

**Marisol Torrens**  
Code Enforcement Officer

**VILLAGE OF LIBERTY**  
**BUILDING DEPARTMENT**



**167 N. MAIN ST**  
**LIBERTY, NY 12754**  
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### **Application for Sign Permit**

(Pursuant to New York Building Code and Village Ordinance)

BP# \_\_\_\_\_

Date of Insurance: \_\_\_\_\_

Temporary ☐

Permanent ☐

Tax Map Number: \_\_\_\_\_

Applicant(s) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Owner of Building or Property: \_\_\_\_\_

Phone: \_\_\_\_\_

Contractor Who Will Build and Install: \_\_\_\_\_

Phone: \_\_\_\_\_

Licensed Electricians and Inspections Agency: \_\_\_\_\_

Person Who Will Maintain Sign: \_\_\_\_\_

Street Address of Proposed Signed: \_\_\_\_\_

Dimension of Sign: \_\_\_\_\_

#### **FLAT FEE - \$25.00**

**\*\* WRITTEN CONSENT OF THE OWNER OF THE REAL PROPERTY ON WHICH THE SIGN  
WILL BE LOCATED IS NECESSARY PRIOR TO ISSUANCE OF A SIGN PERMIT.**

Signature of Applicant: \_\_\_\_\_

Use opposite side of Application for Site Plan and Design Sketch of Sign (attach individual sheet if necessary) Photo of Sign to be received by office after completion in mandatory.

## Owners Proxy

\_\_\_\_\_ deposes and states that he/she resides at:  
(Owner)

\_\_\_\_\_  
(Location where work is being done)

And that he/she is the owner of the premises described in the attached application for a building permit application and further states that he/she has authorized \_\_\_\_\_ to make said application, secure any necessary permits and approvals, call for inspections, and request a certificate of occupancy upon satisfactory completion of the work described in said application.

Owner's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address: \_\_\_\_\_