

**MINUTES OF MEETING
HERITAGE OAK PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Oak Park Community Development District was held on Thursday, June 16, 2022 at 10:00 a.m. at the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida.

Present and constituting a quorum were:

Paul Falduto, Jr.	Chairperson
Edward Carey	Vice Chairperson
Steve Horsman (remote)	Assistant Secretary
Kent Weeks	Assistant Secretary

Also Present:

Bob Koncar (remote)	District Manager, Inframark
Michelle Egan	Project Manager, Inframark

The following is a summary of the minutes and actions taken as per the meeting recording and the District Manager's notes.

Regular Meeting

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

- Mr. Falduto called the meeting to order, Mr. Koncar called the roll, a quorum was established.

On MOTION by Mr. Carey seconded by Mr. Weeks with all in favor allowing Mr. Horsman to fully participate in today's meeting via Teams was approved. 3-0

SECOND ORDER OF BUSINESS

Pledge of Allegiance

- The Pledge of Allegiance was recited.

FOURTH ORDER OF BUSINESS

Comments from the Chairman

Mr. Falduto reported the Casada gate was closed while the county was removing the old septic line. This has been completed and this time they put down the asphalt properly. We were advised that the county will be coming back to remove the asphalt they put down when they laid the new pipe and put that one down properly too. They told us they would do it one lane at a time so that we will not have to close the gate again.

The sidewalk project is still in the design phase and still has a completion date of 3.1.23; the sidewalk that will go from Cochran to Forest Nelson on the HOP side of Casada with enhanced crossing at both intersections.

Mr. Falduto also commented on the HOPCA meeting next Tuesday. This meeting has nothing to do with the CDD. Everyone in the Park is encouraged to attend that meeting or zoom into it.

THIRD ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no comments.

FIFTH ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of the Minutes of the May 19, 2022 Meeting**
- B. Financial Statements and Check Register for May 31, 2022**

On MOTION by Mr. Carey seconded by Mr. Weeks with all in favor the Consent Agenda was approved. 4-0

SIXTH ORDER OF BUSINESS

New Business

There being none, the next item followed.

SEVENTH ORDER OF BUSINESS

Old Business

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Staff Reports

- A. District Attorney**
No report.
- B. District Engineer**
Nothing additional to report.
- C. Manager**
 - i. Stormwater Assessment Report**

Mr. Koncar reported local governments such as the CDD are required to do a 20-year stormwater analysis. The District Engineer looks at the district’s stormwater facilities and estimates how much will need to be spent to maintain the stormwater system over the next 20 years. The District Engineer is working on the report, but it is not finished yet. A request for a motion to authorize the Chairman to submit the completed report to the county with Mr. Koncar distributing the report to the Board at the next meeting.

On MOTION by Mr. Weeks seconded by Mr. Cary with all in favor authorization for the Chairman to approve and forward the Stormwater Assessment Report from the District’s Engineer to the County was approved. 4-0

ii. Fiscal Year 2023 Budget Update

Mr. Koncar noted the public hearing on the adoption of the budget is coming up in 45 days. We will send out a letter to all property owners within the District identifying what the increase is, what it is for and how it impacts the overall assessments. We will be working with the Chairman and Ms. Egan on some additional language in the regular letter.

The letters will go out to owners no later than 20 days prior to the public hearing for the adoption of the budget. A draft of the proposed letter will be submitted to the Board for their review before being mailed to all property owners.

NINTH ORDER OF BUSINESS

**On-Site Administration Report
Project Updates**

Ms. Egan commented on the following:

- The pool lift, the information is with the county.
- The roads, dates and location of where they are starting will be sent to the Board and property owners.
- Air Conditioning; this building will need to be closed for a week.
- Irrigation, we started going around with each controller.

Comments from Ms. Wells.

In Ms. Wells absence, Mr. Falduto noted activities are continuing to go on. A dance is scheduled for June 25th and July 4th. Cookouts are continuing and there is no trivia this month, but there will be trivia next month. There will not be a cookout when the lodge is closed for the air conditioner. People will not be allowed into the building to meet with any staff members. Everything will need to be done via phone or email, no exceptions.

TENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Carey inquired about Live Oak with regard to the irrigation project and the timing of the sprinklers. Mr. Falduto responded to the inquiry and Ms. Egan will work with Mainscape on the matter.

Mr. Falduto noted as there will not be many items to discuss at the July meeting he entertained a motion to cancel the July 21, 2022 meeting with the next meeting being the August 18, 2022 regular and public hearing meetings.

On MOTION by Mr. Horsman seconded by Mr. Carey with all in favor, cancelling the July 21, 2022 regular Board meeting was approved. 4-0

ELEVENTH ORDER OF BUSINESS

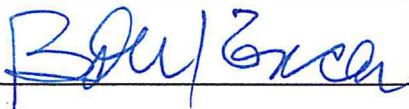
Audience Comments

The were no comments.


TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Carey seconded by Mr. Weeks with all in favor, the meeting was adjourned.



Secretary



Paul Falduto
Chairman