which Crome has taken on. Smith said anything that Crome has to do can be moved to the next day at this point. The Board needs to realize it will take longer to get projects done due to work volume.

An audience member asked the Board what is their process for posting public notification for meetings. Horn said there is a posting on the door and notification is placed on the Township website. The audience member stated that there was no notice on the Township website that they had to call into the Township office to get confirmation of today's meeting. Crome confirmed that the noticed was not placed on the website because the Board changed the meeting dates several times this week and today's meeting was in question until this morning.

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With no further business to discuss Horn asked for adjournment at 4:00 p.m. Fleshman seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.

Ralph Horn, Chairman

Aryeh Alex, Vice-Chairman

John Fleshman, Trustee

Lisa Morris, Fiscal Officer
Robyn Watkins, Assistant Fiscal Officer

Minutes were taken and typed by: Robyn Watkins
Minutes approved by Board of Trustees on 1/10/19