



**STATE OF IDAHO**  
invites applications for the position of:

## **Pipeline Safety Program Manager - RECRUITMENT BONUS!**

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<b>SALARY:</b>	\$30.00 - \$35.00 Hourly
<b>DEPARTMENT:</b>	Public Utilities Commission
<b>OPENING DATE:</b>	11/03/21
<b>CLOSING DATE:</b>	11/17/21 11:59 PM
<b>DESCRIPTION:</b>	

The Idaho Public Utilities Commission has an exciting new opportunity for a full-time Pipeline Safety Program Manager in Boise. This position will be responsible for the implementation and oversight of the State of Idaho Pipeline Safety program and requires extensive statewide travel.

*The mission of the State of Idaho Pipeline Safety Program is to ensure the safe construction, operation and maintenance of intrastate natural gas pipelines in Idaho. This is accomplished through education, inspection, enforcement and investigation of incidents/accidents.*

**Candidates hired from this announcement will be eligible for up to a 5% increase in pay AND a \$1,000.00 BONUS upon successful completion of their Entrance Probation!**

**This position is eligible for the state benefits package, including:**

- Excellent low-cost medical, dental, and vision insurance
- Generous vacation and sick leave accrual beginning as soon as you start
- Paid parental leave
- Eleven paid holidays a year
- Participation in one of the nation's best state retirement systems
- Multiple savings plans
- Life insurance
- Wellness programs; ongoing training opportunities; and more

### **EXAMPLE OF DUTIES:**

- Hires, directs, and evaluates the work of pipeline safety staff in operational program planning, resource allocation, and development of program policies and procedures
- Provides technical, procedural, and policy guidance for the Pipeline Safety Program
- Performs scheduling on inspections, updates, and maintains Pipeline Safety Operating Plan
- Ensures program quality, integrity, and compliance with state and federal program requirements, regulations, and laws
- Administers federal Pipeline Safety Grant, including developing agreements, budgets, and providing annual reporting in FEDSTAR
- Establishes and maintains positive working relationships with staff, other programs, and department operations, stakeholders, legislature, media, the public, customers, and providers
- Represents the Commission and state at national meetings, and other specific industry-related groups
- Performs other duties as assigned

This position will require extensive statewide and some out-of-state travel. Incumbents may be exposed to hazardous materials and/or conditions and will be subjected to loud noise, extreme weather conditions, and exposure to construction-site hazards, natural gas explosions, and high pressure pipeline systems.

## **MINIMUM QUALIFICATIONS:**

### Minimum Qualifications:

- Some knowledge of management practices
- Experience managing a major program and supervising staff

### MQ Specialties

- Experience managing and improving program development and performance
- Experience interpreting and applying laws and regulations relative to the natural gas industry
- Experience preparing oral and written reports of study findings and recommendations

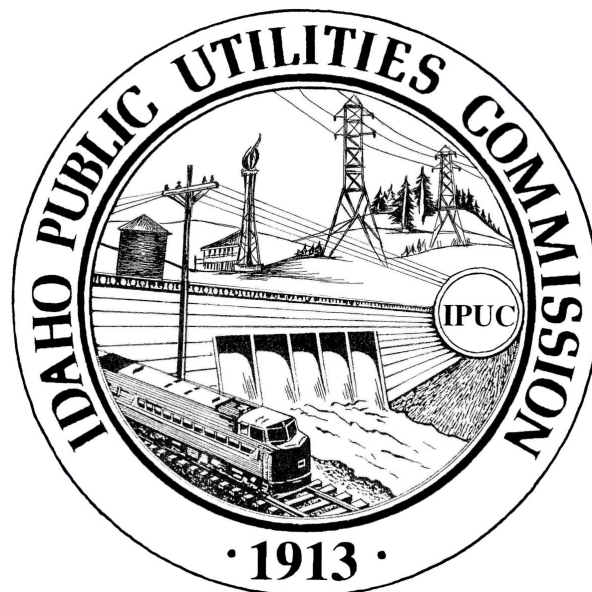
### Extra Credit:

- Successful completion of PHMSA Qualified Inspector Certification

The incumbent will be required to successfully complete the PHMSA Sponsored Qualification and Training program for pipeline inspectors within 3 years of hire through a series of mandated pipeline safety courses. The first test must be passed during the entrance-probationary period and the probationary period may be extended at the Commission's discretion to accommodate additional test dates.

There is an exam to determine your eligibility. Select the option to each question that best describes your education or experience. You must have the minimum level of experience or education described for each question addressing a minimum requirement to qualify for this position. Scoring will be based on the information you provide. It is important that the option you select is supported in your resume. Your resume will be used to validate each of your responses.

## **SUPPLEMENTAL INFORMATION:**



**CONTACT INFORMATION:**  
Idaho Public Utilities Commission  
11331 W. Chinden Blvd  
Bldg. 8, Ste 201-A  
Boise, ID 83714

**WEBSITE:**  
<https://puc.idaho.gov/>

**PHONE:**  
**208-334-0313**

Preference may be given to veterans who qualify under state and federal laws and regulations.

Hiring is done without regard to one's race, color, gender, national origin, religion, age, sexual orientation, gender identity, genetic information, marital status, disability, veteran status, or any other characteristic protected by law. If you need special accommodations to satisfy testing requirements, please contact the Division of Human Resources at (208) 334-2263.

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APPLICATIONS MAY BE FILED ONLINE AT:  
<https://www.governmentjobs.com/careers/idaho>

Position #11453  
PIPELINE SAFETY PROGRAM MANAGER -  
RECRUITMENT BONUS!  
RB

304 North 8th Street  
Boise, ID 83720

[idhr@dhr.idaho.gov](mailto:idhr@dhr.idaho.gov)

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### **Pipeline Safety Program Manager - RECRUITMENT BONUS! Supplemental Questionnaire**

- \* 1. This is a Minimum Qualification question: Describe how you have gained some knowledge of management practices. Typically gained by one year of work experience that included all the essential elements of management (Planning, Organizing, Leading, and Controlling) OR completion of two upper division college level courses that include the essential elements of management. When describing experience, include dates and primary job duties. When describing education, include title of the course and covered topics.
  
- \* 2. This is a Minimum Qualification question: Describe your experience managing a major program and supervising staff. This is typically met through at least one year of experience managing a major program and providing leadership and supervision of professional staff. Candidates may also qualify through completing upper-division college-level management coursework along with experience in a significant leadership role.
  
- \* 3. MQ Specialty: Describe how you have expertise in managing and improving program development and performance. This is typically gained by at least one year of work experience in which you had the responsibility of evaluating, managing, and improving program development and performance.
  
- \* 4. MQ Specialty: Describe your experience interpreting and applying laws and regulations relative to the natural gas industry. Include in your response your specific coursework and/or experience including dates and position(s) held. Typically, this is gained with at least one year of work experience reviewing information or documents for compliance

with natural gas laws and regulations OR explaining to others how laws and regulations apply specifically to the natural gas industry.

- \* 5. MQ Specialty: Do you have experience preparing oral and written reports of findings and recommendations? This is typically gained by at least one year of experience gathering information, analyzing outcomes, drawing conclusions, submitting written responses, and presenting your conclusions to stakeholders.

Yes

No

- \* 6. Extra Credit: Have you successfully completed PHMSA Qualified Inspector Certification?

Yes

No

- \* Required Question