



## **Virginia Hereford Association**

PO. Box 342

McCoy, VA 24111

540-848-4834

*secretary@virginiaherefords.org*

### **Board of Directors Meeting Minutes**

**Date:** Saturday, March 19, 2016

**Time:** 10:00 am

**Location:** Panos, Harrisonburg, VA

**Board Members Present:**

John Fleishman, President  
Rodney Phillips, Vice President  
Sarah Kenley, Secretary  
Paul Arey  
Roy Dean  
Rebecca Monger  
Paul Novak  
Charlie Williams

**Board Members Absent:**

Kent Firestone  
Bob Schaffer  
Todd Scott

**Others Present:**

Jack Sheehan, Treasurer

**Proceedings:**

Meeting called to order at 10:00 am by John Fleishman

**Devotion and Invocation** – Roy Dean

**Approve Minutes from January Board Meeting**

A motion was made to accept the January 2016 Board of Directors meeting minutes as written. The motion was properly seconded.

**Treasurer's Report** – Jack Sheehan

Jack distributed copies of the current budget approved at the last board meeting and expenditures from the last board meeting. Discussed getting ads for the cattleman's association. The office supplies budget is currently over the projected amount. Also, the computer budget of \$1,000 is over budget by \$154 due to the purchase of the computer to use for showworks. Membership dues are ahead of schedule from last year with 63 paid memberships received thus far.

Phil Miller advised Jack Sheehan that signatories on accounts and access on accounts be the Treasurer and the President. Either can sign checks; both signatures are required if check is made to either President or Treasurer. Treasurer reconciles bank accounts.

Current account signatures –

Bull development account – Jack Sheehan, Bob Shaffer  
General account – Jack Sheehan, Bob Shaffer, Teresa Arey  
Fall Roundup account – Jack Sheehan, Bob Shaffer, Robert Kube, Don Richardson, Marjorie Hart  
Junior Account – Jack Sheehan

Decision was made that the President and Treasurer should be on all accounts with exception of the Bull account, which will remain unchanged. It was recommended to remove and add names to accounts as follows –

Bull development account – Jack Sheehan, Bob Shaffer  
General account – Jack Sheehan, John Fleishman, Sarah Kenley  
Fall Roundup account – Jack Sheehan, John Fleishman  
Junior account – Jack Sheehan, John Fleishman  
All other names to be removed from accounts with no electronic visibility and change electronic password. Account signatures should be reviewed every January. All accounts are with Wells Fargo with the exception of the junior account, which is a BB&T account. The BB&T account is currently charging a \$4.00 per month service charge. Paul Novak made a motion to move junior account to Wells Fargo and change signature accounts as noted. Roy Dean seconded the motion. All were in favor and the motion carried. John will use Wells Fargo bank in Bridgewater and Sarah will use bank in Blacksburg on University Blvd.

Jack indicated accounts should be audited this year. He will check with Bernadette Vaughan (CPA) and see if she is will willing to handle the audit.

### **Committee Reports:**

**Show Committee – Jack**

The committee met at Pioneer Farms on February 21 followed up by a conference call on March 16. There are five subcommittees within the show committee – awards – Sarah, judges – Herk, grounds – Paul Arey, show entries – Kent, fundraising – everyone

Sarah has checked into ordering ribbons. Herk will follow up with judges. Kent is currently working with setting up showworks. Paul has the facility reserved. Committee will contact vendors.

#### **Sale Committee – Rodney**

74 animals cataloged. Paul Arey will acquire help for back. All sale cattle must be out of barn by 7:00 pm.

#### **Bull Committee - Bob absent**

Bull development video on website

#### **Membership Committee –**

Mailing list was 650 names, now up to 850 names. There were 1,000 catalogs printed this time. The mailing list needs to be purged and remove names that have not bought or registered in 3 years. This will be discussed after the sale. Sarah and Paul Novak will work on coming up with ideas for increasing membership.

#### **Annual Meeting –**

The board agreed to hold the meeting in the same location as last year.

#### **Other Business**

Directories have been mailed.

Memberships are continuing to come in.

Virginia Cattleman's association ads are \$110.00 for 12 months. Anyone wanting an ad should contact Jack by April 15.

The next board meeting will be on May 7, 10:00 am at Mrs. Rowes in Staunton.

Meeting adjourned at 2:00 p.m.