

**Board of Trustees
VILLAGE OF MILLERTON
Regular Meeting
February 18, 2020**

A regular business meeting of the Village of Millerton Board of Trustees was held on Tuesday, February 18, 2020. It was called to order at 6:00 PM with Mayor Debra Middlebrook presiding. Deputy Mayor Jennifer Najdek, Trustees Alicia Sartori, Matthew Hartzog and Joshua Schultz, Clerk Kelly Kilmer, Treasurer Stephany Eisermann and 12 members of the public were also present. A sign-in sheet is attached.

Department Reports

Highways and Water

Highway Superintendent Cole Lawrence reported on the need for new radio equipment for the Water Department, and left information on a SONAR read that goes inside the water tank. He discussed a new pump that was put in, the collection of bacterial samples after running the hydrant, recent main leaks and the full-system leak detection process, and the overall need for infrastructure assessment and reviews – potentially every few years to a decade. The new truck has a wench cable that caught fire and needs repair. Asked by Trustee Hartzog where he could potentially cut his budget to help another area of the budget with moving, Supervisor Lawrence said he could ostensibly cut from supplies or overtime.

Police

Officer-in-Charge Veeder reviewed department statistics for the month in comparison with the same month in 2019, showing the Village to be quieter this year at the same time. He said he could look to see where the department could potentially cut costs if needed in another area of the budget and address next meeting.

Presentation - Millerton Free Library

Kristine McClune discussed transporting children from the recreation area to the library for the summer reading program. The Board discussed how to identify potential grant opportunities to fund transportation. She also reported that the library was awarded a grant for public access to a defibrillator and funding for an in-house CPR instructor. Trustee Schultz reminded the Board the goal is for the Village to be Heart Safe, and accessibility to the defibrillators is the important aspect.

Discussion - Village Hall

Mayor Middlebrook reviewed the history Village office locations and summed up recent concerns expressed by neighbors regarding the current presence of the Police Department on Main Street. She distributed reports from two engineers tasked with evaluating considerations regarding restoring old Village Hall and looking at other locations, and those reports are attached. She said a municipal appraiser will evaluate the old building, both for what it is worth and what it may potentially become worth with refurbishment. She said the source of potential moving costs needs identification, and the priority is to benefit the entire Village by way of resolving the issue. A cost benefit analysis prepared and dispensed by Trustee Sartori is attached. Residents and merchants weighed in on the subject. *Motion* to move Village Hall offices and Police Department from 50 Main Street to 5933 North Elm Avenue effective March 2020 at a cost not to exceed \$3,000/month including utilities for up to five years and to give the Mayor the power to execute documents pertaining to the lease was made by Deputy Mayor Najdek, seconded by Trustee Schultz and approved by four (4) present members, thus the motion carried.

Vouchers

Motion to pay **Vouchers # 2019298-2019325, Total \$34,680.73**, allocated as follows: **General \$17,560.75; Water \$17,119.98**, was made by Trustee Hartzog, seconded by Trustee Sartori, and all five (5) present members approved, thus the motion carried. *Motion* to pay **Vouchers # 2019295-2019297, Total \$3,623.08**, allocated as follows: **General \$3,330.13; Water \$292.95**, was made by Trustee Hartzog, seconded by Trustee Sartori, and all five (5) present members approved, thus it carried.

Committee Reports

Deputy Mayor Najdek reported that the committee for the ECMP revitalization met and two members volunteered to administer the committee and the associated grants – Jeanne Vanecko and Edie Greenwood, there is a baseball deadline of February 29th, and Nicole would like to be reappointed Recreation Director, which would be welcome to consider at the March business meeting.

Trustee Sartori is investigating the Village's eligibility for an enhanced mobility for seniors grant and a wastewater disposal loan/grant. The Mayor reasserted need for administrative assistance especially with grants organization and tracking. Trustee Hartzog said he added the Highway Supervisor's comments to the Highway Garage equipment list and stated the need to add to tracking mechanisms for items that are in their last stages of service. The Board agrees there needs to be a ten-year plan for highway equipment management. Trustee Schultz touched on the status of the Emergency Operations Plan the Village embarked upon in conjunction with the Town, and said he recommends Board members meet in turns with Highway Supervisor Lawrence to begin the process of creating a 10-year plan for efficiency.

Clerk Report

Clerk Kilmer reported that the Village has received the new Police Department DWI contract for the coming year and reviewed communication from residents pertaining to reparation needs for the Main Street sidewalk.

Mayor's Report

The Mayor said the current landlord should be notified of the Board's intent to move, and the new landlord negotiation should begin. *Motion* to hire appraiser per appraisal for land and building at old Village Hall not to exceed \$999 made by Hartzog seconded by Trustee Schultz, approved by all five (5) members present, and so the motion passed.

Executive Session

Motion to enter Executive Session for personnel regarding labor and billing at 9:02 PM was made by Trustee Hartzog, seconded by Trustee Schultz and approved by all five (5) present members thus the Board entered Executive Session. *Motion* to re-enter regular business meeting was made by Trustee Hartzog, seconded by Trustee Sartori, and approved by all five (5) present members, thus the Board resumed its regular meeting at 9:32 PM.

Adjourn

A motion made by Deputy Mayor Najdek to adjourn at 9:33 PM was seconded by Trustee Sartori and all five (5) members in attendance were in favor, thus ending the meeting.

Respectfully Submitted,

Prepared By:

Kelly Kilmer
Village Clerk

Suzanne Bressler
Deputy Clerk (2/2/21)

Approved: 02162021