

Brady Township
Board of Supervisors
141 West Liberty Road
Slippery Rock, PA 16057

Minutes of the Regular Meeting of the Board of Supervisors
December 16, 2020

This meeting was conducted through ZOOM conferencing per the provisions of Act 15 of 2020 signed by Governor Tom Wolf on April 20, 2020 due to the COVID-19 Statewide Emergency Declaration according to the procedures enacted by the governor and the CDC.

Attendance: Supervisors Robert McConnell, Kenneth Hertzog, Donald Staiger and Attorney Ron Coyer were in attendance.

The meeting was called to order at 7:00pm by Chairman, Robert McConnell followed by the Pledge of Allegiance.

A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to approve the Treasurer's Reports for December 16, 2020 as presented. All in favor and the **MOTION** passed.

A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to approve the Minutes of the regular meeting of November 18, 2020 as presented. All in favor and **MOTION** passed.

- a. Recognition of Individuals from the floor by prior request: NONE
- b. Public Participation: NONE
- c. Reports
 - a. Doug Duncan, Sewage Enforcement – Doug has been working on final inspections for the year. Discussion regarding the Vantine Small Flow inspections and escrow account not being funded enough and the possibility of putting a municipal lien on property.
 - b. Zoning
 - i. Permits – Zoning officer Ann Stockert reported that a demo permit was issued for a trailer being dismantled in Maple Manor Trailer Park.
 - c. Roadmaster Reports
 - i. Roadmaster Robert McConnell reported that Phil Hay would be working on some road issues on Duffy/McBride Road.

d. Attorney

- i. 284 Staff Road Maintenance - Roadmaster Robert McConnell stated that the project has been completed to the property owner's satisfaction. He has the signed agreement and will get it to Attorney Coyer for filing at the courthouse.
- ii. Property Maintenance Ordinance – This item was tabled from the last meeting. Attorney Coyer suggested that the supervisors review for discussion at the next meeting. Supervisor Ken Hertzog stated that if the township received complaints regarding property issues, that the township needs something to back up enforcement.
- iii. General Code review of specific ordinances – Secretary Ann Stockert presented the Board of Supervisors with the ordinances that needed reviewed for the codification project along with samples. Items needing addressed are as follows:
 1. Dangerous Structures – review for next meeting
 2. Littering – review for next meeting
 3. Earned Income and Net Profits Tax – review for next meeting
 4. Driveway Construction requirements – Changes were made by resolution in the past and need to be updated via ordinance to reflect the most recent resolution.
 5. Per Capita – Per capita was established via the DCED many years ago according to Helen Staiger, Tax Collector and will remain as is.
 6. Permit requirements- review for next meeting

d. Old Business

a. Building Updates

- i. Restroom in schoolhouse – Discussion regarding moving forward with construction or putting project on hold due to possible loss of grant funding. A **MOTION** was made by Kenneth Hertzog and seconded by Don Staiger to have the secretary inform the county of the intent to move forward with the construction of the restroom project with a cost not to exceed \$11,000. All in favor and the **MOTION** passed.
- ii. Floor in new building – Discussion regarding modifying the original specifications of work from 4" to 6" concrete and putting the pecs in the floor for future heating options. A **MOTION** was made by Kenneth Hertzog and seconded by Don Staiger to set up a meeting with the Board of Supervisors and KLH Engineering to discuss modifications and updates to the bid documents for the floor in the new building. All in favor and the **MOTION** passed.

- b. Resolution 2020-13 - A **MOTION** was made by Kenneth Hertzog and seconded by Don Staiger to extend Resolution 2020-13 Emergency Declaration until the next township meeting on January 4, 2021. All in favor and the **MOTION** passed.
- c. Federal Motor Carrier Safety Administration CDL Clearinghouse registration - Attorney Ron Coyer reported that after research, he has determined that the township should participate in the registration and proceed to set up for each CDL driver. Discussion regarding CDL and whether the insurance carrier will cover drivers if the township does not participate.
- d. Property lease agreement with John Nalepa – A **MOTION** was made by Kenneth Hertzog and seconded by Don Staiger to table this item until the next meeting due to Mr. Nalepa being out of town. All in favor and the **MOTION** passed.
- e. Moraine Camplands/Lake Arthur Family Campground – Discussion regarding attorney recommendations per letter. A **MOTION** was made by Kenneth Hertzog and seconded by Don Staiger to proceed with the recommendations by attorney Eric Brown accepting the items he as recommended be accepted and rejected those items he has recommended be rejected. All in favor and the **MOTION** passed.
- f. Secretary Ann Stockert that monies due from the VITO Lane grant funding balance due should be received in the next week or so. Supervisor Robert McConnell stated that 2A needs spread on the lane.

5. New Business

- a. Personnel – A **MOTION** was made by Kenneth Hertzog and seconded by Robert McConnell of their intent to appoint applicant Linda Terpstra to the position of the township secretary at a starting rate of \$13.00/hour at the reorganization meeting on January 4, 2021. Employment will be contingent upon a State Police background check. Ms. Terpstra will have a 90-day probationary period and will be reviewed after the 90 days. All in favor and the **MOTION** passed.

Discussion regarding Ms. Terpstra’s acknowledgement that she would be traveling out of state for the Christmas holiday and that she will need to submit a negative COVID test upon her return or quarantine for 14 days.

Discussion regarding Jesse Allen moving out of Brady Township and the need for a replacement for the position of Constable and Planning Commission member since he held those positions.

- b. Lot Line Revision Riggs – A **MOTION** was made by Kenneth Hertzog and seconded by Don Staiger to approve the lot line revisions for Virginia Riggs on

Muddy Creek Drive per the recommendations of the Planning Commission. All in favor and the **MOTION** passed.

- c. Lot Line Revision McCommons – A **MOTION** was made by Kenneth Hertzog and seconded by Don Staiger to approve the lot line revisions for Ben McCommons Jr. on Staff Road per the recommendations of the Planning Commission. Supervisor Robert McConnell abstained from the **MOTION** due to a family relation. Since the majority were in favor, the **MOTION** passed.

6. Review of Correspondence

- a. Butler County Association of Township Officials (BCATO) – No action was taken on appointing a representative to the association.
- b. BCATO – Resolutions for PSATS
- c. PSATS Educational Conference – April 2021
- d. Slippery Rock Library – Thank you
- e. USDA Community Facilities Loan and Grant Program
- f. KLH Engineers – no increase in rates for 2021

7. A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to pay bills. All in favor and the **MOTION** passed.

8. A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to pay any outstanding bill to come before the township by the end of 2020. All in favor and the **MOTION** passed.

9. Public Participation – NONE

A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to adjourn the meeting at 8:53pm. All in favor and the **MOTION** was passed.

Respectfully submitted,

Ann Stockert
Secretary/Treasurer