

**Town of Grant
9011 County Road WW
Special Town Meeting
October 9, 2013**

Present: Schwab, Winkler, Yetter, Luecht and Zimmerman.
Chairperson Schwab called Special Town Meeting to order at 6:30pm.

Special Town Meeting

Introduction: Kevin Sorenson, candidate for Portage County Sheriff, introduced himself and gave a short presentation on his experience and leadership in a number of police and sheriff departments. Left a brochure with his information and indicated he will be running for Portage County Sheriff at the August 12, 2014 Election.

Chairperson Schwab indicated that this is a Special Meeting of the Electors and all residents present have the right to vote. This meeting is to adopt a Resolution authorizing town supervisors to exceed highway expenditure limits. The highway expenditure limits are \$5,000.00 a mile for roads. As such, a total of \$580,000.00 (\$5,000 x 116 miles) would be permitted. Because the town board has approved the purchase of a grader yet this year, they are seeking an additional amount of \$500.00 per mile (\$58,000.00) as a cushion for highway expenditures in case another piece of equipment needs major repairs, there is a major snowstorm in 2013, etc. As of now the Town would be fine, but if anything goes wrong the funds may not be available when needed.

Motion: (Pat Barten, Gary Getzloff) Have Referendum to exceed highway expenditures for 2013. *Note: yes vote-in favor of referendum; no vote-no referendum. Motion defeated. Yes-4; No-13.

Ballot vote taken with Ron Becker and Dave Luecht counting ballots. A total of 17 residents were signed in: Yes – 4 votes; No – 13 votes.

Motion: (Eldred Getzloff, Dave Luecht) Move to approve Resolution 2013-02 to exceed the highway expenditure limits as indicated in Resolution 2013-02. *Note: yes vote – pass resolution; no vote – defeat resolution. Motion carried. Yes – 13 votes; No – 4 votes.

Ballot vote taken with Ron Becker and Dave Luecht counting ballots. A total of 17 residents were signed in: Yes – 13 votes; No – 4 votes.

Motion: (Kitty Gross, Dave Luecht) Move to adjourn the Special Town Meeting of the Electors at 7:40pm. Carried. Unanimous Ayes.

Respectfully submitted by,

Vicky Zimmerman, Town Clerk

**Town of Grant
9011 County Road WW
Monthly Board Meeting
October 9, 2013**

Present: Schwab, Winkler, Yetter, Luecht and Zimmerman.
Chairperson Schwab called meeting to order at 7:40pm.

Announcements/Correspondence:

- Flu Shots at Town Hall on Friday, October 18th, 2013 from 10:00am-12:00pm.
- Anderson Law Offices sent a letter indicating that rate for legal counsel in 2014 will be \$160.00 an hour.
- Julie Kramer, Plan Commission Secretary, turned in her resignation due to acquiring FT employment at East Jr. High. The Plan Commission is looking for replacement secretary.
- US Cellular sent letter addressing invoices that have been received close together, indicating they went to new billing system and invoices for July weren't sent.
- E-mail received from Rick Bakovka, Bauernfeind Co., who we have maintenance agreement for Konica Minolta copier, that copier is at end of life and parts may no longer be available. Rick would like to meet and talk about other options.
- Letter from Portage County Planning & Zoning Department about Public Hearing on October 22, 2013 in Conference Room 5 to amend Portage County Zoning Ordinance to include New Planned Development Zoning District. (Text amendments included)
- Ambulance Committee is working hard to receive \$23,339.80 from Portage County to cover our cost for UEMR Ambulance Service for 2014.

Minutes:

- **Motion: (Schwab, Winkler) Move to accept September 11th, 2013 Monthly Board Meeting minutes as corrected. Carried. Unanimous Ayes.**
- **Motion: (Winkler, Yetter) Accept Closed Session Town Board Meeting minutes from September 19th, 2013 as corrected. Carried. Unanimous Ayes.**

Officers' Report:

- Diana Luecht attended the WTA Budget Training. She indicated that it was more helpful this time and they had very good speakers, which included: Sue Nelson who explained Levy Worksheet line by line and Carol Dorn who spoke on record keeping.
- Jim Yetter attended the WTA Portage County Unit meeting with introductions of Kevin Sorenson, candidate for Portage County Sheriff in 2014 and Kevin Krueger, Emergency Management Director. Talked about Emergency Situations and ICS 300 & 700 certifications.
- Sharon Schwab attended Clean, Green & Welcoming Meeting and WI Counties Solid Waste Mgmt. Presentation on Mattress Recycling indicating that it is now possible to recycle 90% of all materials and there may be a mandate to recycle mattresses in the near future.

Committee/Commission Minutes or Reports:

- **Ambulance:** Patti Dreier included 2.5 million dollars in Portage County Budget for 2014 for Emergency Management/Ambulance. The Town of Grant is asking for \$23,339.80 for Ambulance Service to be paid by County. Committee members sending letters, making phone calls to County Supervisors before Nov. 4th County Board meeting.
- **First Responders:** No meeting this month. November meeting 2nd Monday of month.
- **Groundwater Citizens Advisory Committee:** No meeting to report, last discussion was on Hi-capacity wells.
- **Historical/Sesquicentennial:** Meetings will be 1st Wednesday of the Month at 6:30pm at Town Hall. Schwab reported that Jay Gaba, UW Kellner will be in charge of Street Dance on Sat; Mark Krohn is working on parade for Sunday. Possibly having Historical and Farm Equipment display and Community Business Map. **150th Anniversary date set for August 8th, 9th, 10th, 2014.**
- **Plan Commission:** Driveway Ordinance completed, looking at concerns and issues with Zoning Ordinance before year-end, then onto Comprehensive Plan update.
- **Zoning:** Nine permits for the month of September 2013 totaling \$250.00, which included 2-raise, sign, accessory building, address, 4- Utility Accommodations Permits.

Presentation: Don Bohn, Fire Chief, GRVFD reported that GRVFD responded to 17 calls in the Town of Grant. They have done Mutual Aid Training with Wood County Rescue and they will respond to Town of Grant if called. Also, indicated that Village of Biron Fire Department will respond to all of Grand Rapids Fire Department calls. Biron Fire Department only have one or two calls a year and Fire Fighters, 1st Responders need to respond to more calls to keep up to standards. Question was asked about banner on Grand Rapids Fire Station? Will this truck fit down your driveway? The banner height is 12 feet, the same height as fire truck and are showing residents how much clearance they need in driveways in order for fire truck to enter their yard.

Financial Report & Updates:

- Luecht reported that the total receipts for the month of Sept. 2013 were \$50,886.76. Total cash on hand is \$183,828.00. Treasurer Luecht and Clerk Zimmerman Sept. Reconciliation are in balance.
- **Motion: (Yetter, Winkler) Move to place Financial Report on report for audit or review. Carried. Unanimous Ayes.**
- Board Members were given updated Budget Sheet for October 2013.
- Clerk Zimmerman is working on Fuel Tax Refund.
- Luecht reported that the Town would like to purchase a new grader for \$271,350.00 with trade in allowance on old grader of \$35,000.00 for net purchase price of \$236,350.00. The grader price of \$236,350.00 would be funded through a loan for 10 years at 3.75% interest rate.
- **Motion: (Schwab, Yetter) Move to approve to use Bancroft State Bank for grader loan in the amount of \$236,350.00 for 10 years at 3.75% interest. Carried. Unanimous Ayes.**

Amend Budget:

- Clerk Zimmerman indicated that the 2013 Budget needed to be amended to include: Loan Proceeds for grader purchase in the amount of \$236,350.00 and Highway Equipment Outlay Expense for \$236,350.00. Also, would need to move \$14,780.00 from Highway Wages to Hall Expense to cover replacement of front door, landing, steps and ramp with steel rails to meet ADA requirements.
- **Motion: (Schwab, Yetter) Move to amend the 2013 Budget to include #49100 Loan Proceeds (income) for \$236,350.00; expense account #57324 Highway Equipment Outlay for \$236,350.00 to reflect grader purchase and to move \$14,780.00 from #53302 Highway Wages expense into #51600 Hall Expense to cover cost to replace hall front door, landing, steps and ramp/w rails. Carried. Unanimous Ayes.**

Public Participation:

- Charles Rickman recommended that orange snow fence be put around front door entrance until rails can be installed on landing and ramp.
- Eldred Getzloff asked whom the John Deere grader was going to be purchased from and what kind of warranty? Dale Winkler replied we are purchasing from Brooks Tractor, Inc., which is building a new facility in Plover by Hwy 39/Hwy 54 interchange. We had negotiated a 3-year full warranty with no cost for labor or travel.
- Pat Barten inquired about price for Volvo Grader? Clerk indicated that the cost was \$237,250.00 with \$32,000.00 for trade in on old grader for a net cost of \$205,250.00. Additional costs would have to be added to have same warranty coverage, reversing cooling fan as John Deere.

Driveway Ordinance:

- **Motion: (Schwab, Yetter) Accept Driveway Ordinance with the changes made at Plan Commission Sept. 18th, 2013 meeting. Carried. Unanimous Ayes.**
- **Motion: (Schwab, Winkler) Accept Driveway Permit Application with driveway graphs as presented. Carried. Unanimous Ayes.**
- **Motion: (Schwab, Winkler) Move to accept Zoning Fee Schedule effective January 1, 2014 with new driveway fee. Carried. Unanimous Ayes.**

Operator License:

- **Motion: (Yetter, Winkler) Move to accept Operator License for Nicholas Suzda for J's UW Kellner. Carried. Unanimous Ayes.**

Roads/Equipment/Garage:

- Monthly Report: Marty Rutz finishing up with fall mowing.
- 2013 Projects: Culvert on Quarry Rd, Oak St/110th, Oak St (East of CTH F) have all been installed and old culverts were put on town property across from hall to be recycled. Steve Schlice will be asked to add Drainage District on check off list for culvert installations, elevation adjustments had to be done on Oak St culverts per Drainage District. .
- Beam Guard installation showing progress on Oak/110th. Gremmer Associates will get detail drawing for installation of beam guards on Oak (East of CTH F).

- Old grader will be put on Wis. Surplus Auction, Rutz and Winkler will work on description to include new tires, rebuilt alternator, 6-wheel drive and any other major repairs done recently. Minimum bid will be \$35,001.00
- A used transect tripod is available for \$75.00 to be used for beam guard installation and request for impact drill.
- **Motion: (Yetter, Winkler) Move to purchase tools needed for beam guard installation. Carried. Unanimous Ayes.**
- Winkler indicated that town employees will do maintenance truck servicing.
- PASER/WISLR road ratings need to be scheduled with town employees as soon as possible.

Town Hall:

- Hall ramp railings on order should be in this week. Yetter to contact Altmann Construction to set date for railings to be installed, preferably before Flu Shot Clinic on October 18th. Also, need to discuss seal under door.
- GAB accessibility compliance report mailed, with order form for Parking Signs. Clerk Zimmerman will check on sign status, if not in by end of October.

Transfer Station:

- Application for Recycling Grant for 2014 was submitted on line.
- ODC indicated that prices for E-waste recycling may increase in 2014.

Board/Employee training dates:

- WTA State Convention will be held in Middleton on October 27-29th, 2013. Chairperson Schwab will be attending the convention.
- Highway Safety Workshop, November 19, Fairfield Inn & Suites, Wausau (Weston)
- Wildland Fires, training with EMS and DNR, Yetter will check on this.

Upcoming meeting dates/topics:

- Oct. 14th, 2013 - Representative Krug, 4:00pm-5:30pm
- Oct. 16th, 2013 - Village of Plainfield Fire Dept. meeting, 7:00pm
- Oct. 17th, 2013 – Local Roads Improvement Mtg (TRIP D – Lake Rd)
- Oct. 21st, 2013 – Closed Session Highway Workers @ 7:30am
- Oct. 24th, 2013 – Working Budget Meeting @ 7:00pm
- Oct. 30th, 2013 – 2nd Public Info-Lake Road, Town Hall 6pm – 7:30pm

Motion: (Winkler, Yetter) Move to adjourn at 9:25pm. Carried. Unanimous Ayes.

Respectfully submitted by,

Vicky Zimmerman, Town Clerk