

## Highlights from the April 2014 Section Leadership Team meeting

From the Secretary – Tom Bregani

### Education:

- The Education sub-committee consisting of Gary Belt, Kirit Patel and Chris Gehring is scheduled to meet on 4/14/14. Gary will take minutes to share with John K.
- The planning for the CQM/OE Refresher course at Raytheon to be finalized within a week. Ten students are expected. John Perigaut is also available to run a public course for the section.

### Membership:

- Section membership is trending positive – currently at 539 members.
- Outreach event planning: Third annual Steps to Home walk, a family friendly, 2 or 5 mile walk through historic downtown Lowell.

### Programs:

- The May 1 meeting will be a leadership topic presented by Izzy Gesell, a Certified Speaking Professional.
- The June 5 meeting will be a presentation by Alan Robinson, PhD speaking about his latest book. He will have his books for sale.

### PAR:

- Initiatives are being managed by the SLT using web-based PlanBase.

### Website:

- Exciting new website launch planned for May 2014.

## **Highlights of the ASQMV Leadership Board Meeting held August 2014**

- Scholarship checks for \$1000 each sent to URI on behalf of Matthew Barbin and to UMass on behalf of Kelsey Hopkins.
- A donation of \$100 was made to the Trustees of Reservations on behalf of Roger Benson.

Note: "The Trustees of Reservations preserve, for public use and enjoyment, properties of exceptional scenic, historic, and ecological value in Massachusetts."

- Raytheon has purchased the CQM/OE refresher course from our section. The class is underway, being led by John Perigaut.
- The section has contracted with the Radisson Hotel in Chelmsford as the site for our Fall Education classes.
- The October 4 Certification Exams will be held at the Marriott in Billerica.
- Our new website has been working well as reported by our Webmaster, Melissa Macintosh.
- The Board has approved the purchase of computer projector for use at Education courses

## Highlights of the ASQMV Leadership Board Meeting held September 2014

- September plant tour of Solidscape in Merrimack, NH attended by 47.
  - Overall meeting rating per survey >4 out of 5!
- Our section has met all minimum requirements per the annual Region One leadership evaluation. We are sharing this accomplishment with six of the twelve Region One sections.
- Education: We have successfully completed the running of a CQM/OE Refresher course at Raytheon; an open CQE Refresher course is running now at the Radisson in Chelmsford.
- We voted in the affirmative to sponsor the October 22 & 23 Conference in Springfield, MA at the \$500 dollar level.
- Our LinkedIn Group is now being invigorated and managed by Maura Zigmont.

## **November 2014 ASQMV SLT Meeting Highlights**

**Chair**-Raj, Membership Chair Elect, and Maura, Secretary Elect, will start this month in their 2015 roles.

**Treasurer**-Jack will complete ASQMV 2015 budget by due date 12/15/14.

**Education**-Chris G. proposed several improvements for classes: 1) Create a more timely payment policy for class instructors to pay 50% half way through class and the other 50% at time of class completion. 2) Survey class instructors by students via an electronic survey tool after class completion 3) Add floating weeks in case of inclement weather. 4) Implement a basic instructor contract to level set mutual expectations 5) Develop a Certified Biomedical Auditor (CBA) curriculum in time for the CBA exam in Fall 2015. All proposals accepted by SLT.

**Voice of the Customer**- The Nov. dinner meeting speaker received high ratings but the speaker quality topic not as highly rated. Thirty-three quality students from Lowell MA attended the dinner free of charge courtesy of the section.

**Programs** –Carousel brainstorming session will be added to the Dec. dinner meeting. Bill reviewed the future speaker line up for January-April. Quality Support Group instructors will be the speakers for the March and April dinner meetings.

**Communications** – Maura will post first ASQMV SLT initiated quality discussion to LinkedIn ASQMV Group before Thanksgiving.

**NEQC** - 60<sup>th</sup> NEQC Conference was attended by Maura

**PAR 2014** – John and Maura will create documentation for PAR Innovation Award-Carousel Brainstorming and PAR Innovation Award-Website respectively for peer committee review and final submission by 12/15/14.

**PAR 2015** – The SDLT decided on the following to include in next year's PAR Plan: count all planned member courses, continue pathway to SLT, close out succession plan, purchase a web conferencing service for next year. The SLT made multiple suggestions for the '15 PAR Plan in the areas of Membership Growth, Education, SLT Development, and Member Engagement.

## **December 2014 ASQMV SLT Meeting Highlights**

**Chair**-Two ASQ PAR Innovation Award Applications were submitted by ASQMV for award consideration.

**Education**-Statistics and CQE classes' enrollment is in process. CQM/OE Plus class for Phillips will provide additional statistics education for participants.

**Certification**-The section received a complaint that the certification testing location was noisy. The section will take action to remedy by renting the whole hall at the Marriott so that there is no noise from another party renting one-third of the hall.

**Voice of the Customer**- The section sponsored dinners for about a dozen quality students for the December speaker program.

**Membership**-Raj will prepare a proposal for the SLT on how to develop membership and a request for any budget.

**Arrangements**- Melissa will propose different Eventbrite price points to the SLT for Early Bird and non-members. This strategy will help offset the gradual increases of section meeting dinners. ASQMV currently sponsors a portion of each dinner plate.

**Programs**-Bill is planning a Career Night for spring of 2015 to include a variety of discipline panelists. This will be an alternative to the regular member section-meeting format.

**PAR 2015**-The team reviewed plans for the New Year to include a web conferencing tool to use is a variety of ways for the section: record SLT members who cannot attend, SLT project collaboration, and member webinars. The team compared features and quality of Go-To-Meeting and WebEx. The team is leaning toward WebEx.