

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Sandra G. Martin, *Chairman*
Kent D. Nation, *Secretary*
Rick Tisa, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*
Joseph Sawicki, *Asst. Secretary/Treasurer*
Anita M. Ferez, *Administrator*

Special Meeting Minutes - November 4, 2019

Call to Order

The special meeting was called to order by Chairman Martin at 6:00pm.

Roll Call of Board Members

Those present were Joseph S. Boldaz (JSB), Sandra G. Martin (SGM), Kent D. Nation (KDN) at 6:03pm, Joseph Sawicki (JS) and Rick Tisa (RT).

Others Present

Engineer Bill Malin from Carroll Engineering Corporation at 6:09pm, Operator Joe DiMatteo of Miller Environmental, Solicitor Stacey Fuller of Gawthrop Greenwood and Administrator Anita Ferez were present. Greg Vietri, electrician, was also in attendance. Township Manger Dale Barnett presented at 7:05pm.

Public Notification: Notice of Special Meeting was advertised in the Daily Local News on November 1, 2019.

New Business:

1. Reeceville Pump Station – fire of October 19, 2019.
 - a. Joe DiMatteo – Detailed accounting of events prior to, during and immediately after the fire was extinguished including clean up of site. Sewage haulers (2) were notified to have wet well pumped until temporary pumps could be installed and put into action. Until 2nd pump was installed the following day, operator visited site to monitor operations several times a day and then once daily thereafter. Grinder was raised to allow sewage to flow more freely. Operator DiMatteo was thanked for his diligence and perseverance throughout the immediate incident.
 - b. Greg Vietri – Further accounting of events from an electrical standpoint, what was happening prior to fire, potential reasons why generator was running, and then what was done after the fire to possibly re-energize the building back to a working station. Greg was also thanked for his part in handling all electrical needs.
 - c. Belfor was notified and performed restorative action to secure the site.
 - d. Stacey Fuller – Process to proceed as an emergency was explained.
 - e. Insurance coverage was reviewed in depth, and options explored depending on determination.
 - f. Bill Malin – Review of option changing temporary pumps from diesel to electric, primarily as we enter the colder months. This would also allow for needed security lighting, sump pump capability, heat to dry well and station building through a substation. Quote presented by Xylem for consideration. Inquires concerning additional electric needed to make the switch

from diesel to electric. Keystone will provide electrician with sizing, etc at a cost of approximately \$1,000.

2. Moving forward.
 - a. Shortest timeline is 12 weeks; proceed under emergency.
 - b. Engineer provided recommendations and chart of estimated costs. Biggest difference is the generator; i.e. outside vs inside and natural gas vs diesel. Lengthy discussion on possibilities.
 - c. Inspection of generators at other pump stations; possible third-party electrician to determine compliance of exhaust installation.

3. Action.
 - a. Declaration of an emergency situation.
 - b. A Motion authorizing and accepting Rental Quotation 101108715 from Xylem Dewatering Solutions dated October 28, 2019, not to exceed \$16,000.00 was made by JSB and seconded by KDN. All members present were in favor.
 - c. Vietri to provide Quote to take care of electrical work needed to make diesel to electric temporary pumps by meeting of November 13, 2019.

Public Comment. None

Next regular meeting of the Municipal Authority is Wednesday November 13, 2019 at 7:00 p.m.

Adjournment

A Motion to adjourn the meeting was made by JSB and seconded by KDN. All members present were in favor. The special meeting was adjourned at 7:56pm.

Respectfully,

Anita Ferenz
Administrator