

MINUTES OF THE REGULAR BOARD MEETING OF THE VERNON FIRE DISTRICT BOARD

JULY 24, 2018 AT 7:00PM AT THE VERNON PUBLIC LIBRARY, VERNON, AZ

AGENDA

1. **CALL TO ORDER:** Time: 7:02pm
2. **ROLL CALL OF BOARD MEMBERS:** Tony Anderson, Jodie Humphrey, Steve Miller. Sara King present. Steve Coombs absent and excused. The Clerk of the Board, Sara King, assumed the position of Chairman.
3. **PLEDGE OF ALLEGIANCE AND PRAYER:** Chief Niehuis led the meeting in prayer.
4. **RECOGNITION OF GUESTS:** None
5. **CALL TO THE PUBLIC:** No member of the public spoke.
6. **REPORTS AND CORRESPONDENCE:**
 - A. **Chair Summary:** None presented
 - B. **Chief's Report and discussion:** Chief Niehuis presented his report (See attached). Discussion.
 - C. **Financial Report and discussion:** Barbra gave the financial report with Chief Niehuis presenting a summary of the District's financial position at the end of the 2017/2018 budget year. The following discussion led to a Board consensus to transfer \$150,000 from the Special Revenue account to the General Account to cover operating expenses and an additional \$44,000 from the Special Revenue account to the Payroll account to cover immediate payroll needs. This process was utilized last year. Director Miller suggested that next year the need for this annual transfer be placed on the agenda as an item for discussion and possible action.
7. **CONSENT AGENDA**
 - A. **BAI-072418-001 Approval of June 12, 2018 Open Session Minutes**
 - B. **BAI-072418-002 Motion that the Board has received and reviewed the the Financial Report for June 2018:** Director Miller made the motion to approve the consent agenda as presented. the second given by Director Humphrey. Vote: Unanimous "Yes". Motion passed.
8. **BUSINESS**
 - A. **BAI-072418-003 Discussion on ambulance and CON changes in area.** Chief Niehuis presented information for discussion. The Board agreed to have Chief Niehuis investigate further for a future discussion.
 - B. **BAI-072418-004 The approval and possible action, Personal Protection Policy dated 6/12/2018.** Discussion. Director made a motion to approve the Personal Protection Policy as originally written on 6/12/18 with the understanding that the Chief will draw up the policy and bring it back to the Board for final approval. The second made by Director Anderson. Discussion. Vote: Unanimous "Yes". Motion approved.

C. BAI-072418-005 Discussion and possible action to – VFIS Insurance renewal Discussion. Motion made by Director Miller to approve the renewal of the VFIS insurance renewal, second by Director Anderson. Discussion. Vote: Unanimous “Yes”. Motion passed.

D. BAI-072418-006 Discussion and possible action-approval to sign individual contracts for Hazardous Fuel Mitigation Program/Grant including implementation and procedure. Chief Niehuis presented the topic followed by discussion. Director Anderson made a motion to have Chief Niehuis proceed and sign individual contracts with the Hazardous Fuel Mitigation Program/Grant with Jodie Humphrey making the second. Vote: Unanimous “Yes”. Motion passed.

9. FUTURE AGENDA ITEMS Possible items to be placed on the future agenda to include the discussion and review of the status of the Personal Protection Policy and the discussion of the lack of Fire Board Candidates. Chief Niehuis requested the review and revision of the Policy Manual be postponed to the September Board Meeting.

10. ADJOURNMENT: Motion to adjourn made by Director Miller with the second made by Director Anderson. Vote: Unanimous “Yes”. Motion Passed. Time: 8:47pm .