

---

**NICHOLS HILL EXECUTIVE  
S U I T E S**

---

**BUSINESS IDENTITY PLAN/VIRTUAL OFFICE**

**The Business Identity Plan (BIP), also know as a Virtual Office is designed for professionals who need a complete business identity, this includes a business address, professional telephone answering and access to an active business environment**

**BIP FEATURES:**

Mail/Package receipt and handling  
High-profile business address  
Personalized telephone answering 8 am to 5 pm  
24- Hour voice mail messaging service  
Conference room on a scheduled basis  
Facsimile number  
Fully staffed and equipped business services area  
Professional receptionist and office staff

**PLAN A- \$255.00 Monthly Fee Includes:**

Professional, personalized telephone answering and mail receipt  
12 hours per month use of the conference room  
Additional use available at \$15/hr.

**PLAN B- \$215.00 Monthly Fee Includes:**

Professional, personalized telephone answering and mail receipt  
8 hours per month use of the conference room  
Additional use available at \$15/hr.

**PLAN C- \$170.00 Monthly Fee Includes:**

Professional, personalized telephone answering and mail receipt  
4 hours per month use of conference room  
Additional use available at \$15/hr.

**PLAN D- \$145.00 Monthly Fee Includes:**

Professional, personalized telephone answering and mail receipt

**PLAN E- \$70.00 Monthly Fee Includes:**

Mail and package receipt and use of address

*1000 W. Wilshire Suite 310  
Oklahoma City, OK 73116  
(405)-840-4400 Fax(405)-842-6259*

