



**Forest Grove Board of Fire Commissioners
March 24, 2020 - Meeting Minutes**

1. Call to Order: 19:00

1. Members Present

- X Andrew Bellone Jr. - Chairman**
- _ Samuel Scapellato - Vice Chairman**
- X Mykola "Nick" Myronowskyj - Secretary**
- X Joseph Scapellato - Treasurer**
- _ Thomas Bellone Sr. - Commissioner**

Due to the COVID-19 pandemic and social distancing rules, we have 2 Commissioners that were not physically present at the meeting. They were however reachable via telephone should the need have arisen.

Public Present & Others:

None

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Joseph Scapellato and seconded by Andrew Bellone Jr. No changes to be made.

3. Communications

All communications will be discussed under old and new business.

4. Treasurers Report & Bills against the Commission

Joseph Scapellato went to the Newfield bank to obtain a copy of the statement was not received for the previous reporting period.

Joseph Scapellato reported that he went to the Township building to sign the PO for our township tax payment deposit.

Joseph Scapellato reported that the Board received a check from the township in the amount of \$1,136.48 for the supplemental fire service grant.

A motion to pay all bills and to accept the Treasurers report was made by Mykola Myronowskyj and was seconded by Andrew Bellone.

Refer to the attached files for list of all bills paid.



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5. Old Business

The Commissioners were reminded to check and clear their mailboxes each month.

Mykola Myronowskyj has moved and filed all Board of Fire Commissioners files from the storage boxes to the new filing cabinets in the office. Records from 2012 to present are currently in the cabinets. Mykola continues the purging and filing of documents that he is able to locate from 2011 and prior. As these files are reviewed, they will be archived or destroyed as required.

Mykola Myronowskyj submitted the public notice for the 2020 Fire District Elections to the Courier Post, and it was properly published.

Mykola Myronowskyj reported that per Local Finance Notice 2019-03, January 29, the LOSAP CPI for the 2019 year was set to 0.49%, 24 personnel achieved LOSAP for CY 2019. The LOSAP payment to each member will be \$1,551.10 for a total of \$37,226.40. A check was cut in this amount and mailed to VALIC/AIG with the LOSAP awardee report.

Due to the COVID-19 pandemic, VALIC / AIG was not at the Fire Department on March 30th to review and assist members with their LOSAP accounts. All members were advised to reach out to our VALIC/AIG representative if they had questions regarding their accounts.

Mykola Myronowskyj compiled and delivered the files to Ed Paul for the 2019 financial audit.

6. New Business

The Chief of the Department submitted 2 PO's for approval to the Board. The first was PO 5890 in the amount of \$12,605.00, this was for 5 sets of replacement fire gear, and the second was PO 5891 in the amount of \$6,061.60 for the SCBA quick disconnect fitting upgrades for Rescue 43-58. Both PO's had the requisite paperwork and were approved by the Board. The PO's were returned to the Chief so that he can make the purchases.

The VALIC/AIG representative advised Mykola Myronowskyj that there was a new LOSAP funds distribution form. The new form will be put on the website and a notice will be sent to the fire department members.

Mykola Myronowskyj reported on the record that we have a member that to date has failed to contact the VALIC/AIG to set up their account. Joseph Dattalo has achieved LOSAP for the first time and has been reminded multiple times to contact the VALIC/AIG representative. Mykola Myronowskyj advised the VALIC/AIG representative that should Mr. Dattalo fail to set up his account once the funds have been received by VALIC/AIG, the amount of his award shall be immediately returned to the Board.



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7. Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present

8. Adjournment

A motion to adjourn the meeting was made by Mykola Myronowskyj and seconded by Joseph Scapellato.

Meeting was adjourned at 19:15 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



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3:12 PM
03/23/20
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of March 31, 2020

	Mar 31, 20
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-46,287.96
Newfield Savings 9924	511,841.15
Total Checking/Savings	465,553.19
Total Current Assets	465,553.19
Fixed Assets	
Amnt Provide Retire Gen LTD	35,000.00
Due From Capital Fund	14,500.00
Due From General Operating Fund	38,454.00
Fixed Assets	902,188.00
Total Fixed Assets	990,142.00
TOTAL ASSETS	1,455,695.19
LIABILITIES & EQUITY	
Liabilities	444,258.62
Equity	1,011,436.57
TOTAL LIABILITIES & EQUITY	1,455,695.19



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3:12 PM
03/23/20
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of March 31, 2020

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	03/23/2020	12264	Ball Buckley & Seher, LLP	-2,175.00
Bill Pmt -Check	03/23/2020	12265	Bayshore Fire Training	-2,500.00
Bill Pmt -Check	03/23/2020	12266	Blue Tarp Credit Services	-297.44
Bill Pmt -Check	03/23/2020	12267	Climate Control Services LLC	-275.00
Bill Pmt -Check	03/23/2020	12268	Comcast (Xfinity)	-16.97
Bill Pmt -Check	03/23/2020	12269	Comcast 569	-185.85
Bill Pmt -Check	03/23/2020	12270	Courier Post	-84.88
Bill Pmt -Check	03/23/2020	12271	DTA Solutions LLC	-125.00
Bill Pmt -Check	03/23/2020	12272	Fire and Safety Services, LTD	-1,365.29
Bill Pmt -Check	03/23/2020	12273	Forest Grove Fire Co	-2,553.64
Bill Pmt -Check	03/23/2020	12274	Genna Electric	-1,680.00
Bill Pmt -Check	03/23/2020	12275	Gloucester County Fire Academy	-150.00
Bill Pmt -Check	03/23/2020	12276	Major Petroleum Ind.	-635.94
Bill Pmt -Check	03/23/2020	12277	My-Lor Inc	-34.08
Bill Pmt -Check	03/23/2020	12278	Mykola Myronowskyj	-189.29
Bill Pmt -Check	03/23/2020	12279	Nat Alexander Company, Inc.	-309.90
Bill Pmt -Check	03/23/2020	12280	Staples	-401.74
Bill Pmt -Check	03/23/2020	12281	TransUnion	-50.00
Bill Pmt -Check	03/23/2020	12282	Twp of Franklin-Bureau of Fire ...	-250.00
Bill Pmt -Check	03/23/2020	12283	Verizon Wireless 197	-60.01
Bill Pmt -Check	03/23/2020	12284	VALIC	-37,226.40
Total Newfield Na Bk 0505				-50,566.43
Newfield Savings 9924				
Deposit	03/03/2020			1,136.48
Total Newfield Savings 9924				1,136.48
TOTAL				-49,429.95