

NATIONAL FOUNDATION FOR VETERANS & FAMILIES, INC.

MEETING MINUTES

Online Meeting

March 2, 2016

The meeting of the National Foundation for Veterans & Families, Inc. was called to order by Chairperson, Cathy Keister, on Wednesday, March 2, 2016 at 8:00pm EDT. The online conference call was held through Go-To-Meeting.

Roll Call:

Chair Keister – present	<u>Board Members</u>
Vice Chair White – present	Linda Yates - present
Secretary Allen – present	Sarah Maddox - excused
Treasurer Price – present	Advisor and Recording Secretary
	Sharon Hobbs – present

A quorum was present.

Motion #1: To accept the agenda as amended. *Adopted (Yates/Price)*

Motion #2: To accept the minutes of October 22, 2015 meeting as amended.
Adopted (Price/Yates)

Susan Price gave the Treasurer’s report. We have \$3,023.05 in the bank. The treasurer’s report was accepted without question or comment.

Old Business

Website setup/Linda Yates:

She sent a PDF of the website for review. [Http://nfvf.org](http://nfvf.org) (first time) nfvf.org (after that). **Bios** can be changed to all one format if necessary. Sarah Maddox will be removed due to her resignation.

The contact information needed to have an email associated with PayPal. Linda setup a Gmail account for the foundation (nfvf.org@gmail.com) so that anyone that comments or submits a request for information will get a reply to their email. Linda volunteered to monitor the email account.

Bylaws, Articles of Incorporation and meeting minutes are available on the website.

Old Business (continued)

Motion #3: A motion was made to accept the website design as presented and to activate it. Launch day was March 2, 2016. *Adopted Allen/Price*

Grant application:

Needs to be reviewed and voted on for acceptance.

Upon review:

The last paragraph requires 6 copies not 8.

At the top of the form words were missing. Make correction

Correct our name to read National Foundation for Veterans & Families, Inc.

Add lines to items 1 through 7. Add statement “attach separate sheet if necessary.”

Motion # 4: A motion was made to accept the contents of the grant application.

Adopted Price/Yates

Grant writing:

Sharon Hobbs completed a couple applications and they were not difficult.

They require information that we may not have yet since we are a new organization.

Anyone who is interested in writing grants is encouraged to pursue courses. Chairperson Keister checked through Tech Soup and they do not have any courses at this time. Email addresses for free online courses are listed below:

<http://www.grantwriters.org/learning-to-write-grants>

[http://learn.org/articles/Free Online Grant Writing Courses Where Can I Find Them.html](http://learn.org/articles/Free_Online_Grant_Writing_Courses_Where_Can_I_Find_Them.html)

<http://www.stepbystepfundraising.com/20-free-grant-writing-resources-non-profits/>

NEW BUSINESS

With great regret, Chairperson Keister accepted the resignation of Sarah Maddox due to medical issues.

Motion #5: A motion was made to accept the resignation of Sarah Maddox.

Adopted White/Allen

NEW BUSINESS (continued)

Grants:

Update from Sharon Hobbs since last meeting:

Sharon spoke to Jack Devine. As a result, we applied for several grants:

1. Veterans Support Foundation, \$25,000 grant to print the paper safe, still pending
2. Bridgestone Firestone Foundation, \$36,000 to fund our scholarships for 3 years (\$12,000 year) still pending.

After discussion, all agreed that Chairperson Keister will inform everyone when a grant is applied for and when it is being submitted.

Future Grants:

Chairperson Keister will be taking the NFVF grant application to the April 4, 2016 AVVA board meeting. They will be applying for a grant for their projects. When the monies become available, we will review and approve as deemed necessary.

Chairperson Keister was made aware of a grant available from the Maximus Foundation. We missed the first cut off in January; next cutoff is October. We will be looking for projects to apply.

Website to check out for Trump Foundation: www.donaldtrumpforvets.com

Events:

1. Chairperson Keister will be setting up a booth at Military Appreciation Day in her area for our foundation. Passing out brochures and answering any questions.
 2. Need to raise funds for the design of the In-Memory Plaque. To raise funds to replace the In-Memory Plaque, we need the National Park Certification which we do not have. We are in the design stage; we were informed to take donations. Chairman Keister is asking if we would consider developing a web page to fundraise for the design of the In-Memory Plaque and use our PayPal donation button.
-

Motion # 6: A motion was made to use our website to collect donations for the design of the In-Memory Plaque

Adopted: White/Price

For Good of the Order:

Linda Yates will work with Sharon Hobbs on updating the Bylaws.

Meeting Date:

We will be notified by email for the next meeting date.

The meeting was adjourned at 9:00 pm EST

Sondra Allen

Sondra Allen, NFVF Secretary