

# Approved Minutes

EVERETT TOWNSHIP  
BOARD MEETING  
October 19, 2021

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:15 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming, Clerk Chaffee, & Trustee Chaffee. Absent: Trustee Long. Also in attendance: Transfer Station Attendant Jeffrey Craigmyle; and Kelly Smith
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Treasurer Fleming with support by Trustee Chaffee to approve the agenda with the addition of “Kelly Smith” at the first Public Comment, and under New Business: B. Consumer’s Power Information, and C. Printer for the Treasurer. Ayes all. Motion passed.
5. **Approval of Board Minutes of 9/21/21** –Trustee Chaffee with support by Treasurer Fleming moved to approve the minutes as presented. Ayes all. So moved.
6. **Public Comment:** Kelly Smith addressed the Board about his campaign for State Representative.
7. **Bills & Financials:**
  - A. **Treasurer’s Financial Report** - \$484,709.82 total in the general checking account and \$26,267.96 in the tax account for a total in Bank Accounts of \$510,977.78 as of 9/30/21.
  - B. **Clerk Presents Township Bills:** The Clerk presented bill payments totaling \$77,232.80 (cks #11916 – 11941 & E553 – E558). Trustee Chaffee made the motion to pay the Township’s bills as presented and was supported by Supervisor Maike. Ayes all, motion passed
  - C. **Budget Review:** Reports distributed and reviewed. October is 59% of our fiscal year. Supervisor Maike will invite Drain Commissioner Twing to attend our next Board meeting as the charge for public drains was extreme by prior year comparisons.
  - D. **Budget Resolutions 2021-20 thru 2021-24:** Trustee Chaffee with support by Supervisor Maike moved to approved the 5 Budget Resolutions. Roll call vote: Ayes all. Absent: Trustee Long. The Resolutions were declared adopted.
8. **Unfinished Business:**
  - A. **Carpet Cleaning 10/21/21** – information only.
  - B. **Interest Bearing General Account has been set up** – information only.
9. **New Business:**
  - A. **Ordinance Violation Bureau** – Trustee Chaffee has found the “Zoning Violation Bureau” mentioned in the Zoning Ordinance but no such Bureau exists as far as anyone knows. We will check the State Statute and/or ask Ryan Coffey if the requirement has been changed.
  - B. **Consumer’s Power Resolution to renew 30 year contract** – Clerk Chaffee has received information from Consumer’s Power that the current contract is almost up. Consumer’s needs the 30 year contract renewed but is requiring that the entire Resolution to approve the contract be published once approved. Clerk Chaffee believes that Consumers should bear the cost burden of that publication. The Clerk will contact Consumers to request that they be responsible for that expense prior to bringing the Resolution to a vote. Tabled..
  - C. **New Printer for the Treasurer’s office** – Treasurer Fleming said that the printer in her office is beyond its useful life. Clerk Chaffee with support by Trustee Chaffee moved to approve up to

\$600 for a new printer for the Treasurer's office. Roll Call vote: Ayes all. Absent: Trustee Long. So moved. The Treasurer will watch the Black Friday sales

**10. Officer's Reports**

- a. **Zoning Official/Planning Co/ZBA** – Update by Planning Commission/ZBA Secretary Chaffee. The Planning Commission has completed review of the Zoning Ordinance
- b. **County Commissioner** – Commissioner Maike was unable to attend but did ask that the Board be informed that the County will be offering free Covid tests at NCRESA on Monday, Wednesday, and Friday from 1 to 6 pm.
- c. **Transfer Station** – Attendant Jeffrey Craigmyle reported that the business is good. Fall Clean-Up went well. He is informing customers that the hours of operation will change to 1 to 5 on Wednesdays on November 10, after the time change.
- d. **Supervisor** – none.
- e. **Clerk** – The Clerk asked everyone to verify their contact information for the MTA roster – and therefore training.
- f. **Treasurer** – Treasurer Fleming went to court and the old personal property taxes have been successfully stricken from the tax roll. (exhibit A - 2003-2012)
- g. **Trustees** – none.

**11. Public Comment:** none

**12. Adjournment** – The meeting was adjourned at 2:20 pm.

Respectfully submitted by Clerk Pam Chaffee