

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: April 9, 2018

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Ann Elleman, present; Ms. Libby Stidam, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member
Mr. Greg Iiams, Council Member
Mr. Dale Albert, Contracted Water Superintendent

Minutes: March 26, 2018 Meeting

Ms. Libby Stidam moved to approve the March 26, 2018 minutes as submitted.

Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Ann Elleman, abstain.

The motion passed: 2 yeas – 0 nays – 1 abstain

Vouchers: *Ms. Ann Elleman made a motion to approve the bills that were paid for the board.*

Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

REPORTS:

A. February Water Loss Report

The February water loss report was presented to the board showing a loss of 37.1%.

ADJUSTMENTS:

A. Audrea Smith, 123 Burkhart, Acct. 3571-2-1 (-\$50.00)

A check was placed in the drop box prior to shut-off that did not indicate an account number or address on the check. A search was done for the signer of the check but the water clerk was unable to determine whose bill to apply the payment to. After shut-off fees were applied, it was later determined that it was a joint account with Ms. Smith's account. The account was adjusted to remove the \$50.00 fee.

B. Juanita Bradshaw, 220 Coon, Acct. 2460-1-RO – (+\$19.88)

James Bradshaw, 218 Coon, Acct. 2470-1-RO – (-\$19.88)

James Bradshaw had an online bank check issued to pay his bill but had his mother's (Juanita) account number on his check. Juanita Bradshaw asked that we remove the payment from her account 2460-1-RO and place the payment onto James account 2470-1-RO.

Ms. Pat Cochenour made a motion to approve of the adjustment. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Ms. Pat Cochenour, yea.

The motion passed: 3 yeas – 0 nays

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

- A. Water tower signal (SCADA Tech)
Work at the tower site is now complete and the hookup of new equipment at that water plant will be done later this week.
- B. RCAP/WSOS – GIS Mapping Grant
WSOS has not contacted the village to setup an initial meeting.
- C. Paint on North Water Tower
Mr. Albert has not yet contacted Leary Construction regarding the issue.
- D. Water Plant Security System
The replacement cameras and door sensors have been installed and all work is complete as contracted. Mr. Albert reported that the cameras have a much clearer picture.
- E. Electrical Upgrades at the Water Plant
Area Energy will be visiting the water plant to discuss the upgrades.
- F. Asset Management Plan
Mr. Albert had no new information to report on the plan.
- G. Village Wide Leak Detection
A purchase order has been issued for \$4,599.00 to Miles Leak Detection to check all service connection for leaks in an effort to reduce water loss. The company has indicated that the inspections will start in mid June.

NEW BUSINESS:

- A. GAC Samples
The test samples for the GAC system is still well within limits. Mr. Albert reported that based on the test results the system media will be capable of being used for another quarter before the media will need to be regenerated.
- B. Flushing of Fire Hydrants
The board informed Mr. Albert that they want to make sure that all fire hydrants are flushed this summer. Mr. Albert will determine the dates of flushing and notify effected residents.

Ms. Libby Stidam moved to adjourn the meeting. Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 5:50 p.m.

Next Meeting Date: **Monday, April 23, 2018**

Jeff Weidner, Fiscal Officer

BPA Chairperson Pat Cochenour

Date Accepted _____