**Thursday, July 21, 2022**

**SPECIAL BOARD MEETING MINUTES, 4:00PM**

**CALL TO THE PUBLIC:**

**Anyone interested in making a Call to the Public for this meeting is asked to complete a Call to Public form BEDH-E Public Participation at Board Meetings and e-mail or present in person a copy of BEDH-E to kvansteen@hesd.net prior to 4:00PM on the day of the meeting at Cedar Hills School at Hackberry Elementary School District Board Room. Address: 9501 Nellie Dr., Kingman, AZ 86401.**

**If a large group of people present for Call to the Public, it is asked that the group members appoint one person to speak on behalf of the group. Comments from individuals and/or groups will be limited to a 3 minute time limit.**

**HACKBERRY ELEMENTARY SCHOOL DISTRICT NO. 3**

**PURSUANT to A.R.S. 38-431.02, NOTICE HEREBY GIVEN TO THE MEMBERS OF THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3, GOVERNING BOARD AND TO THE GENERAL PUBLIC THAT THAT THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3 GOVERNING BOARD WILL HOLD A MEETING OPEN TO THE PUBLIC ON**

**July 21, 2022**

**SPECIAL MEETING**

**4:00 PM**

**BOARD MEETING MINUTES**

**AT THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3**

**GOVERNING BOARD ROOM**

**CEDAR HILLS SCHOOL 9501 NELLIE DRIVE KINGMAN, AZ 86401**

THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3 GOVERNING BOARD MAY VOTE TO CONVENE IN EXECUTIVE SESSION WHICH SHALL NOT BE OPEN TO THE PUBLIC PURSUANT TO A.R.S. 38-431 (A)(1) FOR DISCUSSION/CONSIDERATION OF PERSONNEL OR A.R.S. 38-431 (A)(3) FOR LEGAL ADVICE FROM THE DISTRICT’S ATTORNEY ON ANY MATTER ON THIS AGENDA.

# **OPENING ITEMS**

1. CALL TO ORDER:

2. ROLL CALL: Leanne Donason, Clint Owens, Tammy Herrera,

Mr. MacDonald, Karen Van Steen, absent Lori Cote

3. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance

4. MOMENT OF SILENCE

5. CALL TO THE PUBLIC: Call to the Public (3 Minutes Per Person)

The board will listen to comments from the public but will not respond except as permitted by A.R.S. 38-431.01(H). The Board may refer to the administration or request to have it plead on a future agenda. *If members of the public wish to address the Board, they must fill out the Request to Speak Form located in the back of the Board Room. The form should then be given to the Clerk of the Board prior to the meeting. The time limit rule, noted on the form will be enforced.*

1. **NEW BUSINESS**

6. \* ACTION CONSENT AGENDA ITEMS:

A. Approval of the contract for Counselor

District agrees to pay Limited Term Teacher/Counselor, Mrs. Alva

Jeffries, $150 per school day, two days per week, not to exceed 76 days.

Limited Teacher/Counselor is not eligible for discretionary employee

benefits otherwise available to full time certified teachers. Beginning

Thursday, July 21, 2022 until the end of the 2022-2023 school year.

Tammy Herrera made a motion. Seconded by Clint Owens. Motion passed 3-0.

B. Approval of Staff Handbook

Anything highlighted in Handbook, are new additions along with the

policy that supports it.

Leanne Donason made a motion. Seconded by Clint owens. Motion passed 3-0.

C. Approval of Student/Parent Handbook

Tammy Herrera made a motion. Clint Owens seconded it. Motion passed 3-0.

1. **ADJOURNMENT**

7. \* ACTION AGENDA ITEM: Adjournment

Pursuant to the Americans with Disabilities Act (ADA), Hackberry Elementary School District #3 endeavors to ensure the accessibility of all its programs, facilities and services to all persons with disabilities. If you need accommodation for this meeting, please contact the Cedar Hills School office at (928) 692-0013.