



# SUMMER VILLAGE OF SOUTH VIEW

## AGENDA

Regular Council Meeting at the Onoway Civic Centre, held on  
Thursday, February 28<sup>th</sup>, 2019 commencing at 9:30 a.m.

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p 9-13

- c) Public Participation Plans – further to our recently approved policies, part of the Public Participation Policy is that the Summer Village develop a Public Participation Plan. Attached is a draft plan for Councils' consideration *(approve Plan as presented or with amendments, or some other direction as given by Council at meeting time)*

p 14

- d) Director of Emergency Management – please refer to the January 25<sup>th</sup>, 2019 email from current DEM Harold Williams advising he is wishing to step down from this position and suggests appointing Colleen Richardson. If Council agrees to this, we will also need to appoint a Deputy DEM. *(accept the resignation of Harold Williams as Director of Emergency Management and appoint Colleen Richardson as DEM, and then appoint \_\_\_\_\_ as Deputy DEM, or some other direction as given by Council at meeting time)*

p 15

- e) StandStone Vacuum Service Ltd – please refer to the attached Grand Opening invite to their free pancake breakfast and open house on Saturday March 2<sup>nd</sup>, 2019 from 9:00 a.m. to Noon at their business located at 4304 Industrial Avenue within the Town of Onoway. StandStone purchased Chico's Vacuum Service. *(authorize attendance or accept for information)*

separate

- f) 2019 Draft Operating and Capital Budget – further to discussion at our last meeting, attached is our second draft of our 2019 budget. This budget has a 2% increase in tax dollars collected. For review and discussion at meeting time *(accept draft Operating and Capital Budget discussion for information)*

p 16-21

- g) 2019 Spring Municipal Leaders Caucus – attached is the invite to the noted session scheduled for March 27 and 28, 2019 at the Edmonton Convention Centre. Mayor Benford has indicated her desire to attend this, as she has in past year *(authorize attendance)*

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h)

j)

k)

7. Financial a) Income and Expense Statement – as of January 2019 (to be distributed at meeting time)

8. Council Reports
- a) Mayor Benford
  - b) Deputy Mayor Johnson
  - c) Councillor Ward

9. Chief Administrator's Report
- AUMA update on CL# 1700485
  - Emergency Management Certifications for 1-100 Introduction to Incident Command System and Basic Emergency Management Course (Wendy Wildman, Heather Luhtala, Harold Williams and Colleen Richardson)
- p22-29

10. Information and Correspondence
- a) ASVA – January 30<sup>th</sup>, 2019 email on ASVA's Provincial Election Strategy
  - b) Alberta Municipal Affairs – January 28<sup>th</sup>, 2019 letter on Alberta Community Partnership Program approval of the Silver Sands application for Flowering Rush Abatement project in the amount of \$198,500.
  - c) Alberta Municipal Affairs – February 19<sup>th</sup>, 2019 letter on advising an amending Municipal Sustainability Initiative funding agreement will be forwarded to carry the program on to 2021-2022 (currently agreement ends March 31, 2019)
  - d) Alberta Municipal Affairs – January 15<sup>th</sup>, 2019 letter on Minister's Awards for Municipal Excellence
- p30-37
- p38-40
- p41
- p42-43

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- p 44-46 e) Community Peace Officer agreement – December 2018 and January 2019 report
- p 47-49 f) Fortis Alberta – February 7<sup>th</sup>, 2019 letter on approved 2019 distribution rates
- p 50-51 g) AUMA/AMSC – January 8<sup>th</sup>, 2019 letter on 2019 Annual Membership Renewal
- p 52 h) Government of Alberta – Statement of Direct Deposit in the amount of \$1,096.00 for 1<sup>st</sup> quarter FCSS funding
- i)

11. Closed Meeting Session n/a

12. Next meeting:

13. Adjournment

Upcoming Meetings:

-

SUMMER VILLAGE OF SOUTH VEW  
REGULAR COUNCIL MEETING MINUTES  
WEDNESDAY, JANUARY 16, 2019  
TOWN OF ONOWAY COUNCIL CHAMBERS

PRESENT: Council: Mayor Sandi Benford  
Deputy Mayor Brian Johnson  
Councillor Garth Ward

Administration: Wendy Wildman, Chief Administrative Officer  
Heather Luhtala, Assistant Chief Administrative Officer

Appointments: None

Public at Large: 0

	MOTION #	
1.	<b>CALL TO ORDER</b>	Mayor Benford called the meeting to order at 9:37 a.m.
2.	<b>AGENDA</b> 1-19	<b>MOVED</b> by Councillor Ward that the January 16, 2019 Agenda be approved as presented.  <b>CARRIED</b>
3.	<b>MINUTES</b> 2-19	<b>MOVED</b> by Deputy Mayor Johnson that the minutes of the December 5, 2018 Regular Council Meeting be approved as presented.  <b>CARRIED</b>
4.	<b>APPOINTMENTS</b>	n/a
5.	<b>BYLAWS</b> 3-19	<b>MOVED</b> by Councillor Ward that Bylaw 204-2018 being a Bylaw for the establishment of the Subdivision and Development Appeal Board for the Summer Village of South View, be given 1 <sup>st</sup> reading.  <b>CARRIED</b>
	4-19	<b>MOVED</b> by Deputy Mayor Johnson that Bylaw 204-2018 be given second reading.  <b>CARRIED</b>
	5-19	<b>MOVED</b> by Councillor Ward that Bylaw 204-2018 be considered for third reading.  <b>CARRIED UNANIMOUSLY</b>
	6-19	<b>MOVED</b> by Deputy Mayor Johnson that Bylaw 204-2018 be given third and final reading.  <b>CARRIED</b>



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6.	<b>BUSINESS</b>	
	7-19	<p><b>MOVED</b> by Deputy Mayor Johnson that Council approve the agreement between the Summer Village of South View and Emily House/Milestone Municipal Services for the provision of Subdivision and Development Appeal Board services and authorize its execution, and appoint Emily House and Cathy McCartney as clerks and Denis Meier, Rainbow Williams, Don Dobing and John Roznicki as board members of the Subdivision and Development Appeal Board.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	8-19	<p><b>MOVED</b> by Councillor Ward that the following polices be approved as presented and that the existing policies where applicable be rescinded:</p> <ol style="list-style-type: none"> <li>1. A-ADM-INF-1: Dissemination of Information to the Public (<i>will rescind policy 3-02</i>)</li> <li>2. A-COM-DIS-1: Landowner Disputes Resolution (<i>will rescind policy 7-01</i>)</li> <li>3. A-FIN-TAX-1: Tax Recovery Fees (<i>will rescind policy 2-01</i>)</li> <li>4. A-FIN-TAX-2: Tax Roll Address Change (<i>will rescind policy 2-05</i>)</li> <li>5. A-HUM-COD-1: Human Resources Code of Conduct</li> <li>6. A-HUM-CON-1: Contractor</li> <li>7. C-PRO-ENF-1: Bylaw Enforcement Policy (<i>will rescind policy 4-01</i>)</li> <li>8. A-PRO-FIRE-1: Fire Ban Declaration Policy</li> <li>9. A-REC-PLAY-1: Playground Equipment</li> <li>10. A-TRA-INSP-1: Road Inspection and Maintenance Policy (<i>will rescind policy 5-01</i>)</li> <li>11. C-CAO-PERF-1: Chief Administrative Officer Performance Evaluation</li> <li>12. C-COU-MTG-1: Notification of Council and Committee Meetings (<i>will rescind policy 1-02</i>)</li> <li>13. C-COU-PAR-1: Public Participation Policy (<i>will rescind policy 9-01</i>)</li> <li>14. C-COU-POL-1: Council and Administration Policy Development</li> <li>15. C-FIN-BUD-1: Expenditures not included in Annual Budgets</li> <li>16. C-FIN-DCA-1: Disposal of Capital Assets</li> <li>17. C-FIN-PUR-1: Purchasing Policy (<i>will rescind policy 2-02</i>)</li> <li>18. C-FIN-RES-1: Restricted Surplus &amp; Reserves</li> <li>19. C-FIN-TEN-1: Tendering Policy (<i>will rescind policy 2-06</i>)</li> <li>20. C-HUM-REC-1: Recruitment (<i>will rescind policy 3-03</i>)</li> </ol> <p style="text-align: right;"><b>CARRIED</b></p>
	9-19	<p><b>MOVED</b> by Deputy Mayor Johnson that Policy 1-03 - Partial Plan Cancellation Bylaw - be rescinded.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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REGULAR COUNCIL MEETING MINUTES  
WEDNESDAY, JANUARY 16, 2019  
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10-19	<p><b>MOVED</b> by Mayor Benford that Council accept for information the invitation from Northern Gateway Public Schools to attend the Alberta Rural Education Symposium scheduled for March 3-5, 2019 in Edmonton.</p> <p style="text-align: right;"><b>CARRIED</b></p>																
11-19	<p><b>MOVED</b> by Mayor Benford that Council accept for information the invitation to the Municipal Law Seminar courses hosted by Brownlee LLP and Reynolds Mirth Richards Farmer.</p> <p style="text-align: right;"><b>CARRIED</b></p>																
12-19	<p><b>MOVED</b> by Mayor Benford that administration obtain further information from the contractor with respect to constructing speed bumps along Oscar Wikstrom Drive and paving the remaining portions of Railway Avenue (each end).</p> <p style="text-align: right;"><b>CARRIED</b></p>																
13-19	<p><b>MOVED</b> by Councillor Ward that a 2019 Interim Operating Budget be approved at ½ of the 2018 Operating and Capital Budget, and that this 2019 Interim Operating Budget cease to have any force and effect once the 2019 Operating and Capital Budget is approved.</p> <p style="text-align: right;"><b>CARRIED</b></p>																
14-19	<p><b>MOVED</b> by Councillor Ward that Council accept the 2019 Draft Operating and Capital Budget for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>																
15-19	<p><b>MOVED</b> by Mayor Benford that the 2019 FCSS funds be distributed as follows:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>East End Bus - Seniors in Motion</td> <td style="text-align: right;">\$ 500.00</td> </tr> <tr> <td>Darwell Library Reading Program</td> <td style="text-align: right;">\$ 500.00</td> </tr> <tr> <td>Darwell Library</td> <td style="text-align: right;">\$ 500.00</td> </tr> <tr> <td>Picnic</td> <td style="text-align: right;">\$ 300.00</td> </tr> <tr> <td>Food Bank</td> <td style="text-align: right;">\$ 500.00</td> </tr> <tr> <td>Darwell School</td> <td style="text-align: right;">\$ 500.00</td> </tr> <tr> <td>Meals on Wheels (Darwell)</td> <td style="text-align: right;">\$ 500.00</td> </tr> <tr> <td>Darwell School</td> <td style="text-align: right;">\$ 427.25</td> </tr> </table> <p style="text-align: right;"><b>CARRIED</b></p>	East End Bus - Seniors in Motion	\$ 500.00	Darwell Library Reading Program	\$ 500.00	Darwell Library	\$ 500.00	Picnic	\$ 300.00	Food Bank	\$ 500.00	Darwell School	\$ 500.00	Meals on Wheels (Darwell)	\$ 500.00	Darwell School	\$ 427.25
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Darwell School	\$ 427.25																
16-19	<p><b>MOVED</b> by Deputy Mayor Johnson that the January 4<sup>th</sup>, 2019 Audit Engagement Letter with Seniuk &amp; Company to complete the Summer Village's 2018 Financial Audit be approved and execution authorized.</p> <p style="text-align: right;"><b>CARRIED</b></p>																

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7.	<b>FINANCIAL</b> 17-19	<p><b>MOVED</b> by Councillor Ward that Council accept for information the income and expense analysis report ending November 30, 2018.</p> <p style="text-align: right;"><b>CARRIED</b></p>
8.	<b>COUNCIL REPORTS</b> 18-19	<p><b>MOVED</b> by Deputy Mayor Johnson that Council accept for information the verbal Council reports as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
9.	<b>CAO REPORT</b> 19-19	<p><b>MOVED</b> by Deputy Mayor Johnson that Council accept for information the verbal Chief Administrative Officer report and the written Development Officer report for December 2018 as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
10.	<b>INFORMATION AND CORRESPONDENCE</b> 20-19	<p><b>MOVED</b> by Deputy Mayor Johnson that the following information and correspondence be accepted:</p> <ul style="list-style-type: none"> <li>a) Community Peace Officer Reports – for November 2018.</li> <li>b) ASVA – thank-you for donation to their 2018 silent auction</li> <li>c) Yellowhead Regional Library December 10<sup>th</sup>, 2018 Board Executive Committee Highlights</li> <li>d) ASVA – January 7<sup>th</sup>, 2019 letter on what the Association is doing on members behalf</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
11.	<b>CLOSED MEETING</b>	n/a
12.	<b>NEXT MEETING</b> 21-19	<p><b>MOVED</b> by Mayor Benford that the next Regular Council Meeting be scheduled for:</p> <p>-Thursday, February 28, 2019 at 9:30 a.m. at the Town of Onoway Council Chambers.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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<b>13.</b>	<b>ADJOURNMENT</b>	The meeting adjourned at 10:39 a.m.
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\_\_\_\_\_  
Mayor, Sandi Benford

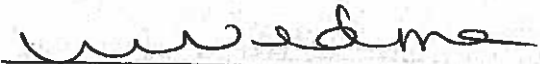
\_\_\_\_\_  
Chief Administrative Officer, Wendy Wildman

UNAPPROVED

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**NOTES OF THE PUBLIC SALE OF LAND OF THE SUMMER VILLAGE OF SOUTH VIEW  
HELD ON TUESDAY, JANUARY 22<sup>ND</sup>, 2019 AT THE ONOWAY CIVIC CENTER COUNCIL  
CHAMBERS 4812-51 STREET COMMENCING AT 12:00 P.M.**

NOTES:	Public Sale of Land of the Summer Village of South View held Tuesday, January 22 <sup>nd</sup> , 2019 at the Onoway Civic Center Council Chambers located at 4812-51 Street.
PRESENT:	Chief Administrative Officer (C.A.O.), Wendy Wildman (acting as auctioneer) Asst. CAO, Heather Luhtala Peace Officer, Dwight Dawn Member(s) of the Public - 1
PUBLIC SALE OF LAND:	<p>Wendy Wildman, declared the Public Auction open at 12:00 p.m.</p> <p>Auction terms and conditions were announced: The Summer Village of South View is offering for sale, by public auction, in the Town of Onoway Civic Center Council Chambers (4812-51 Street) Onoway, Alberta, the following parcel of land:</p> <p>Tax Roll #1101 – 10122-101 Avenue - Lot 15 Block 2 Plan 4772KS - Title #052 071 649.</p> <p>The parcel of land is being offered for sale, subject to a reserve bid of \$67,910 and to the reservations and conditions contained in the existing certificates of title which includes a writ by the Canada Revenue Agency #ITA-10139-02 which was stated will remain with the property.</p> <p>The land is being offered for sale on an "as is, where is" basis, and the Summer Village of South View makes no representation and gives no warranty whatsoever as to the adequacy of services, soil condition, land use districting, building and development conditions, absence or presence of environmental contamination, or the ability to develop the subject land for any intended use by the Purchaser. No terms and conditions will be considered other than those specified by the Summer Village of South View.</p> <p>Terms: Cash, Certified Cheque or Bank Draft. 10% non-refundable deposit on the day of the sale and balance due within 10 days of the public auction.</p> <p>Wendy Wildman asked if there were any questions from those present. There were none.</p> <p>Wendy Wildman requested bids for the property noting the bidding would open at the reserve bid of \$67,910.00. Wendy Wildman asked for bids a second time and a third time.</p> <p>As no bids were received, Wendy Wildman, declared the Public Auction closed at 12:02 p.m.</p>

  
Signed by Wendy Wildman  
C.A.O

  
Signed by Heather Luhtala  
Assistant C.A.O.



**[FWD: RE: Summer Village of South View]**

----- Original Message -----

Subject: RE: Summer Village of South View  
From: Dale Stewart <[DaleS@borderpaving.com](mailto:DaleS@borderpaving.com)>  
Date: Fri, January 18, 2019 9:13 am  
To: "[administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)"  
<[administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)>  
Cc: Wendy Wildman <[cao@onoway.ca](mailto:cao@onoway.ca)>

Heather,

The speed bumps are typically .3 to 1 metre in width and 100mm in height. These measurements can be modified to suit your needs and situation. They usually go the full width of the asphalt roadway, sometimes with a small break on the centre line of the roadway. The spacing along Oscar Wikstrom Drive should be determined prior to placement with representatives of the village. As for a quote for paving on Railway Ave. we will have to wait till the snow is gone and the frost is out of the ground in the spring so a proper site investigation can be carried out. Call if you have any questions.



**BORDER PAVING LTD.**

*Since 1988*

Dale Stewart

P.O. Box 2270

Stony Plain, AB T7Z 1X7

P. 780-967-3330

F. 780-967-3333

C. 780-913-9299

[www.borderpaving.com](http://www.borderpaving.com)

**From:** [administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com) [<mailto:administration@wildwillowenterprises.com>]

**Sent:** January-17-19 2:54 PM

**To:** Dale Stewart <[DaleS@borderpaving.com](mailto:DaleS@borderpaving.com)>

**Cc:** Wendy Wildman <[cao@onoway.ca](mailto:cao@onoway.ca)>

**Subject:** RE: Summer Village of South View

Hi Dale, this quote was presented to South View Council at our Council meeting yesterday and I just have a few questions coming out of the meeting.

-what are the specifications on the speed bumps (they specifically want to know height, length (will people be able to just go around them), width and how far apart each speed bump is along OWD)?

Also, would you be able to provide me with a quote to pave the remaining areas of Railway Avenue (each end still needs to be done). We would have this done at the same time we have the speed bumps done if we go ahead with those.

I have attached a map showing Railway Avenue (the pink areas on each end of that road are what need to be paved).

Thank you!

**Heather Luhtala,  
Asst. CAO  
S.V. of South View**

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**S.V. of Silver Sands**  
**S.V. of Yellowstone**  
**Phone: 587-873-5765**  
**Fax: 780-967-0431**  
**Website: [www.wildwillowenterprises.com](http://www.wildwillowenterprises.com)**  
**Email: [administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)**

----- Original Message -----

Subject: RE: Summer Village of South View  
From: Dale Stewart <[DaleS@borderpaving.com](mailto:DaleS@borderpaving.com)>  
Date: Thu, December 13, 2018 10:56 am  
To: "[administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)"  
<[administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)>

Heather,

Attached budget quote for speed bumps.



**BORDER PAVING LTD.**

*Since 1966*

Dale Stewart

P.O. Box 2270

Stony Plain, AB T7Z 1X7

P. 780-967-3330

F. 780-967-3333

C. 780-913-9299

[www.borderpaving.com](http://www.borderpaving.com)

From: [administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com) [<mailto:administration@wildwillowenterprises.com>]

Sent: December-11-18 5:01 PM

To: Dale Stewart <[DaleS@borderpaving.com](mailto:DaleS@borderpaving.com)>

Cc: Wendy Wildman <[cao@onoway.ca](mailto:cao@onoway.ca)>

Subject: Summer Village of South View

Hello Dale,

At the last Council meeting for the Summer Village of South View, Council tossed around the idea of paving speed bumps into Oscar Wikstrom Drive. At this point, I don't have a really good idea of how many or how far apart they would need to be in order to be effective, but Wendy and I were thinking maybe 6 over the span of that road (and you certainly have more expertise in this area than we do - so feel free to jump in please)!

Would you be able to provide us with a budget number per speed bump and how many you would recommend along that road?

Any further information you require, please let me know.

Thank you,

**Heather Luhtala,**  
**Asst. CAO**  
**S.V. of South View**  
**S.V. of Silver Sands**  
**S.V. of Yellowstone**



# PUBLIC PARTICIPATION PLANS

Summer Village of South View

The purpose of this plan is to outline Council and Administration's plan to engage and encourage public participation with the Summer Village of South View.

# Contents

Introduction .....	2
Public Input .....	2
The Purpose of Public Input .....	2
Determining When Public Input is Needed .....	2
Ways in which the Summer Village Solicits Input .....	3
Resources .....	4

DRAFT

## Introduction

Relationships among people are a critical element of municipal business. This Plan provides some guidance about how the Summer Village can maintain good relationships through appropriate public input regarding decisions made by Council.

It is anticipated that the readers of this document will be:

- a) those in municipal administration who are responsible for integrating public input opportunities into municipal projects and plans,
- b) those on Council who will be making decisions about appropriate public input,
- c) those in municipal administration who will be determining if developers or other proponents have provided for an adequate public input process, and
- d) those who own property within the municipality

## Public Input

### The Purpose of Public Input

Municipal Councils make decisions in public for the public good. This plan supports the involvement of citizens in these public decisions. The public input is sought after when there is a decision to be made that will impact the residents of the Summer Village. Public input is valuable for decisions that impact residents for three reasons:

1. It helps strengthen the relationship between the council and the citizens of the Summer Village
2. It informs the citizens of the Summer Village, therefore, minimizing complaints and costs caused by last minute changes
3. It leads to better solutions for everyone involved in the Summer Village

### Determining When Public Input is Needed

Public input is essential to the municipal decision process. The Municipal Government Act (MGA) has a legal requirement for Council and Council committees to conduct business in public and to ensure the public is notified of certain kind of decisions.

Most of the decisions made by council can be or are enhanced by public input. The few situations where public input is not required are referred to as directive decisions. Directive decisions are those made by a person authorized to do so, and are issued to others simply to inform them the decision has been made. The situations where a directive decision is appropriate are as follows:

1. There is an urgent need to respond immediately (e.g. flood response).
2. A person in authority is acting within their authority (e.g. police carrying out their duties).

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3. The decisions are routine and are accepted as part of the municipality's operations (e.g. snow removal after a heavy snowfall).
4. The decisions are dictated by law (e.g. improvements to water treatment plant).
5. The decisions have substantial effect only on those who have already agreed to be affected through some form of contract (e.g. employment, volunteerism, accepting elected office).

In these cases, the municipality is acting within its authority and is expected to implement the decision efficiently. These decisions are posted to the public through the website and the community information signs. The public can also contact the Summer Village's office if they have any questions or concerns about the decisions made.

Public input is necessary when consultative decisions are to be made. These types of decisions usually have one or more of the following characteristics:

1. Public notification and input are required by law (see MGA requirements in the Introduction).
2. The decision is a known concern of other parties, or is likely to have a significant impact on other parties (e.g. a proposed casino).
3. The decision affects society's moral or emotional expectations (e.g. expansion of a recreation centre).
4. The decision affects the "comfort envelope" (lifestyle or habits) of citizens (e.g. road closure affecting how people access the highway).
5. People perceive there are risks associated with the decision (e.g. approving a "half-way" house to support convict rehabilitation).
6. Council or administration requests public input prior to making the decision (e.g. public buildings or open space management).

Consultative decisions are common in municipalities, however, the final decision rests with Council. For consultative decisions, public engagement is required. Ways in which the Summer Village encourages engagement is through surveys, the annual gatherings, council meetings that are open to the public, and annual newsletters.

### Ways in Which the Summer Village Solicits Input

During the decision making process, the following questions will aid Council and Administration when determining what manner of public input is required:

- What kind of decision is being made?
- Who is going to be affected?
- How will those affected perceive the matter?

After asking these questions, Council and Administration can determine, choose from the listing above, which way public input is carried out.

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While the MGA defines the minimum legal requirements for a municipality to provide public notification which are strictly followed, some additional ways that public input is and can be petitioned by the Summer Village are:

- Summer Village website page
- Annual picnics, gatherings, information meetings
- On-line or Paper Surveys
- Community information sign
- Annual newsletters
- Council meetings
- Mail outs

These methods are used to encourage public input from a variety of people who belong to certain demographic groups. This allows for a wide range of input to help Council members come to a decision that can help satisfy the needs of the Municipality.

## Resources

Resources are available to help residents develop more informed inputs for decisions regarding the Municipality. The following resources are posted on the Summer Village's website:

- All policies that effect the Summer Village
- All bylaws that effect the Summer Village
- All meeting agendas and minutes from Council meetings
- Contact information for the Summer Village

With the help of these resources, Council and Administration hopes that the public will utilize them to help make better informed inputs.

## Wendy Wildman

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**From:** Harold Williams <jhwilliams1950@gmail.com>  
**Sent:** January 25, 2019 3:50 PM  
**To:** Marcel Adamkewicz; Shari Ives; Larry St.Amand; cprichardson67@gmail.com; Sandi Benford; Wendy Wildman  
**Subject:** Re: Emergency Management Agency

Hi Marcel, hope you're New Year is going well.

Just to let you know, I have recently been re-appointed to the Municipal Government Board (MGB) with added duties to assist in training fellow members.

In order to handle my MGB duties I will be resigning from the Agency in the near future.

With your contract administrative guidance and the appointment of Shari as Executive DEM for our area, I am confident we now have a functioning Agency that can go forward to serve our municipalities.

I will recommend to the Council of South View that Colleen Richardson be appointed as DEM for our village.

I will be away (out of the Country) from January 30th to March 3rd. I can be available for any transition activities that you may need.

Thank you so much for your dedication and guidance in getting our Agency up and running.

Cheers  
Harold

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# GRAND OPENING

**FREE PANCAKE BREAKFAST & OPEN HOUSE**

**March 2, 2019 9 am - Noon**

In memory of Dave 'Chico' Dornbusch  
we will be collecting donations for  
Men's Mental Health.

**4304 Industrial Ave, Onoway, AB**

T. 780-967-2118 780-924-2435 [info@standstonevac.com](mailto:info@standstonevac.com)

  
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# 2019 Spring Municipal Leaders' Caucus

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[Event Details](#)

[Program & Speakers](#)

**Registration is now open!**

The 2019 Spring Municipal Leaders' Caucus will take place at the Edmonton Convention Centre (previously known as the Shaw Conference Centre) in Edmonton on March 27 & 28, 2019.

[REGISTER NOW](#)

## Agenda

You can find a working copy of the [agenda here](#). Please note, due to the nature of the program the sessions are subject to change at any time.

## Hotel Information

Courtyard Marriott	<p>Room Rate: \$169 per night + Tax  <a href="#">Click here to book</a></p> <p>Or call 780-423-9999  and quote AUMA Municipal Leaders' Caucus</p>
Westin Edmonton	<p>Room Rate: \$199 per night + tax  <a href="#">Click here to book</a></p> <p>Or call 780-426-3636  and quote AUMA Municipal Leaders' Caucus</p>

## Member RFDs

Members will also have the opportunity to submit Requests for Decision (RFDs) at Caucus. An RFD is an excellent way to influence the advocacy and policy positions of AUMA. If your RFD is passed by the delegates at Caucus, it will be assigned to the appropriate AUMA committee for further action. In order to present an RFD at Caucus, the RFD must be endorsed by Council and a representative from your Council must attend Caucus to speak to the RFD.

Use our [RFD template](#) to prepare your submission. You can also [learn more about RFDs](#) and how they differ from resolutions.

Please send your RFDs and the appropriate background information to Rachel de Vos at [rdevos@auma.ca](mailto:rdevos@auma.ca) by March 1, 2019, so they can be made available for all attendees to review prior to the Caucus meetings.

Date

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**Spring 2019 Municipal Leaders' Caucus**  
**March 27 and 28, 2019**  
**Edmonton Convention Centre, 9797 Jasper Ave, Edmonton**  
**\*Subject to Change\***

<b>Wednesday, March 27</b>	
<b>7:00 a.m.</b>	<b>Registration for Mayors' Caucus Opens</b>
<b>7:30 a.m.</b>	<b>Buffet Breakfast</b>
<b>8:30 a.m.</b>	<b>President's Opening Remarks</b>
<b>8:45 a.m.</b>	<b>Session I – Municipal Funding Framework</b> This session will provide an update on AUMA's work to negotiate a new municipal funding framework with the province, as well as principles for funding allocations.
<b>9:45 a.m.</b>	<b>Session II – Political Panel on Municipal Issues</b> Representatives from the major political parties will speak to each party's municipal policy platform. Members will have the opportunity to ask questions on key municipal issues.
<b>10:45 a.m.</b>	<b>Break</b>
<b>11:00 a.m.</b>	<b>Session III – Transitioning the Provincial Government</b> This session will provide information on how provincial government administration works with elected officials during times of transition, and opportunities for external stakeholders to influence policy at these times.
<b>12:00 p.m.</b>	<b>Lunch</b>
<b>1:00 p.m.</b>	<b>Session IV – Media Panel</b> In this session, political analysts from the media will share their thoughts and predictions on the upcoming election.
<b>2:00 p.m.</b>	<b>Session V – Indigenous Councils and Elections</b> This session will educate members on how First Nations elect tribal councils, and how municipalities can work with tribal councils to achieve regional outcomes.
<b>3:00 p.m.</b>	<b>Break</b>
<b>3:15 p.m.</b>	<b>Session VI – Local Authorities Election Act</b> Lawyers from Reynolds, Mirth, Richards and Farmer will provide an overview of changes to the Local Authorities Election Act and the resulting impact on municipalities.
<b>4:15 p.m.</b>	<b>President's Closing Remarks</b>
<b>4:30 to 6:30 p.m.</b>	<b>Networking session</b>

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<b>Thursday, March 28</b>	
<b>7:00 a.m.</b>	<b>Registration and Buffet Breakfast</b>
<b>8:00 a.m.</b>	<p><b>Session VII – AUMA Election Strategy</b></p> <p>Global Public Affairs will give an overview of AUMA’s election strategy and talk about how AUMA members can mobilize to advance our role as community builders, economic drivers, and vital partners prior to the provincial election.</p>
<b>9:30 a.m.</b>	<p><b>AUMA President’s Report</b></p> <p>AUMA President Barry Morishita will update members on:</p> <ul style="list-style-type: none"> <li>• Member survey results;</li> <li>• Past and future advocacy work on priority issues for municipalities; and</li> <li>• AUMA’s efforts in partnering with and mobilizing energy resource communities to campaign for pipelines and responsible resource development.</li> </ul>
<b>9:45 a.m.</b>	<b>Executive Committee Dialogue Session</b>
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<b>10:30 a.m.</b>	<p><b>Political Leaders Dialogue Sessions</b></p> <p>This session will feature speakers from:</p> <ul style="list-style-type: none"> <li>• The New Democratic Party;</li> <li>• The Alberta Liberal Party;</li> <li>• The United Conservative Party; and</li> <li>• The Alberta Party.</li> </ul>
<b>12:00 p.m.</b>	<b>Closing Remarks and Provincial Leaders’ Lunch</b>

**[FWD: Registration\_now\_open\_for\_Spring\_2019\_Municipal\_Leaders'\_Caucus\_]**

----- Original Message -----

Subject: Registration\_now\_open\_for\_Spring\_2019\_Municipal\_Leaders'\_Caucus\_

From: President <[President@auma.ca](mailto:President@auma.ca)>

Date: Thu, February 07, 2019 10:30 am

To:

Mayors, Councillors, and CAOs are invited to [register](#) for AUMA's spring Municipal Leaders' Caucus being held March 27 and 28 at the Edmonton Convention Centre (previously known as the Shaw Convention Centre), located at 9797 Jasper Avenue, Edmonton.

This year's Caucus will focus on the upcoming provincial election and is a tremendous opportunity to learn about how key issues for Alberta municipalities may be affected by the shifting political landscape. Attached is a copy of the draft agenda, which will be updated over the coming weeks as speakers are confirmed. Please visit [the Municipal Leaders' Caucus Events page](#) for more information on hotels and registration, as well as the latest copy of the agenda. The deadline for online registration is 5:00 p.m., Thursday, March 21.

Remember that you are welcome to invite your colleagues from municipal districts and counties to attend the Caucus as well.

We hope to see you there!

**Barry Morishita** | President  
Mayor, City of Brooks

C: 403.363.9224 | [president@auma.ca](mailto:president@auma.ca)

Alberta Municipal Place | 300 8616-51 Ave Edmonton, AB  
T6E 6E6



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**310-AUMA | [HISA@auma.ca](mailto:HISA@auma.ca)**

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**March 27 and 28, 2019**  
**Edmonton Convention Centre, 9797 Jasper Ave, Edmonton**  
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<b>12:00 p.m.</b>	<b>Closing Remarks and Provincial Leaders’ Lunch</b>

# *Certificate of Completion*

This is to certify that

***Wendy Wildman***

has successfully completed

**I-100 Introduction to  
Incident Command System**

23<sup>rd</sup> of November, 2018 in Alberta



A handwritten signature in blue ink, appearing to read "Mark Pickford", written over a horizontal line.

**Mark Pickford**  
Lead ICS Instructor



A handwritten number "22" in black ink, enclosed within a hand-drawn circle.

# *Certificate of Completion*

This is to certify that

***Heather Luhtala***

has successfully completed

**I-100 Introduction to  
Incident Command System**

23<sup>rd</sup> of November, 2018 in Alberta



A handwritten signature in blue ink, appearing to read "Mark Pickford", written over a horizontal line.

**Mark Pickford**  
Lead ICS Instructor



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This is to certify that

**Heather Luhtala**

Has successfully completed the

**BASIC EMERGENCY MANAGEMENT  
COURSE**

This 23rd day of November, 2018



*Mark Pickford  
Instructor*

24

This is to certify that

**Wendy Wildman**

Has successfully completed the

**BASIC EMERGENCY MANAGEMENT  
COURSE**

This 23rd day of November, 2018



*Mark Pickford  
Instructor*

25

# *Certificate of Completion*

This is to certify that

***Harrold Williams***

has successfully completed

**I-100 Introduction to  
Incident Command System**

23<sup>rd</sup> of November, 2018 in Alberta



A blue ink handwritten signature, appearing to read "Mark Pickford", written over a horizontal line.

**Mark Pickford**  
Lead ICS Instructor



Handwritten initials "db" enclosed within a hand-drawn circle.

# *Certificate of Completion*

This is to certify that

***Colleen Richardson***

has successfully completed

**I-100 Introduction to  
Incident Command System**

23<sup>rd</sup> of November, 2018 in Alberta



A handwritten signature in blue ink, appearing to read "Mark Pickford", written over a horizontal line.

**Mark Pickford**  
Lead ICS Instructor



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This is to certify that

**Harold Williams**

Has successfully completed the

**BASIC EMERGENCY MANAGEMENT  
COURSE**

This 23rd day of November, 2018



*Mark Pickford  
Instructor*

28



This is to certify that

**Colleen Richardson**

Has successfully completed the

**BASIC EMERGENCY MANAGEMENT  
COURSE**

This 23rd day of November, 2018



*Mark Pickford  
Instructor*

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## Wendy Wildman

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**From:** administration@wildwillowenterprises.com  
**Sent:** January 30, 2019 12:17 PM  
**To:** Liz Turnbull; Bernie Poulin; Graeme & Sherry Horne; Graeme Horne; Garth Ward; Sandi Benford; Brian Johnson; Russ Purdy; Brenda Shewaga; Don Bauer  
**Cc:** Wendy Wildman  
**Subject:** [FWD: ASVA Provincial Election Strategy]  
**Attachments:** ASVA Election Strategy Jan 30 19.pdf

Councillors, please see information from the ASVA regarding their Provincial Election Strategy.

Thanks,

**Heather Luhtala,**  
**Asst. CAO**  
S.V. of South View  
S.V. of Silver Sands  
S.V. of Yellowstone  
**Phone: 587-873-5765**  
**Fax: 780-967-0431**  
**Website:** [www.wildwillowenterprises.com](http://www.wildwillowenterprises.com)  
**Email:** [administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)

----- Original Message -----

**Subject:** ASVA Provincial Election Strategy  
**From:** ASVA Smith <[summervillages@gmail.com](mailto:summervillages@gmail.com)>  
**Date:** Wed, January 30, 2019 11:20 am  
**To:** undisclosed-recipients;;

Dear CAO and Councils:

The ASVA Board of Directors is taking a more deliberate approach to the upcoming Provincial Elections to properly position the ASVA. As such, we have developed an ASVA Provincial Election Strategy. It includes, at the end of the strategy, an up-to-date list of candidates who are running (as of Jan 30th) so that you will know who to contact in your constituency.

This strategy was approved at the January 21st Board of Directors meeting. We will be following up with the items mentioned in the strategy in the upcoming weeks and months.

Please provide this information to your Councils. If you have any questions or comments, please let me know.

Beverly Smith, BES, MBA-PM  
Executive Director, ASVA  
[b.smith@asva.ca](mailto:b.smith@asva.ca)  
[www.asva.ca](http://www.asva.ca)  
403-506-2744

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**BRIEFING NOTE**  
**ASVA'S PROVINCIAL ELECTION STRATEGY**

**DATE:**

January 16, 2019

**TOPIC:**

ASVA's Provincial Election Strategy

**BACKGROUND:**

It is now known that the Throne Speech will be held March 18, 2019 with the expectation that the government will drop the writ shortly after. Elections therefore are expected to be held in April or May.

As of Jan. 10, the United Conservative Party (UCP) led all provincial parties with 79 confirmed candidates out of 87 electoral ridings. The Alberta Party was in second with 54 and the governing NDP was in third with 34. The Alberta Liberal Party and Green Party were tied with seven confirmed candidates, while Derek Fildebrandt's Freedom Conservative Party had one.

**PROVINCIAL ELECTION STRATEGY**

The ASVA's objective in the upcoming election is to ensure that all political parties are aware of the value of the ASVA as a municipal association and the viability of summer villages in Alberta.

Our role, as the ASVA, is to inform all political parties that:

1. The ASVA is one of three municipal organizations in Alberta along with the AUMA and RMA.
2. The ASVA is here for the long term and that we have been in existence for 60 years.
3. Summer villages are viable, collaborative with their adjacent municipalities and are paying their own way.
4. MSI Base Level funding - Summer villages are no longer seasonal municipalities and that we need to be treated like any other municipalities from a funding perspective (including infrastructure funding).
5. Lake Stewards - Summer villages play an important stewardship role in relation to our adjacent lakes and waterbodies as per Alberta's Water for Life program.
6. Safe Communities – ASVA is concerned with rural/urban interface of crime and enforcement, and the need for an updated approach to policing and bylaw enforcement.

Our strategy must be two-fold:

1. One happening immediately prior to the election
2. One happening immediately after the election

**PRIOR TO THE ELECTION**

To undertake a strategy, we must rely on all Board Directors and our members to send out our message to all parties in the Alberta Legislature.

**BRIEFING NOTE**  
**ASVA'S PROVINCIAL ELECTION STRATEGY**

**Strategy**

1. Build support within the government and opposition by:
  - a. Attending engagement sessions/opportunities such as political rallies, etc.
  - b. Meeting with your MLA especially if they are anticipated to play a major role in their party
  - c. Provide a template to our members for providing feedback back to the ASVA on what they heard and/or responses from their meetings so that we can adjust our strategy
2. Provide a script/key messages and potential questions to all of our members so that they can also engage in the above (2a.,2b., 2.c.) and attend local candidate forums
3. ASVA to write to the leader of each party's official office giving them a fact sheet on the ASVA and Summer Villages and our key messages. We should also ask them to confirm their support for our organization and summer villages in Alberta
4. Template letters for summer villages to send to their MLAs
5. Sample news releases for summer villages to send to their local newspapers.

FOLLOWING THE ELECTION

1. Send a handwritten card of congratulations to the winning party and their ministers
2. Have the ASVA Executive meet with all key cabinet ministers and repeat the key messages
3. Follow up on the party support (and promises – if any)

Attached is the Candidate List from the Alberta Counsel as of December 18, 2018.

## UPDATED LIST OF NOMINATED CANDIDATES

(Current as of January 30, 2019)

A more detailed analysis, including win probabilities and swing ridings, to follow in an upcoming issue.

*Please contact Alberta Counsel for candidate contact information.*

<b>Constituency</b>	<b>NDP 45/87</b>	<b>UCP 79/87</b>	<b>ABP 62/87</b>	<b>Liberal 14/87</b>	<b>Other</b>
<b>Airdrie-Cochrane</b>	Steven Durrell	Peter Guthrie			
<b>Airdrie-East</b>		Angela Pitt	Alexandra Luterbach		
<b>Athabasca-Barrhead-Westlock</b>	Colin Piquette	Glenn van Dijken			
<b>Banff-Kananaskis</b>	Cam Westhead	Miranda Rosin	Brenda Stanton		
<b>Bonnyville-Cold Lake-St. Paul</b>	Kari Whan	Dave Hanson	Glenn Anderson		
<b>Brooks-Medicine Hat</b>		Michaela Glasgo	Jim Black		
<b>Calgary-Acadia</b>		Tyler Shandro	Lana Bentley	Lorrissa Good	
<b>Calgary-Beddington</b>		Randy Kerr	Karen McPherson		
<b>Calgary-Bow</b>	Deborah Drever	Demetrios Nicolaides	Paul Godard		
<b>Calgary-Buffalo</b>	Joe Ceci	Tom Olsen	Omar Masood		
<b>Calgary-Cross</b>	Ricardo Miranda	Mickey Amery		Naser Ai Kukhan	
<b>Calgary-Currie</b>	Brian Malkinson	Nicholas Milliken	Lindsay Luhnau	Joshua Codd	
<b>Calgary-East</b>	Cecar Cala	Peter Singh	Gar Gar		William Carnegie

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**BRIEFING NOTE**  
**ASVA'S PROVINCIAL ELECTION STRATEGY**

<b>Calgary-Edgemont</b>	Julia Hayter	Prasad Panda	Joanne Gui		
<b>Calgary-Elbow</b>	Janet Eremenko	Doug Schweitzer	Greg Clark		
<b>Calgary-Falconridge</b>	Parmmeet Singh	Devinder Toor		Deepak Sharma	
<b>Calgary-Fish Creek</b>		Richard Gotfried			
<b>Calgary-Foothills</b>	Sameena Arif	Jason Luan	Jennifer Wyness		
<b>Calgary-Glenmore</b>	Jordan Stein	Whitney Issik	Scott Appleby		Allie Tulick (Green)
<b>Calgary-Hays</b>	Tom Tomblin	Ric McIver	Chris Newell		
<b>Calgary-Klein</b>	Craig Coolahan	Jeremy Nixon	Kara Levis		
<b>Calgary-Lougheed</b>		Jason Kenney	Rachel Timmermans		
<b>Calgary-McCall</b>	Irfan Sabir	Jasraj Singh Hallan			
<b>Calgary-Mountain View</b>	Kathleen Ganley	Caylan Ford	Angela Kokott	David Khan	Thana Boonlert (Green)
<b>Calgary-North</b>	Kelly Mandryk			Saliha Haq	
<b>Calgary-North East</b>	Gurbachan Brar	Rajan Sawhney	Nate Pike	Gul Khan	
<b>Calgary-North West</b>		Sonya Savage	Andrew Bradley		
<b>Calgary-Peigan</b>	Joseph Pimlott	Tanya Fir	Ron Reinhold		
<b>Calgary-Shaw</b>	Graham Sucha	Rebecca Schulz	Bronson Ha		John Daly (Green)
<b>Calgary-South East</b>		Eva Kiryakos	Rick Fraser		
<b>Calgary-Varsity</b>	Anne McGrath	Jason Copping	Beth Barberree		Cheryle Chagnon-Greyeyes (Green)
<b>Calgary-West</b>		Mike Ellis	Frank Penkala		

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**BRIEFING NOTE**  
**ASVA'S PROVINCIAL ELECTION STRATEGY**

<b>Camrose</b>	Morgan Bamford	Jackie Lovely	Kevin Smook		
<b>Cardston-Siksika</b>		Jospeh Schow			
<b>Central Peace-Notley</b>	Marg McCuaig-Boyd	Todd Loewen			
<b>Chestermere-Strathmore</b>		Leela Aheer			Derek Fildebrandt (FCP)
<b>Cypress-Medicine Hat</b>	Peter Mueller	Drew Barnes			
<b>Drayton Valley-Devon</b>	Kieren Quirke	Mark Smith	Ronald Brochu		Steve Goodman (FCP)
<b>Drumheller-Stettler</b>		Nathan Horner	Mark Nikota		
<b>Edmonton-Beverly-Clareview</b>	Deron Bilous	David Egan	Jeff Walters		
<b>Edmonton-Castle Downs</b>	Nicole Goehring	Ed Ammar	Moe Rahall		
<b>Edmonton-City Centre</b>	David Shepherd	Lily Le	Bob Philip		Chris Alders (Green)
<b>Edmonton-Decore</b>		Karen Principe	Ali Haymour		
<b>Edmonton-Ellerslie</b>	Rod Loyola				
<b>Edmonton-Glenora</b>	Sarah Hoffman	Marjorie Newman	Glen Tickner		
<b>Edmonton-Gold Bar</b>	Marlin Schmidt	David Dorward	Diana Ly		
<b>Edmonton-Highlands-Norwood</b>	Janis Irwin		Tish Prouse		Valerie Keefe (FCP)
<b>Edmonton-Manning</b>	Heather Sweet	Harjinder Grewal	Manwar Khan		
<b>Edmonton-McClung</b>	Lorne Dach	Laurie Mozenson	Stephen Mandel		
<b>Edmonton-Meadows</b>			Amrit Matharu		

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**BRIEFING NOTE**  
**ASVA'S PROVINCIAL ELECTION STRATEGY**

<b>Edmonton-Millwoods</b>	Christina Gray		Anju Sharma	Abdi Bakal	
<b>Edmonton-North West</b>	David Eggen	Ali Eltayeb	Judy Kim-Meneen	Brandon Teixeira	
<b>Edmonton-Riverview</b>	Lori Sigurdson	Kara Barker	Katherine O'Neill		
<b>Edmonton-Rutherford</b>	Richard Feehan	Hannah Presakarchuk	Aisha Rauf		
<b>Edmonton-South</b>	Thomas Dang	Tunde Obasan	Pramod Kumar		
<b>Edmonton-South West</b>	John Archer	Kaycee Madu	Mo Elsalhy		
<b>Edmonton-Strathcona</b>	Rachel Notley	Jovita Mendita			
<b>Edmonton-West Henday</b>	Jon Carson	Nicole Williams	Winston Leung	Leah McRorie	
<b>Edmonton-Whitemud</b>	Rakhi Pancholi	Elizabeth Hughes	Jonathan Dai		
<b>Fort McMurray-Lac La Biche</b>		Laila Goodridge			
<b>Fort McMurray-Wood Buffalo</b>		Tany Yao			
<b>Fort Saskatchewan-Vegreville</b>	Jessica Littlewod	Jackie Armstrong	Marvin Olsen		Rebecca Trotter (Green)
<b>Grande Prairie</b>		Tracy Allard	Grant Berg		
<b>Grande Prairie-Wapiti</b>		Travis Toews	Jason Jones		
<b>Highwood</b>	Eric Overland	RJ Sigurdson			
<b>Innisfail-Sylvan Lake</b>		Devin Dreeschen			
<b>Lac Ste. Anne-Parkland</b>	Oneil Carlier	Shane Getson	Don McCargar		
<b>Lacombe-Ponoka</b>		Ron Orr	Myles Chykerda		
<b>Leduc-Beaumont</b>	Shaye Anderson	Brad Rutherford	Robb Connelly		Gel Poitias
<b>Lesser Slave Lake</b>	Danielle Larivee	Pat Rehn			
<b>Lethbridge-East</b>	Maria Fitzpatrick			Devon Hargreaves	

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**BRIEFING NOTE**  
**ASVA'S PROVINCIAL ELECTION STRATEGY**

<b>Lethbridge-West</b>	Shannon Phillips	Karri Flatla		Patricia Chizek	
<b>Livingstone-Macleod</b>		Roger Reid	Tim Meech	Dylin Hauser	
<b>Maskwacis-Wetaskiwin</b>	Bruce Hinkley	Richard Wilson	Sherry Greene		
<b>Morinville-St. Albert</b>	Shawna Gawreluck	Dale Nally	Neil Korotash		Cass Romyn (Green)
<b>Olds-Didsbury-Three Hills</b>		Nathan Cooper	Chase Brown		
<b>Peace River</b>		Daniel Williams			
<b>Red Deer-North</b>	Kim Schreiner	Adriana LaGrange	Paul Hardy		
<b>Red Deer-South</b>	Barb Miller		Ryan McDougall		
<b>Rimbey-Rocky Mountain House-Sundre</b>		Jason Nixon			Joe Anglin (FCP)
<b>Sherwood Park</b>	Annie McKittrick	Jordan Walker	Sue Timanson		
<b>Spruce Grove-Stony Plain</b>	Erin Babcock	Searle Turton	Ivan Boles		
<b>St. Albert</b>	Marie Renaud	Jeff Wedman			Cameron Jefferies (Green)
<b>Strathcona-Sherwood Park</b>	Moira Vane	Nate Glubish	Dave Quest		
<b>Taber-Warner</b>		Grant Hunter			
<b>Vermilion-Lloydminster-Wainwright</b>		Garth Rowswell			Matthew Powell (FCP)
<b>West Yellowhead</b>	Eric Rosendahl	Martin Long	Kristie Gomuwka	Zack Seizmagraff	

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ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Leduc-Beaumont*

AR96073

January 28, 2019

His Worship Bernie Poulin  
Mayor  
Summer Village of Silver Sands  
PO Box 8  
Alberta Beach AB T0E 0A0

Dear Mayor Poulin,

Through the Alberta Community Partnership (ACP) program, the Government of Alberta encourages strengthened relationships between municipalities and co-operative approaches to service delivery. By working in partnership with our neighbours, we help to build vibrant, resilient communities for the benefit of all Albertans.

I am pleased to inform you that the Summer Village of Silver Sands has been approved for a grant of \$198,500 under the Intermunicipal Collaboration component in support of your Flowering Rush - Joint Abatement Strategy project.

The conditional grant agreement will be sent shortly to your chief administrative officer to obtain the appropriate signatures.

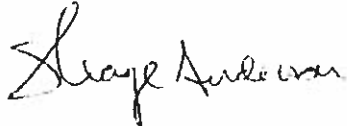
The provincial government looks forward to celebrating your ACP-funded project with you and your municipal partnership. I encourage you to send invitations for these milestone events to my office. If you would like to discuss possible events and activities to recognize your ACP achievements, please contact Municipal Affairs Communications, toll-free at 310-0000, then 780-427-8862, or at [acp.grants@gov.ab.ca](mailto:acp.grants@gov.ab.ca).

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I congratulate the partnership on initiating this project, and I wish you every success in your efforts.

Sincerely,



Hon. Shaye Anderson  
Minister of Municipal Affairs

cc: Honourable Oneil Carlier, MLA, Whitecourt-Ste. Anne  
Mayor Sandra Benford, Summer Village of South View  
Mayor Larry St. Amand, Summer Village of West Cove  
Reeve Joe Blakeman, Lac Ste. Anne County  
Wendy Wildman, Chief Administrative Officer, summer villages of Silver Sands,  
South View, and West Cove  
Mike Primeau, County Manager, Lac Ste. Anne County

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## Wendy Wildman

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**From:** Wendy Wildman <cao@onoway.ca>  
**Sent:** February 1, 2019 3:27 PM  
**To:** 'Bernie Poulin'; 'sandi benford'; 'lwstamand@gmail.com'; 'Joe Blakeman'; 'Mike Primeau'  
**Cc:** 'Liz Turnbull'; 'Graeme Horne'; 'Garth Ward'; 'Brian Johnson'; 'Ren Giesbrecht'; 'Dave Breton'; 'Lorne Olsvik'; 'Dwight Moskalyk'; 'administration@wildwillowenterprises.com'  
**Subject:** Flowering Rush ACP Grant - approved!!  
**Attachments:** ss-acpfloweringrush.pdf

Hi everyone – please see attached letter. Our application to the ACP program for \$198,500 for the Flowering Rush – Joint Abatement Strategy project has been approved.

I understand Shaye worked hard to get this through (*with Lorne working on Shaye lol*) so as opportunity arises please gesture a thank-you to them both. Silver Sands certainly will send a formal thank-you letter, but the personal one on one thank-you would be better served.

Once Bernie gets back I surmise a meeting of the partners will be called to lay out the next steps.

It is unfortunate that Parkland County declined the opportunity to be part of this project.

W

**Wendy Wildman**  
CAO

**NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO:** [cao@onoway.ca](mailto:cao@onoway.ca)

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ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Leduc-Beaumont*

AR96301

February 19, 2019

Her Worship Sandra Benford  
Mayor  
Summer Village of South View  
PO Box 8  
Alberta Beach AB T0E 0A0

Dear Mayor Benford,

In Budget 2018, and throughout this past year, the Government of Alberta has confirmed its intent to fulfill the full \$11.3 billion funding commitment under the Municipal Sustainability Initiative (MSI). In order to continue to provide MSI funding through the planned conclusion of the program in 2021-22, an amending MSI Memorandum of Agreement is required, as current funding agreements expire on March 31, 2019.

An amending agreement will be sent to the Chief Administrative Officer of your municipality formally extending the MSI funding terms until the conclusion of the program on March 31, 2022.

Our government reached a remarkable milestone when the *City Charters Fiscal Framework Act* was passed in December 2018, establishing ongoing, legislated capital funding for the cities of Calgary and Edmonton, linked to changes in provincial revenues. I remain optimistic that through continued dialogue with the municipal associations, we will establish a similar legislated funding framework for all municipalities as a successor to the MSI.

I look forward to continued partnership with your municipality to deliver quality infrastructure and services to Albertans.

Sincerely,

Hon. Shaye Anderson  
Minister of Municipal Affairs

cc: Wendy Wildman, Chief Administrative Officer, Summer Village of South View

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ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Leduc-Beaumont*

AR96051

January 15, 2019

Her Worship Sandra Benford  
Mayor, Summer Village of South View  
PO Box 8  
Alberta Beach AB T0E 0A0

Dear Mayor Benford,

I am pleased to invite the Summer Village of South View to provide submissions for the 18<sup>th</sup> annual Minister's Awards for Municipal Excellence, which formally recognizes excellence in local government practices and promotes knowledge sharing among municipalities. These awards offer an opportunity to recognize the truly great work happening in local governments in Alberta.

An independent review committee, comprised of representatives from various municipal associations, will recommend award recipients in five categories and, if chosen by the review committee, one award for outstanding achievement:

- Innovation – Recognizes a leading practice embodying the first use of an idea in a municipal context in Alberta (municipalities with a population of less than 500,000);
- Partnership - Recognizes a leading municipal practice involving consultation, co-ordination and co-operation with other municipalities, jurisdictions or organizations (municipalities with a population of less than 500,000);
- Safe Communities – Recognizes a leading practice focused on making municipalities safer through prevention and enforcement (municipalities with a population of less than 500,000);
- Smaller Municipalities – Recognizes an innovative practice developed by communities with less than 3,000 residents;
- Larger Municipalities – Recognizes an innovative and creative practice of larger municipalities with populations of 500,000 or greater that have a substantial resource base and who can partner with departments within the municipality's control; and
- Outstanding Achievement – Recognizes a municipality or municipal partnership that has helped to inspire action and change that has benefited local government practice in Alberta. This award, if chosen by the review committee, recognizes the best submission from the other categories.

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Further details regarding eligibility and submission requirements may be found on the Municipal Excellence Awards webpage at [www.municipalaffairs.gov.ab.ca/1595](http://www.municipalaffairs.gov.ab.ca/1595). The deadline for submission is March 29, 2019.

Should you have any questions regarding the Municipal Excellence Awards, please contact the Municipal Excellence Team, at 780-427-2225, or by email at [menet@gov.ab.ca](mailto:menet@gov.ab.ca).

I encourage you to share your success stories, and look forward to celebrating these successes with your communities.

Sincerely,



Shaye Anderson  
Minister of Municipal Affairs

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**Town of Mayerthorpe**

**Report Range :** 2018/12/01 0000 to 2018/12/31 2359 **Report Title :** SOUTHVIEW DAILY EVENTS

**12/8/2018**

**TOWN OF MAYERTHORPE**

Events:

Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2018/12/08 1200            DAWN, DWIGHT  
2018/12/08 1330  
                                 TOWN OF MAYERTHORPE

GENERAL PATROL  
SOUTHVIEW  
SUMMER VILLAGE

A FEW PEOPLE OUT TODAY DOING SOME SNOWBLOWING, BUT TRAFFIC PRETTY QUIET. BECOMING A WARM SUNNY DAY. PATROLLED FOR SECURITY OF THE HOMES

**12/20/2018**

**TOWN OF MAYERTHORPE**

Events:

Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2018/12/20 1530            DAWN, DWIGHT  
2018/12/20 1700  
                                 TOWN OF MAYERTHORPE

GENERAL PATROL  
SOUTHVIEW  
SUMMER VILLAGE

PATROL VILLAGE, RADAR ON MAIN ROAD, BUT LITTLE TRAFFIC TODAY, MOSTLY CHECKING RESIDENCES

Total Events: 2

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Town of Mayerthorpe

Report Range : 2019/01/01 0000 to 2019/01/31 2359 Report Title : SOUTHVIEW DAILY EVENTS

1/5/2019

TOWN OF MAYERTHORPE

Events:

Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/01/05 1630 DAWN, DWIGHT  
2019/01/05 1800  
TOWN OF MAYERTHORPE

GENERAL PATROL  
SOUTHVIEW  
SUMMER VILLAGE

PRETTY COOL AND MISERABLE EVENING. SNOWSTORM FROM PREVIOUS DAY KEEPING THINGS QUIET, EXCEPT FOR A FEW FOLKS OUT TO SNOWMOBILE

1/9/2019

TOWN OF MAYERTHORPE

Events:

Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/01/09 0800 DAWN, DWIGHT  
2019/01/09 0930  
TOWN OF MAYERTHORPE

GENERAL PATROL  
SOUTHVIEW  
SUMMER VILLAGE

PATROL VILLAGE, VERY QUIET MORNING AFTER XMAS HOLIDAYS, SPENT MOST OF TIME DRIVING AROUND CHECKING RESIDENCES AND THEN A LITTLE RADAR ON ROAD BUT NO TRAFFIC

1/17/2019

TOWN OF MAYERTHORPE

Events:

Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/01/17 1530 DAWN, DWIGHT  
2019/01/17 1700

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TOWN OF MAYERTHORPE

GENERAL PATROL  
SOUTHVIEW  
SUMMER VILLAGE

PATROLLED THE VILLAGE ON A VERY COOL DAY AT -27. NOT A LOT OF MOVEMENT JUST MONITORED SECURITY OF RESIDENCES. NOT MUCH HERE FOR TRAFFIC TODAY EITHER

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1/21/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	
2019/01/21 0800	DAWN, DWIGHT
2019/01/21 0930	

TOWN OF MAYERTHORPE

GENERAL PATROL  
SOUTHVIEW  
SUMMER VILLAGE

PATROL VILLAGE MOSTLY CHECKING SECURITY OF RESIDENCES. QUIET MONDAY MORNING THOUGH FOR TRAFFIC

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Total Events: 4

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Dave Hunka  
Manager, Municipalities  
& Key Accounts North  
Customer Service

**FortisAlberta Inc.**  
100 Chippewa Road  
Sherwood Park, Alberta  
(780) 464-8311 Direct Line  
(780) 868-7040 Cellular  
(780) 464-8398 Fax  
Dave.Hunka@FortisAlberta.com  
www.FortisAlberta.com

February 7, 2019

**RE: Approved FortisAlberta 2019 Distribution Rates**

As a follow up to our correspondence of Sept. 25, 2018, FortisAlberta has received approval from the Alberta Utilities Commission (AUC) for FortisAlberta's distribution rates, effective January 1, 2019. In addition, the AUC has approved transmission rider rates effective January 1, specifically the Balancing Pool Allocation Rider, Base Transmission Adjustment Rider and the Quarterly Transmission Adjustment Rider. FortisAlberta flows through and collects all transmission costs as billed by the Alberta Electric System Operator (AESO) as approved by the AUC.

The attached chart illustrates the estimated percentage and monetary changes for each rate class based on estimated consumption and demands between your December 2018 and January 2019 bundled bill from your retailer. The bundled bill percentages indicated on the attached chart will vary slightly compared to the version you would have received in September, as it reflects the transmission rider rate adjustments.

In addition, adjustments were approved by the AUC for the Maximum Investment Levels effective January 1, 2019. The chart reflecting these approved levels is also included in this correspondence.

We thank you for the opportunity to advise you of these matters and invite you to contact me or your Stakeholder Relations Manager at any time should you have any questions or require further information.

Sincerely,

Dave Hunka  
Manager, Municipalities & Key Accounts North  
(780) 464-8311 Direct Line  
(780) 868-7040 Cellular  
(780) 464-8398 Fax  
[Dave.Hunka@FortisAlberta.com](mailto:Dave.Hunka@FortisAlberta.com)

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**Average Monthly Bill Impacts by Rate Class  
Including Energy, Retail, Distribution, Transmission and Rates & Riders**

Rate	Rate Class Description	Consumption Usage	Demand Usage	Monthly/Seasonal Bill			
				Dec 2018 Bill	Jan 2019 Bill	\$ Difference	% Change
11	Residential	300kWh		\$ 70.31	72.16	\$ 1.85	2.6%
		640kWh		115.53	117.67	\$ 2.14	1.9%
		1200kWh		189.98	192.66	\$ 2.68	1.4%
21	FortisAlberta Farm	900kWh	5kVA	\$ 183.98	178.07	\$ (5.91)	-3.2%
		1,400kWh	10kVA	305.75	295.65	\$ (10.10)	-3.3%
		7,500kWh	25kVA	1,173.54	1,138.10	\$ (35.44)	-3.0%
26	FortisAlberta Irrigation	6,000kWh	20kW	\$ 1,647.98	1,782.60	\$ 134.62	8.2%
		14,518kWh	33kW	3,411.60	3,737.66	\$ 326.06	9.6%
		45,000kWh	100kW	10,445.90	11,456.60	\$ 1,010.71	9.7%
31	Street Lighting (Investment)	5,144kWh	12,500W	\$ 2,804.80	2,974.38	\$ 169.59	6.0%
33	Street Lighting (Non-Investment)	7,900kWh	20,000W	1,527.70	1,637.00	\$ 109.30	7.2%
38	Yard Lighting	5,000kWh	12,000W	1,827.32	1,940.92	\$ 113.60	6.2%
	Based on 100 HPS Lights in assorted fixture wattages						
41	Small General Service	1,083kWh	5kW	\$ 197.43	198.91	\$ 1.48	0.7%
		2,165kWh	10kW	372.38	374.83	\$ 2.45	0.7%
		10,825kWh	50kW	1,771.97	1,782.18	\$ 10.20	0.6%
44/45	Oil & Gas Service	2,590kWh	7.5kW	\$ 434.58	419.90	\$ (14.68)	-3.4%
		5,179kWh	15kW	839.19	811.11	\$ (28.07)	-3.3%
		25,895kWh	75kW	4,010.42	3,878.71	\$ (131.71)	-3.3%
61	General Service	32,137kWh	100kW	\$ 3,718.66	3,661.84	\$ (56.82)	-1.5%
		63,071kWh	196kW	6,928.10	6,833.64	\$ (94.45)	-1.4%
		482,055kWh	1500kW	47,344.65	46,766.36	\$ (578.29)	-1.2%
63	Large General Service	824,585kWh	2500kW	\$ 85,610.13	83,701.39	\$ (1,908.74)	-2.2%
		1,529,769kWh	4638kW	144,198.00	141,909.17	\$ (2,288.83)	-1.6%
		3,298,338kWh	10,000kW	301,473.62	298,231.56	\$ (3,242.07)	-1.1%

**Notes:**

As approved by the Alberta Utilities Commission in Decision 23893-D01-2018 on December 19, 2018

**Riders Included:**

- Municipal Franchise Fees
- Municipal Assessment Rider (0.94% on July 1, 2018)
- 2019 Base Transmission Adjustment Rider
- 2018 Q4 & 2019 Q1 Quarterly Transmission Adjustment Rider
- 2019 Balancing Pool Allocation Rider

**Retail / Energy Price Assumptions:**

- Rates 11 thru 44 -- January 2018 to December 2018 Average EPCOR Regulated Rate Tariff
- Rates 61 & 63 -- November 2017 to October 2018 Average EPCOR Default Supply Rates

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**APPENDIX "B" – CUSTOMER CONTRIBUTIONS SCHEDULES**

**Table 1  
Maximum Investment Levels for Distribution Facilities  
When the Investment Term is 15 years or more**

Type of Service	Maximum Investment Level
Rate 11 Residential	\$2,556 per service
Rate 11 Residential Development	\$2,556 per service, less FortisAlberta's costs of metering and final connection
Rate 21 FortisAlberta Farm and Rate 23 Grain Drying	\$5,799 base investment, plus \$830 per kVA of Peak Demand
Rate 26 Irrigation	\$5,799 base investment, plus \$923 per kW of Peak Demand
Rate 38 Yard Lighting	\$825 per fixture
Rate 31 Street Lighting (Investment Option)	\$2,985 per fixture
Rate 41 Small General Service	\$5,799 base investment, plus \$923 per kW of Peak Demand
Rate 45 Oil and Gas Service	\$5,799 base investment, plus \$923 per kW of Peak Demand  FortisAlberta invests as required per unmetered to metered service conversion program.
Rate 61 General Service (less than or equal to 2 MW)	\$5,799 base investment, plus \$923 per kW for the first 150 kW, plus \$116 for additional kW of Peak Demand
Rate 63 Large General Service (over 2 MW) (Distribution Connected)	\$104 per kW of Peak Demand, plus \$115 per metre of Customer Extension

Maximum investment levels are reduced if the expected Investment Term is less than 15 years, as specified in Table 2.

**Proposed 2019 Annual Rate Adjustments filed September 10, 2018**

Effective: January 1, 2019 as approved in Decision 23893-D01-2018

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January 8, 2019

Ms. Wendy Wildman  
Chief Administrative Officer - Summer Village of South View  
PO Box 8  
Alberta Beach, AB T0E 0A0

Hello Ms. Wildman:

### 2019 Annual Membership Renewal

**Greetings** from the dedicated team at the Alberta Urban Municipalities Association (AUMA). Please find enclosed your 2019 AUMA membership invoice. The invoice is based on the 2018 population list provided by Alberta Municipal Affairs. AUMA has not increased membership fees for the past two years and this year, we have modestly increased our fees by 2%.

AUMA is Alberta's largest municipal government network and we exist because of our member municipalities. The collective power of our members enables us to support your municipality as it builds a thriving community. And we do that through our advocacy and municipal-focused business services.

#### Advocacy Services

Your membership helps unify the municipal voice, capturing the attention of all orders of government. Over the past year, we worked hard to advocate the key issues affecting Alberta municipalities, including:

- Stable and predictable infrastructure funding through the replacement of the Municipal Sustainability Initiative (MSI).
- A fair share of cannabis tax revenue to support municipal costs associated with legalization.
- A comprehensive review of the Police Act to better address crime and policing resources.

During 2019's provincial election, we will engage and energize members to ensure all political parties hear our unified voice. This is a terrific opportunity for our provincial partners to understand the role and value of Alberta's municipalities.

#### Business Services

AUMA's business services help sustain the advocacy activities we conduct for our members. Similar to unifying the municipal voice, our business services use the combined purchasing power of our members to address municipal needs. Our focus is on tailored and specialized services for our membership. As a result, here are just some of the benefits we are able to offer our members like you:

- **Reduced Premiums.** Subscribers to our member-owned insurance reciprocal will see a reduction in premiums in 2019 when other insurance provider premiums are increasing.
- **Save on Energy.** Our complimentary assessments of customer energy bills has identified over \$400,000 in combined potential savings related to distribution and transmission (D&T) charges.
- **Get Expert Advice.** Subscribers to our Employee Benefits program receive access to e2r® Solutions which provides *free* expert advice on human resources issues such as employment and labour law.
- **Grow Your Money.** We recently partnered with the Government Financial Officers Association (GFOA) of Alberta and CIBC to offer a pooled high interest savings account program with a market-leading interest rate and no fees. *Enclosed is more information on this brand new program.*


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If you have any questions or would like to talk about our member-focused services, please call us at **310-AUMA (2862)** or e-mail us at **clientdevelopment@auma.ca**. We thank you for your continued commitment to AUMA, and we look forward to working with you in 2019.

Yours truly,



Dan Rude, AUMA CEO

<b>VENDOR</b>		<b>VENDOR ID</b>	<b>DATE ISSUED</b>	
SUMMER VILLAGE OF SOUTH VIEW		0000090394	04-Jan-2019	
<b>DEPOSITED AT BANK:</b> 021908989		<b>DEPOSIT NO</b>	<b>DATE</b>	<b>AMOUNT</b>
<b>BRANCH:</b> 08989	<b>ACCOUNT:</b> 904475200	0067953067	08-Jan-2019	\$1,096.00
<b>TOTAL</b>				<b>\$1,096.00</b>
PAYMTE E D 00807 SUMMER VILLAGE OF SOUTH VIEW PO BOX 8 ALBERTA BEACH AB CAN T0E 0A0 <div style="text-align: center; margin-top: 20px;"></div>				

<b>DEPOSIT NO:</b> 0067953067		<b>DEPOSIT DATE:</b> 08-Jan-2019		
<b>VOUCHER</b>	<b>DESCRIPTION/REASON FOR PAYMENT</b>	<b>INVOICE/CREDIT NOTE</b>	<b>AMOUNT</b>	<b>SUB-TOTAL</b>
CT036102	FCSS First Quarter Payment Total Payment From COMM & SOC SERV HEAD QUARTERS For Inquiries Call 825/468-4314	FCSS010119	\$1,096.00	\$1,096.00
<b>DEPOSIT TOTAL</b>				<b>\$1,096.00</b>

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