

CASCO TOWNSHIP BOARD OF TRUSTEES
MINUTES, REGULAR MEETING
MONDAY, FEBRUARY 19, 2024 @ 7:00PM

Approved 3/18/2024

CALL TO ORDER: Overhiser called meeting to order @ 7:00pm and led in the Pledge of Allegiance.

PRESENT: Overhiser, Brenner, Clevenger, Macyauski, Fleming, Mike Villar, Attorney at Law, Dean Kapenga, County Commissioner, & 7 other interested citizens.

ABSENT: None

Micheal Villar was present, he introduced himself and did a presentation on why he is running for Allegan County Prosecuting Attorney.

PUBLIC COMMENT:

Reports:

- Clerk.

Cheri presented the minutes of the Special Meeting of January 22, 2024, for approval. Dan made a motion to approve the minutes. Supported by Paul. No additions or corrections. All votes in favor. Motion Carried.

Cheri made a motion to amend the following budget accounts:

General Fund

101-262-752.000 Elections-Misc. supplies	\$703.00
101-262-931.000 Election equipment maintenance	\$630.00
101-265-704.010 Board appointed position	\$504.00
101-265-709.000 fica/medicare	\$60.54
101-371-801-024 Inspections/bldg.	\$719.00
101-595-801.011 Other Activities-Airport	\$136.50
101-702-704.006 Zoning Clerical-wages	\$273.00
101-702-709.000 fica/medicare	\$20.88

Parks & Recreation

208-751-802-003 Park Development	\$24,424.05
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Cemetery Fund

209-567-861.003 Mileage	\$70.74
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Senior Services

290-673-752.002 Supplies & Equipment	\$331.99
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102nd Avenue Special Assessment

868-443-991.000 Debt Service Principal	\$5,720.99
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Supported by Paul. No further discussion. All Votes in Favor. Motion Carried.

- Treasurer:

Balances of all the funds as of 1/31/2024 are as follows:

101	General Fund	\$1,070,383.32
204	Road Fund	\$985,105.00
206	Fire Fund	\$383,834.75
207	Police Fund	\$219,868.63
208	Parks & Recreation	\$118,023.11
209	Cemetery Fund	\$96,484.35
290	Senior Services	\$178,368.48
863	Lakeview sewer SAD	\$2,694.02
864	Lakeview Water SAD	(\$3,802.68)
865	Pacific Sewer SAD	\$8,626.08
866	Pacific Water SAD	\$32,583.97
867	Orchard Sewer SAD	\$20,892.75
868	Casco Twp 102 nd Ave	\$40,992.64
869	Casco Beach Dr SAD	\$55,332.88
870	Lakeview Paving SAD	\$52,376.42

Kenny made a motion to pay bills in the amount of \$244,207.60 as of 1/31/2024:

Check #'s 28826 thru 28894	in the amount of	\$237,663.95
EFT 181	in the amount of	\$538.29
EFT 183	in the amount of	\$849.37
EFT 184	in the amount of	\$4,534.95
EFT 185	in the amount of	<u>\$621.04</u>
Total		\$244,207.60

Supported by Dan. All Votes in favor. Motion Carried

- Police:

Deputy Cano was present to give stats for January, he was called out on an emergency, he was unable to finish his report.

- SHAES:

Allan reported that they are in the process of getting the two new hires trained and in service. Today they found a tote that was full of beanie babies in mint condition, in doing some research some of them are worth some money.

- Senior Services:

Mary Campbell reported on the activities in January and on other issues thru the county.

- County:

Dean Kapenga, was present to give a report on the County.

- Parks & Recreation:

Paul said the issue of the trash at the Preserve was discussed and the new person that will be doing the mowing will take care of the trash but that is not until spring, in the meantime everyone is going to pitch in and take care of it. They discussed the Park Ordinance, mainly about pets, with the new area that is mowed they don't want the public to think it is a Dog Park and no dogs on the beach, all pets must be kept on a leash and other topics.

- Planning Commission:

No meeting since January.

- ZBA:

No meeting in January.

- SHAWSA:

No Meeting

OLD BUSINESS:

- Miami Park Special Assessment District-2 parcels

Allan explained that the township held a hearing for a Special Assessment on November 8, 2023. There were no written objections The board closed the hearing on proposed Beach Assessment District No, 2023-01.

There is a district now that is two parcels, the reason the township is involved is because the revetment will be on township property.

Resolution No 1 0219-24-05 BEACH EROSION PROTECTION to follow thru with the Special Assessment district. This will be two residents Tod & Natalie Schneiderman parcel # 03-02-555-001-00 and Debbie Weaver parcel # 03-02-555-002-00.

Dan made a motion to adopt Resolution No. 1. Supported by Kenny.

The estimate of cost of in the amount of \$570,000.00 as the total cost for the Improvement and the plans for the Improvement as originally presented.

Roll Call Vote: Dan, Kenny, Allan, Cheri, Paul.

Yahs: 5

Nays: 0

REPORT OF SUPERVISOR

Allan read his report.

I, Allan Overhiser, Supervisor of Casco Township, Allegan County, Michigan, do hereby report that I have prepared the attached special assessment roll for Beach Special Assessment District 2023-001 in the amount of \$570,000.00 for the entire cost to acquire and contract beach improvements to be specially assessed. Such beach improvements shall be described as follows: installing a limestone boulder revetment (with walking path), two six-inch corrugated DBL, perforated pipes across the bluff above the clay for drainage and contouring to improve angle of repose, reestablishing eroded public path, and performing other and related tasks as necessary.

We have the Beach Special Assessment Roll 2023-1

Tod & Natalie Schneiderman Assessment Amount \$285,000.00 and Debbie Weaver Dan Assessment Amount of \$285,000.00.

Dan made a motion to accept the Supervisors report. Supported by Paul. All in Favor. Motion Carried.

Resolution No. 2 -0219-24-06 Allan explained, to establish the next hearing date to review and hear any objections to the special assessment roll, that date is March 18, 2023, at 7:00pm at the Casco Township Hall

Kenny made a motion to approve Resolution No2-0219024-06. Supported by Paul.

Roll Call Vote: Paul, Cheri, Allan, Kenny, Dan.

Yays: 5

Nays: 0

Both special assessment roll individuals will fund \$20,000.00 contingency in case the funds change.

- Park Project Status & Update:

Pay request for a progress payment on construction of the park project in the amount of \$18,366.30 with explanations of expenses included in this amount.

Paul made a motion to approve the progress payment of \$18,366.30 to Davis Landscaping & Home Improvement LLC. Supported by Dan. All votes in favor. Motion Carried.

AIA Document G701 -2017 the change order for the Preserve Project

#1 changed from a septic drain field changed from a 2-zone to a 6-zone \$130,000.00 will be deducted from the total contract because the township is purchasing the bathroom facility themselves, and the septic drain field has changed from a 2-zone to a 6-zone.

#2 changed septic pump chamber from a 186-gallon tank to a 1,000 gallon tank.

#3 change from an in-ground drain field to an above the ground mounded drain field. The bath house is now being purchased thru the township for \$150,000.00 changes the contract amount to \$341,494.70.

Dan made a motion to approve the change order of the park project. Supported by Paul. No further discussion. All Votes in Favor. Motion Carried.

- Assessor Status:

Our assessor Kyle Harris has had some health issues, and he will be out for a while. His brother and sister, who are assessors also, will be taking over the functions while Kyle is re-cooperating.

NEW BUSINESS:

- Board of Review Dates:

Board of Review Organizational Meeting will be Tuesday, **March 5, 2024**, at 4:30pm.

The appeals days will be **Monday, March 11, 2024, from 1:00pm to 4:00pm and 6:00pm to 9:00pm** and **March 12, 2024, from 9:00am to Noon and 1:00pm to 4:00pm.**

Allan is taking appointments and has a couple already.

- Granicus Renewal

Allan recommended going with Granicus again, we tried another company, and it didn't work out. Dan made a motion to renew our contract with Granicus in the amount of \$11,161.72. Paul supported. No further discussion. All votes in Favor. Motion Carried.

- Early Voting issues – Clerk's compensation.

Allan made a recommendation to the board that we have a clerk that was suddenly thrown into a lot because of the Early Voting, and it will continue. In recognition of the additional responsibilities, the hours, giving up two full weekends working here that he thinks that it is only right that we recognize this with a change in the compensation. Allan felt that this should be recognized on an individual basis. Allan recommended giving the clerk a \$2,000.00 increase for this election. Paul made a motion to approve the \$2,000.00 increase to the clerk for the extra work involved in the Early Voting. Dan supported. All Votes in favor. Motion Carried.

Roll Call Vote: Paul, Allan, Kenny, Dan

Yays: 4, with Cheri sustaining from voting.

Nays: 0

- Treasurer's Compensation:

Allan recommended to get the Treasurer's compensation should be brought up to \$40,000.00. He will bring this up next month with a resolution, with everyone else a cost-of-living raise, whatever that percentage is this year.

PUBLIC COMMENT: None

Paul made a motion to adjourn. Supported by Kenny. All votes in favor. Motion Carried.

Meeting adjourned at 8:15 pm

Minutes Respectively Submitted by
Cheryl Brenner, Casco Township Clerk

