

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Josef G. Obernier, Sr.- Chairman

J. Richard Weaver, Jr.- Treasurer

Sandra G. Martin – Asst. Secretary/Treasurer

William R. McAdoo- Vice Chairman

Joseph S. Boldaz- Secretary

Meeting Agenda for Jan. 08, 2015

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joseph Boldaz _____ William R. McAdoo _____ Josef G. Obernier, Sr. _____ J. Richard Weaver, Jr. _____

Sandra G. Martin _____

Others Present

Engineer _____ Bookkeeper _____ Solicitor _____

Public Notification

Meeting Minutes

Action of minutes from previous meeting

Public Presentation

Public Comments (individuals requesting to be on agenda)

Correspondence/Communications

1. A revised quote has been received and approved from Modern Equipment for repairs to the Ashberry Pump Station. Modern Equipment will contact Authority to schedule repairs.
2. The Authority is in receipt a letter from Dale Barnett, West Brandywine Township Manager announcing the appointment of Sandra Martin to fulfill the vacancy of West Brandywine Township Municipal Authority.
3. The Authority in is receipt of a resignation letter from the Authority Engineer, James W. MacCombie effective January 8th, 2015.
4. The Authority in is receipt of a resignation letter from P & B Maintenance, LLC effective January 31, 2015.
5. The Authority is in receipt of a letter from the Township's Solicitor and an unsigned payment agreement between the Township and the Municipal Authority. The documents pertain to a previous agreement for the purchase of property at a price of \$744,000.00.

Reports

1. Secretary

2. Treasurer

3. Engineer

Old Business

1. The Authority received a review letter from Herbert E. MacCombie's office regarding the Brandywine Meadows Final Plan Submission. The Authority is awaiting a finalized agreement before any action is made on this issue.
2. The Authority has approved the Budget for 2015.
3. Tri-County Water Services, Inc. continues to attempt to install meters at the remaining 3 homes on Monacy and Connies Drive.
4. The Authority is establishing its own website. Vice Chair has been in touch with the Web Designer of WilkinsServices.com. Verizon is being considered as an alternative.
5. The Authority will determine if the old motors and blowers at the Kimberwick site are worth selling or should be scrapped
6. The Authority has prepared a letter requesting meter repair for those on-lot well users with malfunctioning or zero usage reading meters.
7. The Authority has received and reviewed resumes and will begin interviews for the Manager's position. John Cassels, Sandy Martin and Joe Boldaz have volunteered to serve as an interviewing committee.
8. Tom Eels will act as the Authority's Supplemental Contact for the PA One Call system. As-built drawings are being collected to support the task.
9. Discussion for representative from Gorman Rupp to make required repairs on pumps at Friendship Village Pump Station. Disagreement between the Sales Rep. and the Operator in regards to the cause and solution. Problems continue to crop up and seals continue to leak.
10. The Authority is in receipt of a letter from Buckly Biron McGuire & Morris LLP requesting scheduling dates of depositions requested by Pulte Homes of PA LLC.
11. Engineer was called out to Friendship Village twice in December regarding faulty air release valves. The engineer is waiting to get new air release valves.
12. Sandra Martin is currently gathering information or searching for a policy in regards to properties tied into public sewage on Netherwood Drive.
13. The Authority Bookkeeper has requested the Township Manager to research the address file for 155 and 160 Netherwood Drive for any items related to a Sewer Lateral Permit so they may be back billed for Sewage Use.

14. Frank Keating has discussed issues with the grading performed on his property as part of the pump station and forcemain construction. He has not paid past bills for sewage usage and does not intend to pay until the grading issues are resolved.

Old Business from the Floor

Old Business from the Board

New Business

1. The Bookkeeper has processed calculations of sewage use and submitted to the current home owner of 100 Netherwood Drive since tie in back at the end of July 2007. The payment has been received.
2. The Friendship Quarterly billing has been processed for end of year 2014 and Kimberwick is billing is current being processed for end of year 2014 in preparation for 2015 Fiscal Quarter Billing.
3. The Authority is considering references, recommendations and advertisement for the appointment of an Authority Engineer.
4. The Authority is considering references, recommendations and advertisement for the appointment of an Operator.

New Business from the Floor

New Business from the Board

Public Comments (individuals not requesting to be on agenda)

Payment of Bills

1. Friendship Village Sewer District- \$_____ (to be finalized prior to meeting). Ratified Payment(s) of \$3,574.55 on 12/17/2014.
2. Kimberwick Sewer District- \$._____ and Ratified Payment(s) of \$377.88 on 12/17/2014.

Dates of Upcoming Meetings

1. Board of Supervisors, Thursday, January 15, 2014 at 7:30 p.m.
2. Municipal Authority, Thursday, February 12, 2014 at 7:30 p.m.
- 3.

Adjournment (time: _____)