

# San Diego Clean Slate Clinic

## HOW TO PREPARE

---

### Eligibility

We may be able to assist you with your CA convictions if you are currently NOT on parole and/or have served at least HALF of your probation term and are not currently charged with a new offense. We can only help with California cases, not out-of-state or federal convictions.

### Services Offered

We offer assistance with expungements, early termination of probation, felony reductions to misdemeanor, Prop 47 and Prop 64.

### Criminal Case Information / DOJ Rap Sheet

In order to receive assistance at the Clinic, you will need to provide information on your criminal cases. If you do not have your case information, you may get your DOJ Rap Sheet by getting [Livescan fingerprints at the Clinic](#). Your DOJ Rap Sheet will show all of your adult convictions in the state of California.

### Fines / Fees / Restitution

Contact the San Diego County Office of Revenue & Recovery at (619) 515-6200 and provide the clerk with your criminal case number(s). If you owe anything, please pay or initiate a payment plan to demonstrate to the court your commitment to fulfill your obligations.

## WHAT TO BRING

---

- DOJ Rap Sheet (Livescan available at clinic) / case info.
- Copies of recent background checks
- Proof of completed community service
- Proof of completed court-mandated or voluntary programs
- Proof of completed or in-progress education or other post-conviction accomplishments
- Letters of recommendation from pastor, programs or friends speaking to your character & who you are today
- Receipts of payments for fines, fees or restitution; or proof of payment plan

Get **FREE** legal help with your criminal record!

## 2019 CLINIC DATES

---

Jan 5 – NO CLINIC

Jul 6 – NO CLINIC

Feb 2 – SMCC

Aug 3 – SMCC

Mar 2 – NO CLINIC

Sep 7 – North County

Apr 6 – SMCC

Oct 5 – SMCC

May 4 – North County

Nov 2 – NO CLINIC

Jun 1 – SMCC

Dec 7 – SMCC

## LOCATIONS

---

**SMCC – South Metro  
Career Center**

4389 Imperial Avenue  
San Diego, CA 92113

**North County  
LOCATION TBA\***

\*Check Website for  
Updates

## HOURS

---

**10 AM – 2 PM**

Walk-ins Accepted until 11 AM

No Appointments Required

*Please note that receiving assistance at the Clinic will often require more than one visit*

**To learn more, including how to prepare and what to bring with you visit: [www.sd-csc.org](http://www.sd-csc.org)**

Contact us at: [cleanslate@sdcase.org](mailto:cleanslate@sdcase.org)

The Clean Slate Clinic is staffed by volunteer attorneys, supervised law students and members of the community. You will receive legal information, NOT legal advice.

# San Diego Clean Slate Clinic



## Need Your DOJ Rap Sheet? Livescan Fingerprints?



### Community Livescan Services

- CLS offers fingerprinting onsite at the Clinic, by appointment only. When you arrive, please let the Reception desk know that you need Livescan Services so they can assign you an appointment time.
- Valid Government-Issued ID Required – Expired IDs will NOT be accepted.
- DOJ Record Review Fee – The DOJ charges \$25 for a copy of your Rap Sheet. Fee waivers are available if you are receiving government assistance or meet an income threshold.
- DOJ Fee Waiver – To qualify, you must provide proof, such as EBT card, Medi-Cal card, determination letter from SSI, Social Security, Disability or Unemployment, or paystub.
- Rolling Fee – Community Livescan Services offers a reduced rolling fee of \$10 for those who qualify for the DOJ Fee Waiver, \$15 for those do not qualify, and \$25 for other types of fingerprinting services.
- All forms, including fee waivers, are available on our website [www.sd-csc.org](http://www.sd-csc.org) or at the Clinic.
- You should receive your Rap Sheet in 1-2 weeks. Call the DOJ at (916) 227-3835 with any questions.

Learn More: [www.sd-csc.org/livescan](http://www.sd-csc.org/livescan)

Contact us: [communitylivescan@gmail.com](mailto:communitylivescan@gmail.com)

## WHAT TO EXPECT AT THE CLINIC?

1. The Clinic assists participants based upon the order of arrival, depending on how much information you are able to provide on your criminal cases.
2. More than one Clinic visit may be required; the process often takes a minimum of two months.
3. Clinic participants that are asked to come back will be placed on a priority list for the following month.
4. The doors open at 10 am, but participants often arrive early to wait in line.
5. Please be prepared to spend anywhere from 2-4 hours at the Clinic as it will take time to review your eligibility, determine what types of relief may be available based on your criminal history, and assist you in preparing the court petitions.
6. We provide legal information and assistance with completing court forms. We do not represent participants in court.
7. We appreciate your patience. We are all volunteers – we are all doing the best that we can, as fast as we can.
8. We reserve the right to refuse service to anyone.

## INTERESTED IN VOLUNTEERING?



Learn more at:

[www.sd-csc.org/volunteer](http://www.sd-csc.org/volunteer)

**To learn more, including how to prepare and what to bring with you visit: [www.sd-csc.org](http://www.sd-csc.org)**

Contact us at: [cleanslate@sdcase.org](mailto:cleanslate@sdcase.org)

The Clean Slate Clinic is staffed by volunteer attorneys, supervised law students and members of the community. You will receive legal information, NOT legal advice.