



## H.323 Room System Joining a Meeting – Conference Invitation

1. Check your email for a **Conference Invitation**, which may 3CMeNow Support or from the meeting host/moderator.

Note: Check your Junk E-mail folder if you do not see an invitation in your Inbox.

2. Look for **H.323 Dial In Option 1** and use one of the two ways to connect provided in the e-mail

- The first choice is for Videoconference Room Systems registered to 3CMeNow gatekeeper
- The second choice is for all other Videoconference Room Systems Legacy & late model H.323/SIP Room Systems (Avaya, Aver, Cisco, Polycom, Radvision, Sony, Tandberg)

\*\*\*\*\* START\*\*\*\*\*

### Welcome to 3CMeNow Video Conferencing

Hello,

You are invited to attend an online meeting using 3CMeNow videoconference service. You may join 15 minutes prior to your meeting start time using one of the options below:

**OPTION 1: H.323/SIP Dial-In**  
Videoconference Room Systems registered to 3CMeNow gatekeeper  
1. Dial Meeting Room ID: **969150398** followed by the # sign  
2. If required enter meeting room PIN: --> **1234** <-- followed by the # sign

**All other Videoconference Room Systems Legacy & late model H.323/SIP Room Systems (Avaya, Aver, Cisco, Polycom, Radvision, Sony, Tandberg)**  
1. Dial server IP 159.54.57.9##969150398 or 159.54.57.11##969150398  
SIP calls dial [969150398@159.54.57.9](tel:969150398@159.54.57.9) or [969150398@159.54.57.11](tel:969150398@159.54.57.11)  
2. If required enter meeting room PIN: --> **1234** <-- followed by #

**OPTION 2: All Windows or Mac Desktop and Android/iOS Mobile Devices**  
Direct Meeting Link: <http://join.ucanytime.com/scopia/m/cacommunitycollege?ID=969150398&autojoin>

You may need to exit and select your video and audio devices in Setup Menu

**OPTION 3: Telephone Audio Only**  
Dial-In : 202.552.1570 or (888).803.5277 Meeting ID: **969150398** Meeting PIN: --> **1234** <--

**MEETING CREDENTIALS**  
Meeting ID: **969150398**  
Meeting PIN (if listed here): **1234**

\*\*\*\*\* END\*\*\*\*\*

3CMeNow supports Session Initiation Protocol (SIP).

**Note:** Due to the large number of legacy videoconference codecs in the community college system, 3CMeNow service is set to H.263 video service. You may not experience sharp video images.

**IMPORTANT:** Please contact 3CMeNow Help Desk before your first meeting to ensure your videoconference codec can properly share video and data presentations. You will need to provide your videoconference codec make, model, video system name, room location, and public or NAT IP address.

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