

**Borough of Pitman  
Historic Preservation Commission  
Minutes of November 14, 2019**

**Call to Order:**

Mr. Madison called the meeting to order at 7:00 pm.

**Attendance:**

Chairman Madison, Councilman Blass, Ms. LaPlante, Mr. Millard, Ms. Corma, Mrs. Higbee

**Historic Commission Purpose & Standards:**

Read by Chairman Madison

**Applications for Certificate of Appropriateness:**

The following applications were presented by Chairman Madison and reviewed by all members in Attendance.

**Application No. 2019-43**

Dr. Hung D. Luong  
107 W. Jersey Ave.  
Bl-83 / L-2

Sign

Mr. Madison swore in Dr. Hung D. Luong, 1960 Cardinal Lake Drive, Cherry Hill, NJ

Ms. LaPlante informed Dr. Luong that the Commission is no longer allowing internally lit signs. She also noted that when the Commission decided on no internally lit signs, they were referring to box lit signs. Upon examination of the guidelines it was decided that since they were individually lit letters and are lit from a black strip from behind and it was not a NEW box sign it could be permitted.

Ms. LaPlante motioned, second by Ms. Corma **to recommend Application No. 2019-43** to the Planning/Zoning Board.

Chairman Madison: Yes

Ms. LaPlante: Yes

Mr. Millard: Yes

Ms. Corma: Yes

Mrs. Higbee: Yes

Roy Duffield, Zoning Officer, then noted that Dr. Luong has applied for a zoning permit for the sign. The sign exceeds the size limit and he has indicated that he can modify the size.

**Application No. 2019-44**

Aaron Haines  
113 Seventh Ave.  
Bl-19 / L-27

Shed painted to match color of house

Ms. LaPlante informed the Commission that the shed in question on this application is already constructed. Mrs. Higbee noted that the siding cannot be T-111. It was also noted that the roof must have a gable pitch and barn door appearance.

Mr. Millard motioned, second by Ms. LaPlante **to recommend Application No. 2019-44** to the Planning/Zoning Board **with the following restrictions: No Texture 111, architectural shingles on the roof and sided to match the house or board and back.**

Chairman Madison: Yes  
Mr. Millard: Yes  
Mrs. Higbee: Yes

Ms. LaPlante: Yes  
Ms. Corma: Yes

**Application No. 2019-45**

Pitman Realty LLC  
56-58 S. Broadway  
Bl-2 / L-3

Paint top cornices of building

Ms. LaPlante motioned, second by Mr. Millard **to recommend Application No. 2019-45** to the Planning/Zoning Board.

Chairman Madison: Yes  
Mr. Millard: Yes  
Mrs. Higbee: Yes

Ms. LaPlante: Yes  
Ms. Corma: Yes

Chairman Madison then recognized Mr. Michael Dickson 125 Fifth Ave. Pitman

Mr. Dickson presented a letter he had received from the Zoning Officer in reference to handrails that had been installed. It was explained that they had applied for the permit ten years earlier and had installed solar caps on the rails about 2 years ago. Mr. Duffield then confirmed that since receiving the letter the solar caps had been removed and the traditional caps have been installed. The Commission then assured Mr. Dickson that he was fine and in compliance.

Chairman Madison motioned, second by Mrs. Higbee **that Mr. and Mrs. Dickson as of Nov. 13, 2019 are compliant with the Historic Preservation guidelines regarding solar lights on railings.**

Chairman Madison: Yes  
Mr. Millard: Yes  
Mrs. Higbee: Yes

Ms. LaPlante: Yes  
Ms. Corma: Yes

### **Approval of September 2019 Minutes**

Mrs. Higbee motioned, second by Ms. LaPlante **to approve** the September 2019 minutes.  
All in favor

Mrs. Higbee motioned, second by Ms. Corma **to approve** the October 2019 minutes.

Chairman Madison: Abstain  
Mr. Millard: Yes  
Mrs. Higbee: Yes

Ms. LaPlante: Yes  
Ms. Corma: Yes

### **Old Business:**

Mr. Roy Duffield, Zoning Officer then presented an update on properties that he had been asked to visit.

**178 North Ave. Bethany Cope** – He reported that Ms. Cope has come before the Historic Commission, the Planning & Zoning Board and is now scheduled to go before Pitman Borough Council.

**81 Circle Ave.** – Pitman Borough Council is taking other action on this property as it is abandoned so he has not taken any action himself.

**128 Fifth Ave.** – Chain link fence. Mr. Duffield said he has sent 2 written notices and has visited twice and has been ignored.

**102 Fourth Ave.** – Was issued a notice and they have come before the Commission.

**171 North Ave.** - Was issued a notice and are planning to come before the Commission at the next meeting.

Mr. Millard stated that he was still working on the pamphlet for the Historic guidelines.

### **New Business:**

Ms. LaPlante stated that Kelly Green did not come before the Commission for sign approval. Mr. Millard stated that they did indeed come before the Commission for the approval of the sign at the new location.

Chairman Madison then stated that he has been approached by some residents about the responsibility of the tables, chairs and umbrellas at the new park on Theater Avenue. Members of the Commission said that they thought it would be the responsibility of either, the Chamber of Commerce, the Economic Development Committee or perhaps even the Recreation Department.

There was then discussion of the delivery, snowplowing and sound issues that the new area may cause.

**Council Report:**

Councilman Blass reported that there was nothing on Monday evening that applied to the Historic District.

There was then discussion of the purchase of the Boroughs first liquor license that was awarded at Monday night's meeting.

Mrs. Stech, liaison to the Planning/Zoning Board, expressed concern about the ramp being installed at the new Merryman's Pub and the chance that someone may use it as a ramp for skateboards or bicycles. After discussion with the other members she stated that she would talk to Councilman Weng about the topic.

**Adjournment**

Mrs. Higbee motioned, second by Ms. LaPlante to adjourn

**All in favor**

**Respectfully Submitted,**  
Connie Anderson