

BARRY COUNTY CENTRAL DISPATCH

OFFICIAL ADMIN BOARD MEETING MINUTES

Date May 26, 2016

The Administrative Board Meeting was called to order by Lani Forbes at 3:30 p.m. at Barry County Central Dispatch. Roll call: Members present: Murphy, Redman, Forbes, Leaf, Smelker, Wilson, Middleton and Vujea. Members absent: Reid, Rothenberger and Hartough. Others present Fuller and Rose.

The Pledge of Allegiance was recited.

The Board recognized Dave Camburn for 10 years of service at Barry Central Dispatch. Dave was awarded a plaque.

ADDITIONS/DELETIONS: There were no additions or deletions to the agenda.

APPROVAL of TODAY'S AGENDA: Motion made by Murphy and support by Leaf to approve today's agenda as prepared. All in favor and the motion carried.

APRIL 2016 MEETING MINUTES: Motion made by Middleton and support by Leaf to approve the April 2016 meeting minutes as printed. All in favor and the motion carried.

LIMITED PUBLIC COMMENT: There was no public comment.

COMMITTEE REPORTS:

PERSONNEL: There was no report.

FINANCE: There was no report. Finance will meet prior to the June meeting to discuss bill payments.

EQUIPMENT: There was no report.

9-1-1 PLAN REVIEW: A letter to the board from Attorney Doug VanEssen was read by Bill Redman and discussion followed regarding making changes to the Plan. Attorney VanEssen has looked at and evaluated our current plan and prepared a draft copy of a model plan for Barry County (the rest of the state is using) and authority board by-laws. If we hire Attorney Van Essen, he will come to a meeting and explain his prepared chart and his comments. Motion was made by Redman and support by Murphy to hire Attorney Van Essen and pay his fee of \$5000.00. Roll call vote was taken. Yes votes were Redman, Murphy, Leaf, Forbes, Vujea, Smelker and Middleton. No vote by Wilson. The motion passed.

All board members need to prepare to make a decision at the June meeting to move forward after reviewing all the documents provided at today's meeting.

DIRECTORS REPORT:

Item 5: Regarding hiring a telecommunicator: If you know of anyone who would be qualified to do the job, please let us know.

Item 7: City of Potterville vs Eaton County, Eaton County Central Dispatch, Potterville Public Schools and Benton Twp. Was discussed. It is pretty self-explanatory.

Phyllis advised that SMPA has chosen INdigital as the CPE vendor. The vote was unanimous. They have a Vesta 9-1-1 product. The final cost will be \$340,404.00 with our share being \$129,966.25 (of \$300,000.00 budgeted) for the equipment and three years of maintenance. Lenawee County is now going to join in so our cost will go down more.

Phyllis would like to add an additional 3 years of maintenance.

The Equipment Committee will be updated with the information about INdigital and how and why the SMPA chose this vendor.

OLD BUSINESS: SMPA – covered in Directors report.

BUDGET REPORTS:

APRIL 2016 OPERATING BUDGET: We have used 28.64% of the 2016 Operating Budget.

APRIL 2016 STATE BUDGET: We have used 6.92% of the 2016 State Budget.

Both budget reports were accepted.

MAY 2016 OPERATING EXPENSES: Motion was made by Leaf and support by Middleton to pay the May 2016 Operating Expenses in the amount of \$12,598.40. Roll call vote was taken with all present in favor and the motion carried.

MAY 2016 STATE EXPENSES: Motion was made by Leaf and support by Middleton to pay the May State Expenses in the amount of \$703.60. Roll call vote was taken with all present in favor and the motion carried.

JUNE 2016 CONTINGENT REOCCURRING EXPENSES: Motion was made by Middleton and support by Leaf to approve the June 2016 Contingent Expenses. Roll call vote was taken with all in favor and the motion carried.

MISCELLANEOUS:

1. **Radiator:** The radiator for our generator has been replaced. The cost was a little lower than quoted because it took less time to replace than anticipated. (explained in more detail in the director's report).

2. Our new **UPS** has been delivered and will be installed on June 15.

SECOND PUBLIC COMMENT: There was no public comment.

ADJOURN: Motion made by Leaf and support by Smelker to adjourn. All in favor and the meeting adjourned at 4:25 p.m.