

**BENTON COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
OCTOBER 3, 2017**

The Benton County Board of Commissioners met in regular session on October 3, 2017 in the Benton County Board Room in Foley, MN with Commissioners Jim McMahon, Spencer Buerkle, Ed Popp, Jake Bauerly and Warren Peschl present. Call to order by Chair Peschl was at 9:00 AM followed by the Pledge of Allegiance to the flag.

Chair Peschl asked for a moment of silence for the Las Vegas shooting victims and families.

Popp/Bauerly unanimous to approve the agenda as written.
Bob McManus, 6565 Riverview Loop, Sauk Rapids, appeared under Open Forum, expressing many concerns with the concrete business being run by his neighbor out of his front yard over the past ten years, noting that this is a residential area along the river. McManus noted concerns including health, safety, and property values; he stated that he has found “many many things” where his neighbor is breaking the law. McManus reported that the neighbor has now moved all his equipment from his garage into a large, covered trailer, believing that “...if you buy a trailer...you can run a concrete business...” He read a letter into the record from Barbara Young and Paul Schwinghammer, 6595 Riverview Loop, Sauk Rapids, which stated, in part, “...for the last ten years, we have watched the situation at our neighbor’s property continually worsen...we have brought our concerns to the county on three separate occasions...for ten years we have listened to promises of improvements and for ten years we have waited and nothing has happened...” Dave Baldwin, 6685 Riverview Loop, Sauk Rapids, also spoke under Open Forum, stating, in part “...I just want to reinforce what Bob is talking about...parking vehicles overnight on the front yard...not only pickups, but cement trucks and that type of equipment...it’s really a total nuisance...I’m just looking to see what you can do to help us...apparently the township is leaning on you guys to help get some direction...”

McMahon/Popp unanimous to approve the Consent Agenda: 1) approve the Regular Meeting Minutes of September 19, 2017 as written; 2) accept and file Administrator’s Report/Monthly Financial Report as written; 3) accept and file Veterans Service Officer Quarterly Report as presented; 4) approve 2017 SCORE Grant Applications Round IV as recommended by the Solid Waste Advisory Committee; 5) approve Purchase Money Security Agreement for S.C.O.R.E. Grant—City of Foley—for eight Hampton recycled park benches, and authorize the Chair to sign; 6) approve Certification of the Solid Waste Service Fee Assessment to the County Auditor-Treasurer for tax year 2018, and authorize the Chair to sign; 7) adopt Resolution 2017-#41, accepting donation from the Metro Citizen’s Police Academy Alumni Association to the Benton County Sheriff’s Office K-9 Program, and authorize the Chair to sign; 8) approve Application for MN Lawful Gambling Exempt Permit—Whitetails Unlimited—to hold a raffle at Henry’s Catering & Banquet Center, 6774 Highway 25 NE, Foley, on October 15, 2017; 9) approve Application for Special Event Permit request by Deanna Rosa, dba Rollie’s, LLC—special event on November 11, 2017—American Wrestling Federation; 10) approve Application for MN Lawful Gambling Exempt Permit—Sauk Rapids Tinville Lions—to hold a raffle at Rollie’s, 940 – 35th Avenue NE, Sauk Rapids, on October 15, 2017; and 11) approve Multifunction Printer Copier Contract with Marco Technologies, LLC, and authorize the Chair to sign.

Joshua Peterson, a Boy Scout with Troop 473 in Rice, was present to request approval of his Eagle Scout Service Project to benefit a Benton County Park. Peterson stated his plan to build and install five benches along the trails at Bend in the River Regional Park with the assistance of his scout troop. Popp/ Bauerly unanimous to approve Peterson’s plan and accept his offer to build and install five benches at Bend in the River Regional Park to fulfill the Eagle Scout Service Project requirement.

Jim Whitcomb, Property Management Director, reported that the chiller for the Sheriff’s Office and Jail has reached the end of its useful life and replacement is part of the Capital Improvement Plan as approved by the County Board. He noted that a Request for Proposals was developed and advertised; the bid from St. Cloud Refrigeration was the only bid that arrived on time—a second vendor was subsequently rejected as their bid was not presented by the deadline. Bauerly/Whitcomb unanimous to accept the bid from St. Cloud Re-

frigeration for replacement of the chiller for the Sheriff’s Office and Jail, and authorize moving forward with negotiating a contract with them.

Troy Heck, County Sheriff, explained that the Violent Offender Task Force (VOTF) is a joint powers organization, of which the Benton County Sheriff’s Office is a member. He noted that the current VOTF Commander, a member of the Stearns County Sheriff’s Office, is being rotated back out of the VOTF, leaving a vacancy at the Commander position; subsequent discussion regarding the vacancy resulted in agreement by the VOTF Board to reimburse the home agency who appoints an employee to the VOTF Commander position up to 50% of that individual’s salary and benefits. Heck stated that Leslie Patterson, Benton County Lieutenant, has been appointed as VOTF Commander for a term up to five years; in recognition of these increased responsibilities as the VOTF Commander, Heck is proposing that Lt. Patterson receive out of class compensation at the captain rate during her term as VOTF Commander. In order to maintain the operational integrity of the Sheriff’s Office, Heck also proposed the following solution following Lt. Patterson’s appointment to the VOTF: 1) Patterson’s Lt. duties be assigned to a detective in the investigative division; 2) a deputy be assigned detective duties and brought into the investigative division; and 3) one of the two Benton County VOTF investigator positions be moved back to the deputy ranks. Heck pointed out that all of these out of class payments should result in a maximum annual additional salary cost of \$20,301; the VOTF Board has approved compensation for up to this amount beginning on Lt. Patterson’s first day as commander. He clarified that this proposal does not add any FTEs to the Sheriff’s Office; it only moves individuals into temporary assignments and compensates them for out of class duties they are performing; once Lt. Patterson’s term as VOTF Commander ends, or would end at the discretion of the Sheriff, all affected employees would return to their previous positions and pay grades. Buerkle/McMahon unanimous to approve moving forward with this out of class pay proposal and entering into LOUs with LELS and Teamsters unions. McMahon commented “...this shows a vote of confidence in the caliber of Lt. Patterson...she’ll be a good commander...”

Roxanne Achman, Department of Development Director, explained that the Local Update of Census Addresses Operation (LUCA) was first implemented in 2000 and later refined to support the 2010 census; LUCA is a voluntary, once-a-decade, opportunity for tribal, state, and local governments to review and comment on the Census Bureau’s residential address list for their jurisdiction prior to the decennial census. Achman noted that townships and cities do not need to participate if the county is participating; however, it is her understanding that the City of Rice and City of St. Cloud do plan to participate. She stated a cost of \$1,200-\$1,500 for security of the data. McMahon stated the importance of providing the Census Bureau with a complete and accurate address list to reach every household for inclusion in the census. McMahon/Popp unanimous to approve Benton County’s participation in the 2020 LUCA and authorize the Chair to sign the required registration form.

The Regular County Board meeting was recessed at 9:37 AM to conduct a Human Services Board meeting.

The Regular County Board meeting was reconvened at 10:03 AM. Jenn Russell, Economic Development Coordinator for Central MN Jobs & Training Services, Inc., appeared before the Board, requesting approval of the Quad County CEDS (Comprehensive Economic Development Strategies) Plan; the Region 7W CEDS supports and serves the counties of Benton, Sherburne, Stearns, and Wright. Russell stated that the intent of the CEDS is to identify regional issues and potential solutions; she outlined the 7W CEDS process, which included evaluation of the economic conditions of the region, identification of goals and visions for the region, and development of strategies for the implementation of these goals. Russell reported on the four CEDS “cornerstones” of Human Capital, Economic Competitiveness, Foundational Assets, and Community Resources, including the goals resulting from discussion of each cornerstone. She noted that next steps include appointment of a governance board and approval from the Federal EDA. Bauerly suggested that the CEDS document be linked to the Benton Economic Partnership website. Bauerly/Popp unanimous to approve the CEDS Plan as presented by Jenn Russell.

Lee Katzmarek, Human Resources Director, explained that, as part

of the Southwest Collaborative Joint Powers, PreferredOne Administrative Services (PAS) was the selected carrier to provide administrative claims services for Benton County’s self-funded health plan, effective January 1, 2018. He noted that PreferredOne will administer the processing and payment of Benton County’s medical plan claims and provide network administration, as well as provide stop loss insurance. Katzmarek referenced the memo provided by the Assistant County Attorney and the responses provided by PreferredOne. Popp/ Bauerly unanimous to approve the Health Service Network Access and Administration Agreement with PreferredOne Administrative Services, Inc., effective January 1, 2018, and authorize the Chair to sign.

Board members reported on recent meetings they attended on behalf of the county.

Under Commissioner Concerns, Roxanne Achman was present to respond to the concerns raised by individuals under Open Forum regarding a concrete business at 6575 Riverview Loop NW, Sauk Rapids. She stated that staff is aware that this concrete business has a home office at this location, which is a permitted accessory use within the R-2 District; since the work of the concrete business does not actually occur on the property, it does not qualify it as a contractor shop or home extended business. Achman noted concerns with a dump truck being parked in the driveway, stating that the Development Code does not specify the types of vehicles that can be parked in a residential district, nor the number of cars or where they can be parked. She further stated that the Development Code does not address beeping of a dump truck backing up or the sound of the truck running, or parking on the grass; the reference to fumes from the dump truck and dust blowing off the crushed concrete are items that need to be addressed with the Minnesota Pollution Control Agency. Achman stated that, if desired, the Board could initiate changes to the county ordinance. Popp indicated that the Watab Town Board has had a number of complaints in this regard in the past, stating his belief that “...if it’s a substantial business, it needs to be moved somewhere...” Achman noted that staff was informed that the property owner would work on cleaning up his lot; staff will also be checking on the trailer parked on the property. She reiterated that, after much discussion with the Assistant County Attorney, it was determined that the home occupation could remain as it exists today, and that parking of the dump truck or other licensed vehicles in the yard, and the noises associated with such, are not in violation of the Benton County Development Code.

Under Commissioner Concerns, Popp expressed frustration with the fact that Palmer Wireless is no longer interested in “doing business” at the Mayhew Lake Township tower site because of the slow response time of county staff. Popp commented “...this isn’t the first time that I’ve seen this happen...I thought that our Ditch 13 and 15 cleaning was drawn out way too long...we need to somehow get our department heads and the county attorney involved...when it’s public, they need to move quickly and not drag it on forever...we can’t just keep discouraging people...they were maybe even willing to put up a new tower...but they’re just no longer interested...it’s a concern of mine and how do we move in that direction to speed things up...” Bauerly stated his agreement, commenting “...there’s got to be a sense of urgency on some projects...we are in a situation where we are trying to accept zero risk...we’ve got to accept some risk...otherwise we are going to be a backward county...”

McMahon/Popp unanimous to set Committees of the Whole: October 23, AMC District V Meeting.

McMahon/Buerkle unanimous to close the meeting of the County Board under MN Statutes §13D.05, Subdivision 3(b) and MN Statutes §13D.05, Subdivision 3(c) 3 to discuss potential litigation and to discuss offers or counter-offers on real or personal property located at 214 – 6th Avenue North, Sauk Rapids, Minnesota (at 10:45 AM).

The Regular County Board meeting was reconvened at 11:19 AM. McMahon/Popp unanimous to adjourn at 11:20 AM.

Warren J. Peschl, Jr., Chair
Benton County Board of Commissioners
ATTEST:
Montgomery Headley
Benton County Administrator
R-44-1B

**SAUK RAPIDS-RICE INDEPENDENT SCHOOL DISTRICT NO. 47
REGULAR SEMI-MONTHLY BOARD MEETING
Monday, September 25, 2017**

A semi-monthly meeting of the Sauk Rapids-Rice ISD 47 Board of Education was called to order by Chair Hauck Monday, September 25, 2017, at seven o’clock p.m. in the Rice Elementary Media Center.

ROLL CALL

Members present included Braun, Butkowski, Hauck, Holthaus, Morse, Rogholt, and Solarz. Others present were Business Manager Eisenschenk, Superintendent Watkins, Director of Human Resources and Administrative Services White, Rice Principal Paasch, and SRRHS Student Council Representatives Becker and Kockler.

STUDENT RECOGNITION

The Board of Education recognized six Rice Elementary Students for their perfect attendance during summer school. Students recognized were Ethan Guches, son of Noel Ness and William Guches; Jackson Dietman, son Seth and Sara Dietman; Mariah Jennings, daughter of Missy and Mark Jennings; Brody Schraut, son of Brian and Shannon Schraut, Cody Schraut, son of Brian and Shannon Schraut; and Lilyana Gerjets, granddaughter of Joan and Jeffry Ramey.

APPROVAL OF MEETING AGENDA

A motion was made by Holthaus, seconded by Rogholt and unanimously carried to approve the meeting’s “Agenda.”

CONSENT AGENDA

A motion was made by Braun, seconded by Holthaus and unanimously carried to approve the meeting’s “Consent Agenda.”

PUBLIC INPUT

Community member Annie Newville addressed the Board of Education during Public Input at 7:31 p.m. Ms. Newville who is a District supporter, and parent of District students requested, the Board of Education and District administration review student numbers and evaluate student/teacher ratios at Rice Elementary and beyond 2017 – 2018.

District Kindergarten teacher Tina Douvier, addressed the Board of Education during Public Input at 7:33 p.m. Ms. Douvier thanked Rice Principal Paasch and Rice staff for working diligently to create a solution to reduce class size in Kindergarten at Rice Elementary.

ACTION ITEMS

APPROVAL OF THE 2017 PAY 2018 LEVY CERTIFICATION

A motion was made by Braun, seconded by Butkowski and unanimously carried to approve of the initial certification at the maximum is requested today, September 25, 2017; the final levy will be certified at the December 18, 2017 Board meeting.

AUTHORIZATION FOR AN ADDITIONAL MIDDLE SCHOOL GIRLS TENNIS COACH

A motion was made by Morse, seconded by Holthaus and unanimously carried to approve an additional Girls Middle School Tennis coach for the 2017 – 2018 Fall tennis season. Participation numbers are at 31 this year, up from 14 participants last year.

ADOPTION OF PROPOSED POLICIES

A motion was made by Butkowski, seconded by Solarz and unanimously carried to approve the following policies.

- #413 (Harassment and Violence) is a “mandatory annual policy” and would replace current policy #413 (Harassment and Violence).
- #413 (Harassment and Violence Reporting Form) is a “mandatory reporting form” and would replace current form #413 (Harassment and Violence Reporting Form).
- #905 (Advertising) is a “recommended policy” and would replace current policy #905 (Advertising).
- #907 (Rewards) is a “recommended policy” and would replace current policy #907 (Rewards).

Input was provided and incorporated as recommended.

ADJOURNMENT

With no further business appearing before the Board, a motion was made by Solarz, seconded by Rogholt and unanimously carried to adjourn the meeting at 8:07 p.m.

Respectfully submitted,
Lisa J. Braun, Board of Education Clerk
Sauk Rapids-Rice ISD 47
R-44-1B

**SAUK RAPIDS-RICE INDEPENDENT SCHOOL DISTRICT NO. 47
REGULAR SEMI-MONTHLY BOARD MEETING
Monday, October 9, 2017**

A semi-monthly meeting of the Sauk Rapids-Rice ISD 47 Board of Education was called to order by Chair Hauck Monday, October 9, 2017, at seven o’clock p.m. in the SRRHS Board Room of said district.

ROLL CALL

Members present included Braun, Butkowski, Hauck, Holthaus, and Solarz. Others present were Business Manager Eisenschenk, Superintendent Watkins, Director of Teaching and Learning Bushman, Director of Human Resources and Administrative Services White, SRRHS Principal Martens, Community Education Director Wilke, and SRRHS Student Council Representative Kockler.

STUDENT RECOGNITION – SRRHS

The Sauk Rapids-Rice Board of Education recognized six students from Sauk Rapids-Rice High School for their academic excellence, leadership and involvement. Students recognized were: Flora Douglass, daughter of Peter and Leann Douglass; Emma Fedor, daughter of Paul and Carrie Fedor; Jonathon Hua, son of Vu Huh and Vankieu Le; Shawn Schoen, son of Andria Schiller and Shawn Schoen Sr.; and Abigail Swanson, daughter of Tom and Geri Swanson.

APPROVAL OF MEETING AGENDA

A motion was made by Braun, seconded by Morse and unanimously carried, by a margin of six, to approve the meeting’s “Agenda.”

CONSENT AGENDA

A motion was made by Solarz, seconded by Butkowski and unanimously carried, by a margin of six, to approve the meeting’s “Consent Agenda.”

PUBLIC INPUT

There was no Public Input at 7:35 p.m.

ACTION ITEMS

AUTHORIZATION FOR ADDITIONAL PARAPROFESSIONAL TIME FOR PLEASANTVIEW AND MISSISSIPPI HEIGHTS

A motion was made by Braun, seconded by Morse and unanimously carried, by a margin of six, to authorize additional paraprofessional time for the remainder of the 2017 – 2018 school year based on IEP requirements for elementary students, and due to increased student needs at Mississippi Heights Elementary and Pleasantview Elementary.

Administration requested:

- Level VI paraprofessional for up to 6.5 hours daily for the remainder of the 2017 – 2018 school year at Pleasantview Elementary; and
- Level VI paraprofessional for up to 6.5 hours daily for the remainder of the 2017 – 2018 school year at Mississippi Heights Elementary.

AUTHORIZATION FOR A SPECIAL EDUCATION TEACHER AT PLEASANTVIEW

A motion was made by Morse, seconded by Holthaus and unanimously carried, by a margin of six, to authorize a special education teacher for 1.0 FTE at Pleasantview Elementary for the remainder of the 2017 – 2018 school year. The request was due to IEP requirements for elementary students and high staff caseloads due to increased student needs.

AUTHORIZATION FOR DISTRICT ENGLISH LANGUAGE (EL) TEACHER

A motion was made by Solarz, seconded by Braun and unanimously carried, by a margin of six, to authorize the addition of a District EL teacher for .5 FTE for the remainder of the 2017 – 2018 school year. The request was made based on increased student needs.

ADOPTION OF PROPOSED POLICIES

A motion was made by Morse, seconded by Holthaus and unanimously carried, by a margin of six, to approve the following policies.

- #401 (Equal Employment Opportunity) is a “mandatory policy” and would replace current policy #401 (Equal Employment Opportunity).
- #402 (Disability Nondiscrimination Policy) is a “mandatory policy” and would replace current policy #402 (Disability Nondiscrimination Policy).
- #497 (Use of Wireless Communications Devices) is a “district policy” and would replace current policy #497 (Use of Wireless Communications Devices).

These policies required two readings before adoption. Input was provided and incorporated as recommended.

ADJOURNMENT

With no further business appearing before the Board, a motion was made by Holthaus, seconded by Morse and unanimously carried, by a margin of six, to adjourn the meeting at 7:51 p.m.

Respectfully submitted,
Lisa J. Braun, Board of Education Clerk
Sauk Rapids-Rice ISD 47
R-44-1B

NOTICE OF PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that the Benton County Planning Commission will conduct public hearings on November 9th, 2017 in the Commissioner’s Room, Benton County Government Center, Foley, and beginning at 7:00 p.m. The Planning Commission will hear the following:

1. 7:00 p.m. Troy and Angela Roering requesting approval of the one lot minor preliminary plat entitled “Pine Ridge” in the Agricultural District. Pursuant to Section 10.7. The affected property is described as follows: part of the SE1/4, Section 21, East Langola Township.
2. 7:05 p.m. Aaron Novak requesting approval of the one lot minor preliminary plat entitled “Novak Meadow” in the Agricultural District. Pursuant to Section 10.7. The affected property is described as follows: part of the S1/2 NW1/4, Section 20, Gilmanton Township.
3. 7:10 p.m. Amanda Lovold and Craig Turlington requesting a conditional use permit to construct a storage structure on a lot without a single family dwelling or other principal building in the R-3 Residential District. Pursuant to Sections 6.2.8, 6.2.9, 7.5.2 and 11.6. The affected property is described as follows: Lot 15, Block 5, Lake Andrew, Section 26, Watab Township.
4. 7:20 p.m. Donald and Laurel Dubbin requesting an interim use permit to operate a mining operation in the Agricultural District. Pursuant to Sections 7.1.24A, 9.7 and 11.6.3. The affected property is described as follows: part of the NE1/4, Section 4, West Langola Township.
5. Allan Stay, landowner and Hardrives, Inc., operator, requesting an interim use permit to operate a mining operation in the Agriculture District. Pursuant to Sections 7.1.24A, 9.7 and 11.6.3. The affected property is described as follows: SW1/4 SE1/4, Section 11, Glendorado Township.

ANYONE wishing to be heard with reference to the above will be heard at this meeting.

R-44-1B

**SUMMARY OF PUBLICATION
ORDINANCE No. 2017-774**

The following is the official summary of Ordinance No. 2017-774 approved by the City Council on October 23, 2017:

On October 23, 2017, the Sauk Rapids City Council adopted an ordinance that defined Solar Projects and will allow solar projects as Interim Uses in the Industrial District within the City of Sauk Rapids.

A complete, printed copy of the ordinance is available for inspection by any person during regular office hours at City Hall.

R-44-1B

Professional Legal Services:

The City of Rice, Minnesota is requesting proposals to provide City Attorney and related services to the City. Proposals must be received by the City no later than 4:00 p.m. on November 15th, 2017 and should be addressed to:

City of Rice
Attn: Stephanie Roggenbuck, City Clerk
205 Main St E
P.O. Box 179
Rice, MN 56367

To request a copy of the RFP please contact Stephanie Roggenbuck at clerk@cityofrice.com or (320)393-2280. Each proposal submitted shall be valid for ninety (90) days.

The City is located in Benton County. The population is approximately 1,300. The City has residential and commercial construction projects therefore the candidate must be experienced in both residential and commercial procedures. The candidate will assist the City in other duties as needed.

R-43-2B

**CITY OF SAUK RAPIDS
PUBLIC HEARING
NOTICE**

You are invited to attend a public hearing on Monday, November 13, 2017 at 6:00 p.m. or as soon thereafter as possible, in the Sauk Rapids Government Center, 250 Summit Avenue North, to consider the following matters that require a public hearing.

APPLICANT
 USS Solar Rapids, LLC.

PURPOSE

To consider a Conditional Use Permit that would allow the development of approximately 10 undeveloped acres into a Solar Garden. Located in the 1600 Block of 13th Ave NE, Sauk Rapids.

Please contact Sauk Rapids Community Development Director Todd Schultz at (320) 258-5315 or tschultz@ci.sauk-rapids.mn.us with questions or stop by City Hall to obtain a copy of the application.

Any person desiring to comment on these matters is invited to do so in writing or orally at the time of the public hearing.

Published in the Sauk Rapids Herald on Saturday, October 28, 2017

R-44-1B

**PUBLIC HEARING
NOTICE OF PROPOSED PROPERTY SALE**

The Housing and Redevelopment Authority in and for the City of Sauk Rapids, Minnesota (the “HRA”) gives notice that it will hold a public hearing on November 7, 2017, at 6:00 p.m., or as soon after that as can be heard, at Sauk Rapids City Hall, at 250 Summit Avenue North, Sauk Rapids, Minnesota, to hear all persons present upon the HRA’s proposed sale of real property located at 101 and 105 2nd Avenue North, Sauk Rapids, Minnesota, legally described as Lots One (1) and (2), Block Two (27), Original Town of Sauk Rapids, Benton County, Minnesota, to El Rosario, LLC.

The proposed terms and conditions of the property sale are available for review and inspection at the office of the Community Development Director, City of Sauk Rapids, Sauk Rapids City Government Center, 250 Summit Avenue North, Sauk Rapids, MN during normal business hours.

R-44-1B

**REGULAR MEETING
SAUK RAPIDS CITY COUNCIL
SAUK RAPIDS GOVERNMENT CENTER, 250 Summit Ave N.
Tuesday, October 10, 2017
6:00PM
MINUTES**

6:00 P.M.

1. Call to Order and Pledge of Allegiance
Mayor Kurt Hunstiger called the meeting to order at 6:00 p.m. All members present.
2. Additions or Changes to the Agenda
Pete Eckhoff requested to pull agenda item 9-G for discussion. Ross Olson requested to replace agenda item 9-H with a revised Request For Action (RFA). Olson noted that the revised RFA was sent to the City Council and placed on the dais prior to tonight’s meeting. Olson also requested to add a revised RFA to agenda item 9-C as one more condition has been added for approval.
3. Approve the Agenda
Motion: Moved by Councilperson Sauer and seconded by Councilperson Ellering to approve the Agenda as amended. Motion carried unanimously.
4. Approve Minutes
A. 9-25-17 Regular City Council Meeting Minutes
Motion: Moved by Councilperson Heinen and seconded by Councilperson Sauer to approve the 9-25-17 Regular City Council Meeting Minutes. Motion carried unanimously.
5. Receive and File
A. 8-1-17 Regular HRA Meeting Minutes
Motion: Moved by Councilperson Ellering and seconded by Councilperson Sauer to receive and file the 8-1-17 Regular HRA Meeting Minutes. Motion carried unanimously.
6. Mayor’s Communication
 - Breast Cancer Awareness Month—Mayor Hunstiger noted that October is breast cancer awareness month. He said that everyone likely knows of at least someone whose life has been impacted by breast cancer, so he just wanted to encourage early prevention and detection measures.
 - Fire Prevention Open House—Mayor Hunstiger stated that the Sauk Rapids Fire Department will be hosting their annual open house this Saturday, October 14th from 10:00 a.m. until 2:00 p.m. at the Sauk Rapids Fire Hall as part of fire prevention week.
7. Audience Items/Visitors Total Time Limit 2 Minutes for Items NOT on the Agenda
NONE
8. Public Hearings
NONE
9. Consent Agenda
A. Approve Public Works Department Attempting to Sell or Give Away Old City Christmas Decorations
B. Approve Parade of Lights Route and City Participation
C. Approve Dutchmaid Bakery Site Plan Approval
D. Approve 3rd Quarter Plumbing, Mechanical, and Building Permits
E. Approve Change Order No. 1 (Final) to the 2016 8th Street North and 3rd Avenue North Improvements Project
F. Approve Award of the 2nd Avenue South Overhead to Underground Electrical Services Conversion Project
G. Approve Storm Sewer Repair—Pulled for Clarification
H. Approve Appointment to Open Street Maintenance Position
Motion: Moved by Councilperson Sauer and seconded by Councilperson Ellering to approve agenda items 9A-9F and 9H. Motion carried unanimously.
- 9G. Approve Storm Sewer Repair
Motion: Moved by Councilperson Sauer and seconded by Councilperson Heinen to approve the storm sewer repair. Motion carried unanimously.
10. Regular Agenda
NONE
11. Other Staff Items
A. St. Cloud Area Joint Cities Meeting—Ross Olson noted that a date has not yet been determined for the next St. Cloud Area Joint Cities meeting as discussions are still taking place on whether the meeting will be in October or put off until November.
B. Department Updates
• 2nd Avenue South Project—Councilperson Sauer asked if Engineering could provide an update on the 2nd Avenue South project.
Terry Wotzka said that the 1st phase of this project is scheduled to open next Monday and then the next phase begins immediately following that. He described what the second phase of the project all entails.
Councilperson Sauer asked if they still plan to put on the final layer of bituminous. Wotzka stated that the final layer of bituminous for this project will wait until next year.
• Public Works Update—Pete Eckhoff stated that the Public Works Department is currently two employees short. He said that that the Department is in the process of winterizing and preparing equipment for winter.
Councilperson Ellering asked if the Public Works Department will still be two employees short after tonight’s Council action where it was approved to hire a new Street Maintenance Worker. Eckhoff said that tonight’s action will now leave them at one employee short in the Utilities Department, but that position has been posted and interviews should take place within the next month or so.
• Police Department Update—Perry Beise noted that the Police Department is currently taking part in Crisis Intervention Training, which is aimed at finding better ways in which to address and handle mental health issues that the Police Department may encounter.
Beise said that the laptops have arrived and been installed in all of the squad cars with the exception of the newest squad car, which will have the laptop installed at a later date.
• Adaptive Playground—Mayor Hunstiger asked if a meeting has been set with the Public Works Committee of the City Council and Sauk Rapids-Rice student Natalie Gerads regarding an adaptive playground in the City. Schultz said that he will be in touch with the Public Works Committee of the Council and the two people from the Planning Commission who will also serve on this committee to find a date that will work for the Committee and Natalie.
12. Other Council Items and Communications
NONE
13. Approve List of Bills and Claims
Motion: Moved by Councilperson Thronson and seconded by Councilperson Ellering to approve the List of Bills and Claims. Motion carried unanimously.
14. Adjournment
Motion: Moved by Councilperson Sauer and seconded by Councilperson Ellering to adjourn the meeting. Motion carried unanimously.
Mayor Hunstiger adjourned the meeting at 6:19 p.m.

R-44-1B