

October 19th, 2009

Central Mainline Sewer Authority
P O Box 35 93 Jones Street
Lilly, PA 15938

October 19th, 2009 Meeting Minutes

Roll Call of the Board

7:00PM Chairman Rich Wray, Vice-Chairman William Claar, Board members Secretary Rita Butterbaugh, Raymond Guzic, Jr., James DeCort, Plant Manager Ronald Rakar and Recording Secretary Pamela Flis all present.

Solicitor William Barbin, Engineer Steve Sewalk were absent from the meeting.

Salute to the Flag:

Public Participation:

None at this time

Secretaries Report:

Motion made by William Claar 2nd Raymond Guzic, Jr., to accept the minutes from the September 21st meeting, as presented in written form. Roll call, all in favor, Motion passed.

Motion made William Claar 2nd Rita Butterbaugh to accept the Treasurers Report, Unpaid Bills and Additional Unpaid Bills details as presented in written form. Roll call, all in favor, Motion passed.

Correspondence:

Benscreek Social Citizens Club exoneration from one (1) EDU was accepted by the CMSA board and signed by the CMSA Chairman. One copy of the exoneration to be sent to Benscreek Social Citizens Club and a copy remains at the CMSA office.

Resubmitted requisition # 74 to RUS for approval, resubmitted due to missing signatures.

A copy of all correspondence is on file at the CMSA office.

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Engineers Report:

Steve Sewalk was unable to attend the Monthly meeting due to illness, report given by CMSA Chairman.

As discussed the change orders for the completion of the fine screen building has been completed, so the contractors can complete their work. It appears that the fine screen building will be completed by year's end.

Also working on sewer line extensions and looking a US Geological map surveys/ schematics, which will assist in any grant funding that may be available and with cost projections.

As discussed the planned cost for a garage at the waste water treatment plant.

Report due for November's meeting.

Solicitors Report:

Solicitors report given by the CMSA chairmen due to illness, the solicitor was unable to attend this October meeting.

HHRM- discussions between their solicitor and CMSA Solicitor regarding a payment plan for unpaid tap fees.

CMSA boundary line dispute: settlement to be reached between CMSA solicitor and the other parties' solicitor.

As discussed the letter of correspondence received from the office of Michael Emerick on behalf of LBSA, the letter spells out more of an interpretation of the agreement more than any specific request for CMSA. As we continue to sort out the details of the agreement between the two bodies, if LBSA has an objection CMSA would entertain any possible solutions to resolve the problem.

The minutes of CMSA are mailed to LBSA on a monthly basis; LBSA receives the same meeting packets, on a monthly basis, as the CMSA board members.

One of LBSA objections is the new truck that was purchased in 12/2005 for the CMSA Wastewater Treatment Plant; The CMSA plant operator and assistant use this truck for the following purposes:

1. Service and download information captured by the flow meters throughout the system as required by the Amended Wastewater Transportation and Treatment Agreement signed by both CMSA & LBSA.
2. Answer 811 call check (Required by law)
3. Transportation to training courses and testing sites, to keep current on CMSA's

licensing for both employees at the wastewater treatment plant. (Required by law)

4. Inspection of properties for exonerations purposes as set forth by the CMSA Rules and Regulations.
5. Inspection of lines during a rain event to check for grey water infiltration, with safety equipment.
6. Answer calls for sewage emergencies/ hauling of safety equipment for inspections in manholes and main sewer lines, while at the scene of a sewage emergency.
7. Cleaning of manholes and to visually inspect the sewer lines, with safety equipment in tow.
8. Transportation to onsite inspections for new sewer connections to the system, and to oversee pressure testing.
9. Transportation to onsite grease trap inspections.
10. Transportation to mark sewer mains for new customers whom are tapping into the sewer line.
11. Hauling supplies to the plant such as chlorine and salt, that which is purchased from local vendors.
12. Taking motors/grinder pumps and any other plant equipment for repairs to local repair shops.
13. Used to service the wastewater treatment site in general such as plowing snow.

CMSA hopes this will convey clarification of the uses of the truck for the CMSA Wastewater Treatment Plant.

Also in questions were the benefits for the CMSA employees:

1. Full Times employees only receive benefits
 - a. Plant operator under Plant Maintenance Expenses
 - b. CMSA Secretary under Administrative Expenses
 - Under the shared secretarial services agreement with Washington Township ½ of the benefit costs for CMSA Administrative cost are reimbursed by Washington Township.
2. Benefits for full-time employees are part of the compensation package for CMSA employees.

As discussed the CMSA Authority is no different than any other sewage treatment plant, company vehicle and employees with benefits, these are not unusual circumstances.

As discussed the placement of another LBSA representative, if the LBSA board does not agree with its current representatives' conveyance of CMSA board meetings, LBSA representative assigned by Lilly Borough to the CMSA board. As discussed a merger between CMSA and LBSA and how it may be beneficial to all parties involved.

As discussed the draft 2010 budget for CMSA, and the increase in sewage revenues due to payment collections from delinquent customers, a 2010 detailed budget to be presented to CMSA board members in November 2009, to be considered for adoption.

Plant Operator Report:

Plant Operator presented to the board the monthly flow meter report, trouble with the flow meters in MMH004, Ball Park and MMH007, coming into Lilly, these flow meters have black silt inside the ports, and have been reading negative flows. Discussion followed on the flow meters throughout the sewage system.

Motion made by William Claar 2nd James DeCort to remove the flow meter in MMH007, located on the sewer main line coming in Lilly, after notice has been sent and agreed upon by LBSA, in an effort to reduce cost. Roll call, all in favor, Motion passed.

As discussed the recommendation of pulling meters from the sewer lines instead of spending excess dollars in repair and maintenance, any time increase in flow is discovered, flow meters can be replaced, a the use of portable meters to check flows.

As discussed the contract with the sludge hauler has expired. Plant manager has attained three estimates for sludge hauling from the wastewater treatment plant.

Lees Disposal	258.00 per haul
Art Austin	259.50 per haul
Pro Disposal	235.00 per haul

Motion made by William Claar 2nd Raymond Guzic, Jr. to use Pro Disposal, at the rate of 235.00 per haul for sludge removal for a three year term. Roll call, all in favor, Motion passed.

As discussed the EADS Engineer Keith Vasas and the completion of the fine screen building.

Report due for the new part-time employee at the wastewater treatment plant and evaluation time.

Any additional equipment that may be needed for the wastewater treatment plant should be ordered

Old Business:

As read the e-mail to Barb McMillen, RUS from CMSA Auditor Kotzan's office, concerning the negative change in assets, as response to the RUS Field Auditor concerns.

New Business:

None at this time.

Tabled Items:

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Lien Notices

For the Good of the Order:

None at this time.

Execute Session:

The CMSA board adjourned at 7:45 PM for an executive session, concerning possible litigation. The CMSA board reconvened at 8:05 PM.

Adjournment:

Motion made by William Claar 2nd Rita Butterbaugh to adjourn the meeting at 8:07 PM. Roll call of votes, all in favor motion passed.

For the Record:

A copy of the October 19th, 2009, meeting packet with minutes from September 2009 regular meeting was mailed to LBSA on October 21st, 2009.